

**Board of Control Meeting of August 30, 2023**

**Marvin Evans called the meeting to order at 10:30 a.m.**

**ROLL CALL: Marvin Evans representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Heidi Swindell representing Al Brubaker, present; Christina Balliet representing Kristen Scalise, present; Phil Montgomery, present.**

**APPROVAL OF MINUTES: The minutes of the August 23, 2023, meeting were approved.**

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Provide an electrical inspector, currently licensed by the state of Ohio, on an as needed basis commencing upon execution by the Executive and ending 12/31/24, as Best Practical Source.  
Safebuilt LLC  
Not to exceed \$50,000.00 (Building Standards)**

**Ms. Balliet moved to award a professional service contract to Safebuilt LLC in an amount not to exceed \$50,000.00 to provide an electrical inspector, currently licensed by the state of Ohio, on an as needed basis commencing upon execution by the Executive and ending 12/31/24, as Best Practical Source for Building Standards.  
Motion passed 5-0.....DIR 297-23**

- B. Amend Directive 217-23 as follows:  
A professional service contract is hereby awarded to Total Administrative Services Corporation (TASC) in an amount not to exceed \$70,800.00, for a one (1) year extension of the professional services agreement for FSA, HRA, HSA and COBRA Services for County employees, from ~~1/1/2023 through 12/31/2023~~ 1/1/2024 through 12/31/2024, as Best Practical Source for HR- Division of Benefits and Law and Risk Management.  
This award is subject to confirmation by Council.**

**BOARD OF CONTROL MINUTES**

Page 2 of 6

**Mr. Potter moved to amend and approve Directive 217-23 as follows:**

**A professional service contract is hereby awarded to Total Administrative Services Corporation (TASC) in an amount not to exceed \$70,800.00, for a one (1) year extension of the professional services agreement for FSA, HRA, HSA and COBRA Services for County employees, from ~~1/1/2023 through 12/31/2023~~ 1/1/2024 through 12/31/2024, as Best Practical Source for HR- Division of Benefits and Law and Risk Management.**

**Motion passed 5-0.....DIR 217-23**

**Award approved by Council Res. 2023-183.**

**II. Fiduciary Contracts - None**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00 – None**

**B. Exempt Contracts Exceeding \$50,000.00**

- 1. Drug testing services for Summit County Adult Probationers from 3/1/23-2/28/24 as Best Practical Source. Community Drug Board, Inc. dba CHC Addiction Services, Inc. Not to exceed \$121,000.00 (Common Pleas)**

**Ms. Balliet moved to award a purchase contract to Community Drug Board, Inc. dba CHC Addiction Services, Inc. in an amount not to exceed \$121,000.00 for drug testing services for Summit County Adult Probationers from 3/1/23-2/28/24 as Best Practical Source for Common Pleas. Motion passed 5-0.....DIR 298-23**

**C. Exceeding \$25,000.00 up to \$50,000.00**

- 1. Annual maintenance agreement on the CourtSmart digital audio recording system from 11/01/23-10/31/24 as Sole Source, pending IT approval.

CourtSmart Digital Systems, Inc.  
 Not to Exceed \$33,028.94 (Domestic Relations)

Mr. Montgomery moved to award a purchase contract to CourtSmart Digital Systems, Inc. in an amount not to exceed \$ 33,028.94 for annual maintenance agreement on the CourtSmart digital audio recording system from 11/01/23-10/31/24 as Sole Source, pending IT approval for Domestic Relations.

Motion passed 5-0.....DIR 299-23

- 2. Lead abatement at 409 Wooster Road, Barberton, OH 44203 as the only bid. Pending confirmation by council for exceeding the annual aggregate per C.O. 177.13.

Lindsey Construction & Design, Inc.  
 Not to exceed \$37,355.00 (Dept of Development)

Mr. Potter moved to award a purchase contract to Lindsey Construction & Design, Inc. in an amount not to exceed \$37,355.00 for lead abatement at 409 Wooster Road, Barberton, OH 44203 as the only bid. Pending confirmation by council for exceeding the annual aggregate per C.O. 177.13.

Motion passed 5-0.....DIR 300-23

- 3. Purchase of 840 cases of 8.5 x 11 bright white paper, 20 cases 20 lb. bright white 8.5 X 14 paper and 20 cases 20 lb. bright white 11 X 17 bright white paper as the lowest quote. Requisition 3238 pending approval.

W.B. Mason Co. Inc.  
 Not to exceed \$28,778.00 (Office Services)

Mr. Montgomery moved to award a purchase contract to W.B. Mason Co. Inc. in an amount not to exceed \$28,778.00 for the purchase of 840 cases of 8.5 x 11 bright white paper, 20 cases 20 lb. bright white 8.5 X 14 paper and 20 cases 20 lb. bright white 11 X 17 bright white paper as the lowest quote for Office Services. Requisition 3238 pending approval.

Motion passed 5-0.....DIR 301-23

**BOARD OF CONTROL MINUTES**

Page 4 of 6

- 4. **Installation of auto transfer switch and generator at Pump Station #68 on Vaughn Road as the lowest of four quotes.  
Speelman Electric, Inc.  
Not to exceed \$33,950.00 (Sanitary Sewer Services)**

**Mr. Montgomery moved to award a purchase contract to Speelman Electric, Inc. in an amount not to exceed \$33,950.00 for the Installation of auto transfer switch and generator at Pump Station #68 on Vaughn Road as the lowest of four quotes for Sanitary Sewer Services.  
Motion passed 5-0.....DIR 302-23**

- 5. **For the repair of sanitary sewer laterals to fix the infiltration and inflow conditions on South Park Road and East Park Road, Twinsburg Township, Ohio, as the lowest of three quotes.  
Insight Pipe Contracting LLC  
Not to exceed \$35,680.00 (Sanitary Sewer Services)**

**Ms. Swindell moved to award a purchase contract to Insight Pipe Contracting LLC in an amount not to exceed \$35,680.00 for the repair of sanitary sewer laterals to fix the infiltration and inflow conditions on South Park Road and East Park Road, Twinsburg Township, Ohio, as the lowest of three quotes for Sanitary Sewer Services.  
Motion passed 5-0.....DIR 303-23**

**VI. Miscellaneous - None**

**CONSENT AGENDA:**

**VI. Purchase Orders exceeding \$5,000.00 up to \$25,000.00**

**A. Sanitary Sewer Services**

- 1. **R2023/3239 to Cummins Inc. for a new replacement auto transfer switch for Pump Station #66 on Jarvis Road as lowest of three quotes in an amount not to exceed \$5,580.53.**

## BOARD OF CONTROL MINUTES

Page 5 of 6

### **B. Job and Family Services**

1. **Req – TBD to The Lamar Companies for Elder immunization awareness advertising on metro buses from 9/18/23-10/15/23 as Sole Source, in an amount not to exceed \$9,872.00.**

### **C. Prosecutor**

1. **Req - TBD to Tab Products Co., LLC for the purchase of 2023 Jeter Files/Supplies at State Term Pricing STS143-800809, in an amount not to exceed \$11,298.78.**

### **D. Information Technology**

1. **Contract 202303318 to PasswordPing dba Enzoic for password audit and quality from 11/10/23-11/9/24, pending IT approval, as Best Practical Source in an amount not to exceed \$19,425.00.**

### **E. Common Pleas**

1. **R20233348 to Provantage for the purchase of ten HP laptop computers with a 3 year warranty for Technology Bailiffs and Adult Probation, pending IT approval, as the lowest of three quotes in an amount not to exceed \$7,300.00.**

### **F. Department of Development**

1. **R20233261 to Unified Construction for insulation work at 682 Fairview Avenue, Barberton, Ohio, 44203, an HWAP approved vendor, in an amount not to exceed \$7,215.76.**
2. **R20233264 to Dymamerican for Boiler replacement at 1324 Frederick Blvd., Akron, Ohio 44320, an HWAP approved vendor, in an amount not to exceed \$7,498.00.**
3. **R20233265 to Best Commercial Energy Service for furnace replacement and hot water tank work performed at 1142 Lindsay Avenue, Akron, Ohio 44306, an HWAP approved vendor, in an amount not to exceed \$5,251.05.**

**BOARD OF CONTROL MINUTES**

Page 6 of 6

- 4. **R20233269 to Millik Insulating Co. for insulation and air sealing work performed at 664 E. Hopocan Avenue, Barberton, Ohio 44203, an HWAP approved vendor, in an amount not to exceed \$5,084.36.**
  
- 5. **R20233317 to Summit Heating & Cooling for furnace replacement at 451 Reed Avenue, Akron, 44301, an HWAP approved vendor, in an amount not to exceed \$5,354.10.**
  
- 6. **R20233325 to Weatherization RX for work performed at 1219 Easton, Akron, Ohio 44310, an HWAP approved vendor, in an amount not to exceed \$5,682.69.**
  
- 7. **R202303331 to Sparks Inc. for furnace replacement at 984 Moeller, Akron, Ohio 44307, an HWAP approved vendor, in an amount not to exceed \$6,052.40.**
  
- 8. **R20233270 to Millik Insulating Co. for work performed at 2490 Addyston Road, Akron, Ohio 44313, an HWAP approved vendor, in an amount not to exceed \$11,557.65.**

**G. Public Safety**

- 1. **Req – TBD to Maumee Bay Lodge & Conference Center for the annual 2023 DPSC/EMEC workshop in an amount not to exceed \$17,605.83.**

**Mr. Montgomery moved to award the above purchase order(s).  
Motion passed 5-0.....DIR 036-23(CA)**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:40 a.m.**

**sk**

**08/30/23**