

Board of Control Meeting of August 16, 2023

Bob Higham called the meeting to order at 10:30 a.m.

ROLL CALL: Bob Higham representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Heidi Swindell representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the August 9, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

Item was tabled 8-9-23:

- A. Agreement to provide third party administrator services for the County's workers compensation program for a three-year term, from 8/1/23 through 7/31/26 as Best Practical Source.
Minute Men HR Risk Management Services
Not to exceed \$96,000.00. (Human Resources/Benefits)**

Mr. Montgomery moved to untable and award a professional service contract to Minute Men HR Risk Management Services in an amount not to exceed \$96,000.00 to provide third party administrator services for the County's workers compensation program for a three-year term, from 8/1/23 through 7/31/26 as Best Practical Source for Human Resources/Benefits.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 281-23

BOARD OF CONTROL MINUTES

Page 2 of 6

- B. Provide Courtview Case Management System Maintenance and Support, for a five-year period with one (1) five-year renewal option, as Sole Source, IT 20230268.**

Courtview Justice Solutions Inc. dba Equivant

Year One 01/01/24-12/31/24 \$86,292.00

Year Two 01/01/25-12/31/25 \$88,449.00

Year Three 01/01/26-12/31/26 \$90,662.00

Year Four 01/01/27-12/31/27 \$92,929.00

Year Five 01/01/28-12/31/28 \$95,253.00

For a total amount not to exceed \$453,585.00 (Probate Court)

Mr. Montgomery moved to award a professional service contract to Courtview Justice Solutions Inc. dba Equivant in an amount not to exceed \$453,585.00 to provide Courtview Case Management System Maintenance and Support, for a five-year period with one (1) five-year renewal option, as Sole Source, IT 20230268 for Probate Court.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 282-23

- C. Provide assessments to identify individuals who may benefit from enhanced court services through the Summit County Targeted Community Alternatives to Prison Program for the period of 7/1/23-12/31/23, with the option to renew on a month-to-month basis for a six month term, for a total period that will not exceed one year, as Best Practical Source.**

Greenleaf Family Center, Inc.

Not to exceed \$100,000.00 (Public Safety)

Mr. Potter moved to award a professional service contract to Greenleaf Family Center, Inc. in an amount not to exceed \$100,000.00 to provide assessments to identify individuals who may benefit from enhanced court services through the Summit County Targeted Community Alternatives to Prison Program for the period of 7/1/23-12/31/23, with the option to renew on a month-to-month basis for a six month term, for a total period that will not exceed one year, as Best Practical Source for Public Safety.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 283-23

II. Fiduciary Contracts - None

II. Construction Contracts

- A. Awarding of a construction contract for the Summit County Community Based Correctional Facility (CBDF) Pipe Relining Project, exempt under the Equalis Group Contract pricing.
CG Building Group, LLC
Not to exceed \$200,382.38 (Physical Plants)

Mr. Montgomery moved to award a construction contract to CG Building Group, LLC in an amount not to exceed \$200,382.38 for the Awarding of a construction contract for the Summit County Community Based Correctional Facility (CBDF) Pipe Relining Project, exempt under the Equalis Group Contract pricing for Physical Plants. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 284-23

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00

1. Reject all bids for EMA 2023-197 – Ohio Region 5 – Stark County Type 1 HazMat Team – Handheld, Mass Spectrometer.
(Dept of Development)

Mr. Montgomery moved to reject all bids for EMA 2023-197 – Ohio Region 5 – Stark County Type 1 HazMat Team – Handheld, Mass Spectrometer for the Department of Development.
Motion passed 5-0.....DIR 285-23

B. Exempt Contracts Exceeding \$50,000.00 - None

C. Exceeding \$25,000.00 up to \$50,000.00

ITEM WAS TABLED 8-9-23:

- 1. Salesforce licenses for the period 08/08/23-08/07/24 at State Term pricing #MCSA-0016, pending IT approval. Carahsoft Technology Corp.
Not to exceed \$39,786.45 (Dept. of Development)**

Mr. Montgomery moved to untable & Ms. Swindell moved to award a purchase contract to Carahsoft Technology Corp. in an amount not to exceed \$39,786.45 for salesforce licenses for the period 08/08/23-08/07/24 at State Term pricing #MCSA-0016, pending IT approval for the Department of Development.

Motion passed 5-0.....DIR 286-23

- 2. Banner maintenance agreement amendment No. 2 for remote database services effective 11/1/23-10/31/25 as Best Practical Source, pending IT approval. Avenu Insights & Analytics, LLC
Not to exceed \$37,830.00 (Information Technology)**

Mr. Montgomery moved to award a purchase contract to Avenu Insights & Analytics, LLC in an amount not to exceed \$37,830.00 for Banner maintenance agreement amendment No. 2 for remote database services effective 11/1/23-10/31/25 as Best Practical Source, pending IT approval for Information Technology.

Motion passed 5-0.....DIR 287-23

VI. Miscellaneous

- A. Change Order Number 1 necessary as the need for engineering services, additional bridge inspection, plan review, permit application and project scoping assistance was more than anticipated for 2023.**

Arcadis U.S., Inc.

\$30,000.00 an accumulative increase of 20% for an adjusted total not to exceed \$180,000.00. (Engineer)

Mr. Montgomery moved to award Change Order Number 1 to Arcadis U.S., Inc. for \$30,000.00 an accumulative increase of 20% for an adjusted total not to exceed \$180,000.00 necessary as the need for engineering services, additional bridge inspection, plan review, permit application and project scoping assistance was more than anticipated for 2023 for the Engineer.

Motion passed 5-0.....DIR 288-23

CONSENT AGENDA:

VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00

A. Information Technology

- 1. Req – TBD to PDQ for inventory and software management from 11/1/23-11/1/24 as Best Practical Source, pending IT approval in an amount not to exceed \$5,100.00.**

B. Physical Plants

- 1. R2023/3138 to Pro Door & Security for the replacement of the sally port steel roll door at Juvenile Court, as the lowest of three quotes in an amount not to exceed \$17,078.33.**

BOARD OF CONTROL MINUTES

Page 6 of 6

- 2. Req – TBD to Hybrid Heating & Cooling for an emergency repair on the HVAC unit at the Sheriff Training Facility in an amount not to exceed \$6,885.42.**

**Mr. Montgomery moved to remove item A. 1. From the consent agenda and award the remaining purchase order(s).
Motion passed 5-0.....DIR 034-23(CA)**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:44 a.m.

sk

08/16/23