

Board of Control Meeting of February 22, 2023

Bob Higham called the meeting to order at 10:31 a.m.

ROLL CALL: Bob Higham representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Heidi Swindell representing Al Brubaker, present; Tom Borcoman representing Kristen Scalise, present; Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the February 15, 2023, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Software service agreement used to produce analytics out of employee benefits data for the period 02/01/23-01/31/24 as Best Practical Source, subject to OIT approval.**

Springbuk, Inc.

Not to exceed \$13,461.12

(HR- Employee Benefits)

Mr. Montgomery moved to amend and Mr. Potter moved to award a professional services contract to Springbuk, Inc. in the amount not to exceed \$22,572.00 for Software service agreement used to produce analytics out of employee benefits data for the period 02/01/23-01/31/24 as Best Practical Source, subject to OIT approval for HR-Employee Benefits.

Motion passed 5-0.....DIR 061-23

II. Fiduciary Contracts - None

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00 - None

B. Exempt Contracts Exceeding \$50,000.00

1. For Cityworks asset management software licensing, updates and support effective 04/07/23-04/06/24 as Best Practical Source, pending OIT approval.

Azteca Systems, Inc.

Not to exceed \$110,000.00

(Information Technology)

Ms. Swindell moved to award purchase contract to Azteca Systems, Inc. in the amount not to exceed \$110,000.00 for Cityworks asset management software licensing, updates and support effective 04/07/23-04/06/24 as Best Practical Source, pending OIT approval for Information Technology.

This award subject to confirmation by Council.

Motion passed 5-0.....DIR 062-23

C. Exceeding \$25,000.00 up to \$50,000.00

1. For the purchase of case management software and annual support for specialty docket reporting to the Supreme Court of Ohio, effective 04/01/23-03/31/24 as Best Practical Source, pending OIT approval.

FivePoints Solutions

Not to exceed \$48,500.00

(Juvenile Court)

Item Tabled

VI. Miscellaneous

- A. Change Order Number 4 for additional lights, grounding, and tie wire work required to complete the County Lighting Upgrade Project. North Electric, Inc. \$187,477.35 an accumulative increase of 28.7% for a total amount not to exceed \$1,735,349.77 (Physical Plants)**

Mr. Montgomery moved to award Change Order Number 4 for additional lights, grounding, and tie wire work required to complete the County Lighting Upgrade Project to North Electric, Inc. in the amount of \$187,477.35 an accumulative increase of 28.7% for a total amount not to exceed \$1,735,349.77 for Physical Plants.

Motion passed 5-0.....DIR 063-23

CONSENT AGENDA:

VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00

A. Dept of Development

- 1. R2023/1344 to Millik Insulating Co. for insulation and air sealing work performed at 2982 Pepperhill Road, Akron, Ohio, 44312, an HWAP approved vendor, in an amount not to exceed \$6,810.49.**
- 2. R2023/1376 to Dun & Bradstreet Inc. for Product and Services cost for Electronic Marketing as Best Practical Source, in an amount not to exceed \$12,911.04.**
- 3. R2023/1391 to Simplify Compliance LLC for two fiber locator seat licenses effective 03/01/23-02/29/24 as Best Practical Source, in an amount not to exceed \$5,620.00.**

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B. Job and Family Services

- 1. Contract 202301282 to Formstack, LLC to provide Client Electronic Forms and Client e-Signature Services from 01/01/23-12/31/23, IT20230023, AS Best Practical Source, in an amount not to exceed \$10,176.00.**
- 2. Contract 202301283 to Technical Communities, Inc. dba TestMart, to provide Q-Matic Care Software and Hardware Maintenance services for the RMP Building and OhioMeansJobs Center sites, from 03/01/23-02/29/24, IT20230024, as Best Practical Source, in an amount not to exceed \$12,487.06.**

C. Insurance

- 1. Req 2023/1350 to Wichert Insurance to renew policy #PKG80110682 for the Transportation Improvement District, effective 02/01/23-02/01/24, as Best Practical Source in an amount not to exceed \$5,588.00.**
- 2. Req 2023/1212 to Unified Construction Systems for emergency clean up and repair due to flooding at the Ohio building, 1st floor, from broken pipes, in an amount not to exceed \$7,093.62.**
- 3. R2023/1399 to Nicholas Bailey, 354 Charring Cross Drive, Munroe Falls, OH, 44262, for reimbursement costs for sewage backup claim 12/22/22 due to a main line blockage, in an amount not to exceed \$5,615.63.**

D. Juvenile Court

- 1. Req – TBD to MNJ Technologies Direct, Inc. for annual Office 365 subscription at State Term pricing, pending OIT approval, in an amount not to exceed \$20,700.00.**

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E. Prosecutor’s Office

- 1. **Purchase Order #2300089 to Vance Outdoors Inc., for the purchase of new taser and accessories equipment as Best Practical Source, in an amount not to exceed \$6,115.60.**

F. Sanitary Sewer Services

- 1. **Req – TBD to Trimble Inc., for the purchase of 3 replacement rain gauges as Sole Source, in an amount not to exceed \$7,935.00.**

G. Law and Risk Management

- 1. **Req 2023/1396 to Wichert Insurance for Builder’s Risk Policy for SARCOG Dispatch Center as Best Practical Source, in an amount not to exceed \$19,054.00.**

**Ms. Swindell moved to award the above purchase order(s).
Motion passed 5-0.....DIR 009-23(CA)**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:38 a.m.

sm

02/22/23