

**Director:** [Sharon Reaves](#)  
**Phone:** (330) 926-2500  
**Fax:** (330) 643-8562

{loadposition myposition}

With nearly 2,700 employees, Summit County government is one the largest employers in the county. Human Resources is responsible for all facets of the employment process for the entire government. Key among them are posting employment opportunities, scheduling interviews, conducting orientation sessions for new employees, authoring the Personnel Manual, creating evaluation forms and procedures for all county offices and departments, scheduling and mediating disciplinary hearings and writing job descriptions.

[HUMAN RESOURCES EMPLOYMENT OPPORTUNITIES](#)