Board of Control Meeting of September 02, 2026

Bob Higham called the meeting to order at 10:30 a.m.

ROLL CALL: **Bob Higham representing Ilene Shapiro, present; Mark Potter representing Erin Dickinson, present; Aquilia Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalis, present; Sarah Buccigross representing Phil Montgomery, present.**

APPROVAL OF MINUTES: **The minutes of the August 26, 2026, meeting were approved.**

ORDER OF BUSINESS:

I. Professional Service Contracts

A. Design and commissioning services for the Juvenile Court HVAC Replacement project, as most qualified
Salas O'Brien
Not to exceed $79,000.00 (Administrative Services)

Mr. Potter Moved to table item representative not available.
Motion passed 5-0……………………………………………

B. To conduct a court ordered comprehensive psychological evaluation for CR-2025-12-3836 State of Ohio V. Manes, Kobie, as Best Practical Source
Summit Psychological Associates
Not to exceed $1,500.00 (Court of Common Pleas)

Ms. Balliet moved to award this Professional service Contract to Summit Psychological Associates in an amount not to exceed $1,500.00 To conduct a court ordered comprehensive psychological evaluation for CR-2025-12-3836 State of Ohio V. Manes, Kobie, as Best Practical Source For the Court of Common Pleas
Motion passed 5-0…………………………………………...DIR 184-26

C. Safe Communities grant coordinator written into the grant budget for grant related services, Vendor has subgrantee status
Stephen Klopfenstein
Not to exceed $40,645.00 (Sheriff)

Ms. Buccigross moved to award this Professional service Contract to Stephen Klopfenstien in an amount not to exceed $40,645.00 for Safe Communities grant coordinator written into the grant budget for grant Related services, Vendor has subgrantee status, for the Sheriff
Motion passed 5-0………………………………………… DIR 185-26

II. Fiduciary Contracts – None

III. Construction Contracts – None

IV. Real Property Leases/Purchases – None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding $75,000.00 – None

B. Exempt Contracts Exceeding $75,000.00 -

1. **Printing and mailing solution that includes the automation of both outbound and inbound components to increase the accuracy of mailings, and for batch uploading to CSEA Electronic document system EDMS, as Other public cooperative purchasing association pricing under 177.07(a)(11)**
   Clarity Solutions Group
   Not to exceed $210,000.00 (Child Support Enforcement Agency)

Ms. Buccigross moved to award a purchase contract to Clarity Solutions Group in an amount not to exceed $210,000.00 for printing and mailing solution that includes the automation of both outbound and inbound components to increase the accuracy of mailings, and for batch uploading to CSEA Electronic document system EDMS, as Other public cooperative purchasing association pricing under 177.07(a)(11) for the Child Support Enforcement Agency
This award is subject to confirmation by Council.
Motion passed 5-0……………………………………………….DIR 186-26

C. Leases of Personal Property Exceeding $75,000.00 - None

VI. Miscellaneous – None

CONSENT AGENDA:

VII. Purchase Orders exceeding $25,000.00 up to $75,000.00

(Excluding Professional Services, Fiduciary, or Real Property)

A. Sheriff

1. General Encumbrance for OVI Task force grant to reimburse outside Agencies for OVI Task force enforcement hours, Multiple Vendors (Agencies) listed No Vendor to Exceed $75,000.00

Mr. Potter moved to award the above purchase order(s).
Motion passed 5-0……………………………….…………..DIR 032-26(CA)

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:39 a.m.
sw
09/02/26