

Board of Control Meeting of April 01, 2026

Bob Higham called the meeting to order at 10:30 a.m.

ROLL CALL: Bob Higham representing Ilene Shapiro, present; Mark Potter representing Erin Dickinson, present; Aquilia Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalis, present; Tim Wiley representing Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the March 25, 2026, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Design work for Project Q-185-4A Prospect Street PS 122 Capacity analysis, will create a study to determine the available capacity and potential improvements at Pumpstation 122, will also give future development recommendations and costs for potential improvements to increase capacity at the pump station
Environmental Design Group, Inc.
Not to exceed \$19,000.00 (Sanitary Sewer Services)**

**Ms. Balliet Motioned to award this professional service contract to Environmental Design Group, Inc. in an amount not to exceed \$19,000.00 for design work for Project Q-185-4A Prospect Street PS 122 capacity analysis, will create a study to determine the available capacity and potential improvements at Pumpstation 122, will also give future development recommendations and costs for potential improvements to increase capacity at the pump station for Sanitary Sewer Services
Motion passed 5-0..... DIR 078-26**

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- B. Parking deck skywalk feasibility study for architectural services
To provide budgetary estimates for the Summit County Parking
Deck’s west skywalk
Avid Architects
Not to exceed \$9,000.00 (Administrative Services)**

**Mr. Potter moved to award this professional service contract to
Avid Architects in an amount not to exceed \$9,000.00 for the Parking
deck skywalk feasibility study for Architectural services to provide
budgetary estimates for the Summit County Parking Deck’s west
skywalk for Administrative Services
Motion passed 5-0.....DIR 079-26**

- C. Veteran’s affairs office space feasibility study for architectural
services to design new office space and conference room
space
NRDESIGN
Not to exceed \$8,900.00 (Administrative Services)**

**Ms. Hollinger moved to award this Professional service Contract to
NRDESIGN in an amount not to exceed \$8,900.00 for the Veteran’s
affairs office space feasibility study for Architectural services to
design new office space and conference room space for
Administrative Services
Motion passed 5-0.....DIR 080-26**

- D. Third and final renewal to provide general services, engineering, right-
of-way acquisition, environmental, Consultation services and other
adjunct services needed for Various projects for The Summit County
Surface Water Management District from April of 2026 through
December of 2026, as the highest scoring proposal.
KE McCartney & Associates
Not to exceed \$100,000.00 (Engineer)**

**Mr. Potter moved to award a professional service contract to KE McCartney & Associates in an amount not to exceed \$100,000.00 for the third and final renewal to provide general services, engineering, right-of-way acquisition, environmental Consultation services and other adjunct services needed for Various projects for The Summit County Surface Water Management District from April of 2026 through December of 2026, as the highest scoring proposal. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 081-26**

II. Fiduciary Contracts – None

III. Construction Contracts –

- A. Project Q-165-1 Akron-Cleveland Road Sanitary Sewer Extension to include extending sanitary sewers on Akron Cleveland Road and Seasons Road for a total of roughly 4000 Feet in Boston Township, Stow, and Cuyahoga Falls, as Lowest Responsive and Responsible bidder
Karvo Companies Inc.
Not to exceed \$2,325,000.00 (Sanitary Sewer Services)**

**Ms. Balliet moved to award a Construction Contract to Karvo Companies Inc. in an amount not to exceed \$2,325,000.00 for Project Q-165-1 Akron-Cleveland Road Sanitary Sewer Extension To include extending sanitary sewers on Akron Cleveland Road And Seasons Road for a total of roughly 4000 feet in Boston Township, Stow, and Cuyahoga Falls, as Lowest Responsive and Responsible bidder for Sanitary Sewer Services
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 082-26**

IV. Real Property Leases/Purchases – None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$75,000.00 – None

B. Exempt Contracts Exceeding \$75,000.00 -

1. **Annual asset refresh for the county, Under contract:
Lenovo STS-534411, Pending OIT approval
MNJ Technologies
Not to exceed \$343,000.00 (Information Technology)**

Ms. Balliet moved to award a purchase contract to MNJ Technologies in an amount not to exceed \$343,000.00 for an Annual Asset refresh for the county, under contract: Lenovo STS-534411, Pending OIT board approval for Information Technology.

**This award is subject to confirmation by Council.
Motions passed 5-0.....DIR 083-26**

2. **For data conversion and on-going data transfer between the Common Pleas general division’s case management software and Ohio Community Supervision System, a new probation case management system, as Best Practical Source, Pending OIT approval
Sadler-Necamp Financial Services, Inc. dba Proware
Not to exceed \$104,500.00 (Public Safety)**

Mr. Potter moved to award a purchase contract to Sadler-Necamp Financial Services, Inc. dba Proware in an amount not to exceed \$104,500.00 for data conversion and on-going data transfer between the Common Pleas general division’s case management software and Ohio Community Supervision System, a new probation case management system, as Best Practical Source, Pending OIT approval for Public Safety

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 084-26

C. Leases of Personal Property Exceeding \$75,000.00 - None

VI. Miscellaneous –

- A. Change Order 2 for 470 and 500 Grant St. Electrical work to add additional drops and outlets for 16 cubicles in the 470 building. Masters Electrical Services Corp. \$23,000.00 accumulative increase of 119.57% for an adjusted total amount not to exceed \$50,500.00 (Law and Risk Management)**

Mr. Higham moved to Amend office from ~~Law and Risk Management~~ To Administrative Services Mr. Potter moved to award the amended Change Order 2 to Masters Electrical Services Corp. for \$23,000.00 accumulative increase of 119.57 % for an adjusted total amount not to exceed \$50,000.00 for 470 and 500 Grant St. Electrical work to add additional drops and outlets for 16 cubicles in the 470 building for Administrative Services

Motion passed 5-0..... DIR 085-26

CONSENT AGENDA:

VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00

(Excluding Professional Services, Fiduciary, or Real Property)

A. Department of Development

- 1. Requisition- TBD to JDM Real Estate Inspections, LLC. for home repair work performed at 8612 Brandywine Rd., Northfield, Ohio, 44067 as the only quote received in an amount not to exceed \$25,250.00.**

B. Physical Plants

- 1. Requisition- TBD to Total Restroom in an amount not To exceed \$32,151.30 for various restroom dispensers For the Ohio Building, including paper towel, toilet paper, Soap, and toilet seat cover dispensers and Sanitary napkin Disposals.**
- 2. Requisition-TBD to Krumroy-Cozad Construction Corporation In an amount not to exceed \$32,130.00 for two (2) new offices for the prosecutor on the 7th floor of the safety building.**

C. Engineer

- 1. Requisition- TBD to Power Clean Enterprises, LLC in an Amount not to exceed \$30,900.00 for janitorial services For the Engineer offices for 2026-2027, with an option to Renew services for up to four (4) additional years, with an Annual increase not to exceed 3%**

Mr. Potter moved to award the above purchase order(s).
Motion passed 5-0.....DIR 013-26(CA)

EXECUTIVE SESSION: for Cyber Security-

“Executive Session in accordance with ORC 121.22(G)(6) to discuss Security arrangements related to confidential cybersecurity procurement as defined under ORC 9.64(F).”

At 10:44 am Bob Higham motioned to enter Executive Session in accordance with ORC 121.22(G)(6) to discuss Security arrangements related to confidential cybersecurity procurement as defined under ORC 9.64(F).
Christina Balliet Second.

ROLL CALL: Bob Higham representing Ilene Shapiro, Yes; Aquilia Hollinger representing Al Brubaker, Yes; Christina Balliet representing Kristen Scalts, Yes; Tim Wiley representing Phil Montgomery, Yes.

At 10:49 am Executive Session and meeting was back on the record.

VIII. Cyber Security-

Miscellaneous-

1. A cyber security related purchase, Exhibit A, as Other Public Cooperative Pricing under 177.07(a)(11), and confirming the applicability of confidentiality provisions under Ohio Revised Code Section 9.64 and 149.433.
Vendor identified in Exhibit A.
Not to exceed \$42,745.50 (Information Technology)

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Ms. Balliet moved to award a purchase contract to vendor identified in Exhibit A. in an amount not to exceed \$42,745.50 for a cyber security related purchase, identified in Exhibit A, as Other Public Cooperative Pricing under 177.07(a)(11), and confirming the applicability of confidentiality provisions under Ohio Revised Code Section 9.64 and 149.433. for Information Technology

Motions passed 5-0.....DIR 086-26

IX. Adjourn

There being no further business, the meeting was adjourned at 10:50 a.m.

SW

04/01/26