

**Board of Control Meeting of October 29, 2025**

**Brian Harnak called the meeting to order at 10:30 a.m.**

**ROLL CALL:** Brian Harnak representing Ilene Shapiro, present; Mark Potter representing Rita Darrow, present; Aquila Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; present, Phil Montgomery, present.

**APPROVAL OF MINUTES:** The minutes of the October 22, 2025, meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Amendment to Directive 231-25, to change the amount not to exceed from \$24,000.00 to \$25,000.00 due to a clerical error.  
R.E.M. Consulting LLC. (Common Pleas Court)**

**Ms. Hollinger moved to award an Amendment to the Directive 231-25 for R.E.M. Consulting LLC. to change the Amount of not to exceed from \$24,000.00 to \$25,000.00 due to A clerical error, for the Common Pleas Court.  
Motion passed 5-0.....**

- B. To provide a court ordered evaluation for a criminal defendant, As Best Practical Source  
Meridian Healthcare.  
Not to exceed \$1,750.00 (Common Pleas Court)**

**Mr. Montgomery moved to award a professional service contract to Meridian Healthcare. in an amount not to exceed \$1,750.00 to provide a court ordered evaluation for a criminal defendant, As Best Practical Source, for the Common Pleas Court.  
Motion passed 5-0..... DIR 279-25**

## BOARD OF CONTROL MINUTES

Page 2 of 5

### II. Fiduciary Contracts – None

### III. Construction Contracts – None

### IV. Real Property Leases/Purchases – None

### V. Purchase Contracts and Leases of Personal Property

#### A. Competitive Bidding Exceeding \$75,000.00 –

1. Project for full depth pavement replacement of an existing 1750 ft. of Bayberry Drive, Including approximately 1200 ft. of new storm Sewer system and new curb and cutter, Lowest Responsive and responsible bidder  
Tri Mor Corporation  
Not to exceed \$869,926.00 (Engineer)

Mr. Montgomery moved to award a purchase contract to Tri Mor Corporation., in an amount not to Exceed \$869,926.00 for full depth pavement replacement of an existing 17500 ft. of new storm sewer system and new curb and cutter, Lowest Responsive and responsible bidder for the Engineer  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 280-25

**BOARD OF CONTROL MINUTES**

Page 3 of 5

**B. Exempt Contracts Exceeding \$75,000.00 -**

1. **Purchase of Three (3) 2026 Durango vehicles,  
For the CSEA grant, lowest of three (3) quotes  
Cue Pricing under section 177.07(a)(8).  
Montrose Auto Group  
Not to exceed \$123,935.25 (Sheriff)**

**Mr. Potter moved to award a purchase contract  
To Montrose Auto Group., in an amount not to exceed  
\$123,935.25 for the purchase of Three (3) 2026 Durango  
Vehicles, for the CSEA grant, lowest of three (3) quotes  
Cue pricing under section 177.07(a)(8).  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 281-25**

2. **Purchase of Delivery of service of process for  
01-01-26 through 12-31-26, As Best Practical Source  
Federal Express Corporation  
Not to exceed \$ 165,000.00 (Juvenile Court)**

**Mr. Potter moved to award a purchase contract to  
Federal Express Corporation in an amount not to exceed  
\$165,000.00 for the purchase of Delivery of service of  
process for 01-01-26 through 12-31-26, As Best Practical  
Source for Juvenile Court  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 282-25**

**C. Leases of Personal Property Exceeding \$75,000.00 - None**

BOARD OF CONTROL MINUTES

Page 4 of 5

**VI. Miscellaneous –**

- A. Change Order 1 to add to the original total amount of the Contract for on-site drug testing for criminal defendants In CPC, as well as for some specialized dockets for the Term of 12-15-24 through 12-14-25.  
Averhealth, Inc.  
\$64,746.00 accumulative increase of 30% for an adjusted total amount not to exceed \$280,566.00  
(~~Public Safety~~) (Common Pleas Court)**

**Mr. Montgomery moved to amend Public Safety to Common Pleas Court and award the Change Order 1 to Averhealth, Inc. For \$64,746.00 an accumulative increase of 30% for an adjusted total amount not to exceed \$280,566.00 to add to the original total amount of the Contract for on-site drug testing for criminal defendants In CPC, as well as for some specialized dockets for the Term of 12-15-24 through 12-14-25 for Common Pleas  
Motion passed 5-0..... DIR 283-25**

- B. Change Order 2 to cover the remaining 2025 Invoices for the Contract  
NFP  
\$36,500.00 accumulative increase of 7.94% for an adjusted total amount not to exceed \$903,500.00  
(Human Resources-Div. of Employee Benefits)**

**Mr. Montgomery moved to award the Change Order 1 to NFP. For \$36,500.00 an accumulative increase of 7.94% for an adjusted total amount not to exceed \$903,500.00 to cover the remaining 2025 invoices for the Contract for Human Resources-Div. of Employee Benefits  
Motion passed 5-0..... DIR 284-25**

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00**

(Excluding Professional Services, Fiduciary, or Real Property)

**A. Public Safety**

1. Requisition- TBD for Milano Cleaning Services, Inc. In an amount not to exceed \$58,675.80 for the first Renewal of four (4), For cleaning and janitorial services six (6) days per week For the Consolidated Dispatch Center beginning 01-26-26 through 12-31-26. Lowest of three quotes with three more Options to renew, Each for a twelve (12) month period.

**B. Fiscal Office**

1. Requisition – TBD to Schneider Geospatial, LLC. in an amount not to exceed \$61,790.00 for the second renewal of appraisal software for 01-01-26 through 12-31-26, As Best Practical Source.

**C. Sanitary Sewer Services**

1. Requisition- TBD to HM Miller Construction in an amount Not to exceed \$ 55,920.00 for upgrades to Dept. of Sanitary Sewer Services pump station 23 located in the city of Hudson as the lowest most responsive quote.

Mr. Montgomery moved to award the above purchase order(s).  
Motion passed 5-0.....DIR 038-25(CA)

**VI. Adjourn**

There being no further business, the meeting was adjourned at 10:39 a.m.

sw

10/29/25