

Board of Control Meeting of July 16, 2025

Collen Sims called the meeting to order at 10:30 a.m.

ROLL CALL: Colleen Sims representing Ilene Shapiro, present; Mark Potter representing Rita Darrow, present; Aquila Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; present, Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the July 09, 2025, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. To provide engineering services, including field survey, preliminary and final design, and environmental studies and plan preparation for the Norwood Lake Outlet Storm Water Improvement Project, as Highest scoring proposal. (Prior authorization to solicit proposals for this project was approved by Council under Resolution 2024-329).
Palmer Engineering
Not to exceed \$88,689.00 (Engineer)**

**Ms. Sims moved to award a Professional Service Contract to Palmer Engineering in an amount not to exceed \$88,689.00, for engineering services, including field survey, preliminary and final design, and environmental studies and plan preparation for the Norwood Lake Outlet Storm Water Improvement Project, as Highest Scoring proposal for the Engineer.
Motion passed 5-0.....DIR 189-25**

- B. Award professional service contract for move management services during the Ohio Building Renovation Project, due to past performance with coordinating projects involving government agencies similar in size/scope.
Quality Control Inspections Inc.
Not to exceed \$74,800.00 (Administrative Services)**

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Mr. Montgomery moved to award a Professional Service Contract to Quality Control Inspections Inc. in an amount not to exceed \$74,800.00 for move management services during the Ohio Building Renovation Project, due to past performance with coordinating projects involving government agencies similar in size/scope for Administrative Services Motion passed 5-0.....DIR 190-25

II. Fiduciary Contracts –

- A. For legal services for State Government Relations for a one-year period from 4/1/25-3/31/26 at \$4,000.00 per month, as Best Practical Source.

Roetzel & Andress

Not to exceed \$48,000.00

(Law and Risk Management)

Mr. Potter moved to award a fiduciary contract to Roetzel & Andress in an amount not to exceed \$48,000.00 for legal services for State Government Relations for a one-year period from 4/1/25-3/31/26 at \$4,000.00 per month, as Best Practical Source for Law and Risk Management.

Motion passed 5-0.....DIR 191-25

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

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V. Purchase Contracts and Leases of Personal Property-

A. Competitive Bidding Exceeding \$75,000.00 – None

B. Exempt Contracts Exceeding \$75,000.00 - None

C. Leases of Personal Property Exceeding \$75,000.00 - None

VI. Miscellaneous – None

CONSENT AGENDA:

VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00

(Excluding Professional Services, Fiduciary, or Real Property)

A. Public Safety

- 1. Requisition -TBD to Smart Safety Software, Inc., in an amount not to exceed \$33,966.45 for a one-year renewal of ScenePD software licenses, which is used for accident diagramming in Summit County, as Best Practical Source.**

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**Mr. Montgomery moved to award the above purchase order(s).
Motion passed 5-0.....DIR 025-25(CA)**

VII. Adjourn

**There being no further business, the meeting was adjourned at 10:36 a.m.
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07/16/25**