

Board of Control Meeting of June 11, 2025

Bob Higham called the meeting to order at 10:30 a.m.

ROLL CALL: Bob Higham representing Ilene Shapiro, present; Kent Starks representing Rita Darrow, present; Aquila Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; present, Rose Debord representing Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the June 04, 2025, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts -

- A. Award RFP 2025027 to Triad Advertising & Marketing, for a website redesign, as the most responsive and responsible bidder.
Triad Advertising & Marketing
Not to exceed \$32,500.00 (Clerk of Courts)**

Ms. Hollinger moved to award the professional service contract to Triad Advertising & Marketing in an amount not to exceed \$32,500.00 to provide website redesign, as the most responsive and responsible bidder for Clerk of courts

Motion passed 5-0.....DIR 169-25

- B. Analyze benefit claims and use the data to provide possible Cost-saving solutions, as Best Practical Source
Alera Group dba Vital Incite
Not to exceed \$15,000.00
(Human Resource Division of Employee Benefits)**

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Ms. Balliet moved to award the professional service contract to Alera Group dba Vital Incite in an amount not to exceed \$15,000.00 to Analyze benefit claims and use the data to provide possible Cost-saving solutions, as Best Practical Source. Motion passed 5-0.....DIR 170-25

II. Fiduciary Contracts - None

III. Construction Contracts- None

IV. Real Property Leases/Purchases – None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$75,000.00 - None

B. Exempt Contracts Exceeding \$75,000.00 - None

C. Leases of Personal Property Exceeding \$75,000.00 - None

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VI. Miscellaneous –

- A. Change Order 1 for construction administration, and value engineering design changes to the Summit Artspace Renovation Project.
Four Points Architectural Services, Inc.
\$40,000.00 accumulative increase of 44.1% for an adjusted total amount not to exceed \$130,700.00 (Physical Plants)**

**Ms. Balliet moved to award Change Order Number 1 to Four Points Architectural Services, Inc. for \$40,000.00 for an accumulative increase of 44.1% for a total amount not to exceed \$130,700.00, for construction administration, and value engineering design changes to the Summit Artspace Renovation Project for Physical Plants
Motion passed 5-0.....DIR 171-25**

CONSENT AGENDA:

- VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00**

- VII. Adjourn**

**There being no further business, the meeting was adjourned at 10:36 a.m.
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06/11/25**