

## Board of Control Meeting of May 07, 2025

**Brian Harnak called the meeting to order at 10:30 a.m.**

**ROLL CALL:** Brian Harnak representing Ilene Shapiro, present; Kent Starks representing Rita Darrow, present; Christina Balliet representing Kristen Scalise; Aquilia Hollinger representing Al Brubaker; Phil Montgomery, present.

**APPROVAL OF MINUTES:** The minutes of the April 30, 2025, meeting were approved.

**ORDER OF BUSINESS:**

## **I. Professional Service Contracts**

- A. Serve as Senior Mediator from 01-01-25 – 12-31-25 providing mediator services at a fee of \$75.00 an hour to assist in maintaining the Office of Backlog Reduction, as Best Practical Source**  
**Douglas N. Godshall**  
**Not to exceed \$37,500.00 (Common Pleas)**

**Mr. Starks moved to award a professional service contract to Douglas N. Godshall in an amount not to exceed \$37,500.00 To Serve as Senior Mediator from 01-01-25 – 12-31-25 providing mediator services at a fee of \$75.00 an hour to assist in maintaining the Office of Backlog Reduction, as Best Practical Source for Common Pleas.**

**Motion passed 5-0.....DIR 136-25**

- B. Professional design service agreement for the final design of The Hinman Ditch (Ditch #52) a.k.a Penguin Drive & Glenmount Ave area, Coventry Township, the report will be used to improve And restore the existing ditch, and construct a new basin and Improve an existing basin to reduce flooding in the area, as Best practical source.**
- Environmental Design Group**
- Not to exceed \$263,640.00** **(Engineer)**

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Mr. Montgomery moved to award a Professional service contract to Environmental Design Group. in an amount not to exceed \$263,640.00 for Professional design service agreement for the final design of The Hinman Ditch (Ditch #52) a.k.a Penguin Drive & Glenmount Ave area, Coventry Township, the report will be used to improve and restore the existing ditch, and construct a new basin and Improve an existing basin to reduce flooding in the area, as Best practical source.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 137-25

### II. Fiduciary Contracts –None

### III. Construction Contracts - None

### IV. Real Property Leases/Purchases - None

### V. Purchase Contracts and Leases of Personal Property

#### A. Competitive Bidding Exceeding \$75,000.00 –

1. For CID 2025-109 project of removal, replacement, and Rehabilitation of CMP culverts and pipe culverts also Including the placement of rock channel protection and Construction of concrete rip rap, as the lowest responsive and responsible bidder  
Cistones Excavating Services, LLC  
Not to exceed \$126,182.20 (Engineer)

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**Mr. Montgomery moved to award a purchase contract to Cistones Excavating Services, LLC., in an amount not to exceed \$126,182.20 For CID 2025-109 project of removal, replacement, and Rehabilitation of CMP culverts and pipe culverts also Including the placement of rock channel protection and Construction of concrete rip rap, as the lowest responsible and responsible bidder for the Engineer This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 138-25**

**B. Exempt Contracts Exceeding \$75,000.00**

- 1. Purchase of (1) one Ford utility service fuel transport Truck under sourcewell pricing contract 032824-TRK Contract good through 07-09-28 Brown Truck Equipment Company Not to exceed \$119,065.00 (Engineer)**

**Ms. Balliet moved to award a purchase contract to Brown Truck Equipment Company in an amount not to Exceed \$119,065.00 for the purchase of (1) one Ford Utility service fuel transport truck under sourcewell Pricing contract 032824-TEK Contract good through 07-09-28 for the Engineer.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 139-25**

**C. Leases of Personal Property Exceeding \$75,000.00 - None**

**VI. Miscellaneous – None**

**CONSENT AGENDA: -**

**VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00**

(Excluding Professional Services, Fiduciary, or Real Property)

**A. Information Technology**

1. Requisition – TBD to MRK Technologies dba Inversion6 for a one-year subscription for KeepIt Dedicated Storage from 9/01/25 to 8/31/26 as best practical source, pending IT approval in an amount not to exceed \$48,976.74.

**B. Medical Examiner**

1. Requisition – TBD to SS Companies LLC in an amount Not to exceed \$ 28,500.00 for a body removal contract From 08-01-25 through 07-31-26, as Best Practical Source

Mr. Montgomery moved to award the above purchase order(s).  
Motion passed 5-0.....DIR 017-25(CA)

**VII. Adjourn**

There being no further business, the meeting was adjourned at 10:36 a.m.

SW

05/07/25