

Board of Control Meeting of April 09, 2025

Bob Higham called the meeting to order at 10:30 a.m.

ROLL CALL: Bob Higham representing Ilene Shapiro, present; Mark Potter representing Rita Darrow, present; Aquila Hollinger representing Al Brubaker, present; Olivia Perrin representing Kristen Scalise; present, Sarah Buccigross representing Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the April 02, 2025, meeting were approved.

ORDER OF BUSINESS:

Revised: Professional Service Contract Directive 059-25 from 02-26-25.
To remove, the wording: This award is subject to confirmation by Council.

Mr. Potter Motioned to amend the start date for the revised Directive 059-25 from 02-26-25 To *10-01-24* for the start date of the Grant Period.

Upon Motion by Potter to Amend and moved to award the revised directive 059-25.

Revised: Professional Service Contract Directive 060-25 from 02-26-25.
To remove the wording: This award is subject to confirmation by Council.

Mr. Potter motioned to amend the start date for the revised Directive 060-25 from 02-26-25 to *10-01-24* for the start date of the Grant Period.

Upon Motion by Potter to amend and moved to award the revised directive 060-25.

I. **Professional Service Contracts**

- A. General Encumbrance for purchase and/or with various vendors for housing and utilities for the period of 04-01-25 through 12-31-25, services will be funded through various grants, as Best Practical Source
Various Vendors- list included in the memo
Not to exceed \$37,000.00 (Common Pleas)

Ms. Buccigross moved to amend the date and award a professional service contract to Various Vendors- list included in the memo in an amount not to exceed \$37,000.00 for a General Encumbrance for purchase and /or with various vendors for housing and utilities for the period of ~~04-01-25~~ 01-01-25 through 12-31-25, services will be funded through various grants, as Best Practical Source for Common Pleas. Motion passed 5-0.....DIR 102-25

- B. General Encumbrance for purchase and/ or with various vendors for interpretation services during court proceedings for the period of 04-01-25 through 12-31-25, as Best Practical Source. Various Vendors- list included in the memo Not to exceed \$49,000.00 (Common Pleas)**

Ms. Buccigross moved to amend the date and Ms. Hollinger moved to award a Professional Service Contract to Various Vendors- list included in the memo in an amount not to exceed \$49,000.00 for General Encumbrance for purchase and / or with various vendors for interpretation services during court proceeding for the period of ~~04-01-25~~ 01-01-25 through 12-31-25, as Best Practical Source for Common Pleas. Motion passed 5-0.....DIR 103-25

- C. Award Bid #2025016 for the redesign of the Fiscal Office Website, Highest scoring proposal Triad Communications Not to exceed \$ 56,950.00 (Fiscal Office)**

Mr. Potter moved award a Professional Service Contract to Triad Communications in an amount not to exceed \$56,950.00 for Award Bid #2025016 for the redesign of the Fiscal Office Website, Highest Scoring proposal for Fiscal Office. Motion passed 5-0.....DIR 104-25

- D. Entrepreneurship summer camp services for youth aged 9-15 for the period 04-01-25 through 08-31-25, exempt due to provider's sub-grantee status. Emmanuel Christian Academy Not to exceed \$75,000.00 (Job and Family Services)**

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**Ms. Buccigross moved award a Professional Service Contract to Emmanuel Christian Academy in an amount not to exceed \$75,000.00 for entrepreneurship summer camp services for youth aged 9-15 for The period of 04-01-25 through 08-31-25, exempt due to provider's Sub-grantee status for Job and Family Services
Motion passed 5-0.....DIR 105-25**

- E. STEAM Summer Enrichment Camp Services to provide day camp services for kindergarten through 8th grade elementary students for the period 04-01-25 through 08-31-25, exempt due to provider's sub-grantee status.
Emmanuel Christian Academy
Not to exceed \$75,000.00 (Job and Family Services)**

**Mr. Potter moved award a Professional Service Contract to Emmanuel Christian Academy in an amount not to exceed \$75,000.00 for STEAM Summer Enrichment Camp Services For kindergarten through 8th grade elementary students for The period of 04-01-25 through 08-31-25, exempt due to provider's Sub-grantee status for Job and Family Services
Motion passed 5-0.....DIR 106-25**

- F. Summer Youth Employment Program (SYEP) services for the period 04-01-25 through 08-31-25, exempt due to provider's sub-grantee status.
Tri-County Jobs for Ohio's Graduates (JOG)
Not to exceed \$135,000.00 (Job and Family Services)**

**Mr. Potter moved award a Professional Service Contract to Tri-County Jobs for Ohio's Graduates (JOG) in an amount not to exceed \$135,000.00 for Summer Youth Employment Program (SYEP) services for the period of 04-01-25 through 08-31-25, exempt due to provider's Sub-grantee status for Job and Family Services. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 107-25**

- G. Engineering consultant services for the bridge replacements of Medina Line Road (NTC-002-0071), Minor Road (COP-207-0091), And Vanderhoof Road (FRA-215-0310), Highest scoring proposal
MS Consultants
Not to exceed \$429,138.00 (Engineer)**

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**Ms. Buccigross moved award a Professional Service Contract to MS Consultants in an amount not to exceed \$429,138.00 for Engineering consultant services for the bridge replacements of Medina Line Road (NTC-002-0071, Minor Road (COP-207-0091), and Vanderhoof Road (FRA-215-0310), Highest scoring proposal for the Engineer
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 108-25**

II. Fiduciary Contracts –

- A. Representation in grievances, arbitrations, fact-finding, And conciliation hearings with the various labor unions, And related litigation if any, and consulting on other labor Matters as needed, for ongoing representations and for Upcoming negotiations
Clemans Nelson & Associates, Inc.
Not to exceed \$75,000.00 (Law and Risk Management)**

**Mr. Potter moved to award a Fiduciary Contract to Clemans Nelson & Associates, Inc. in an amount not to exceed \$75,000.00 for Representation in grievances, arbitrations, fact-finding, and Conciliation hearings with the various labor unions, and related Litigation if any, and consulting on other labor matters as needed, For ongoing representations and for upcoming negotiations
Motion passed 5-0.....DIR 109-25**

- B. Perform valuation of commercial, industrial, exempt buildings Considered to be new or altered in construction and land splits Of the same classification as to be taxed for the 2025 tax year, available upon request to provide a defense of the determined value at BOR or BTA hearings
Ward & Associates
Not to exceed \$154,000.00 (Fiscal Office)**

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**Mr. Potter moved to award a Fiduciary Contract to Ward & Associates. in an amount not to exceed \$154,000.00 for Perform valuation of commercial, industrial, exempt buildings Considered to be new or altered in construction and land splits of the same classification as to be taxed for the 2025 tax year, available upon request to provide a defense of the determined value at BOR or BTA hearings This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 110-25**

- C. Defense of a wrongful death action regarding an inmate who died While at the Summit County Jail, involving complex medical and Mental health issues, Case No. 5:24-cv-413 in the United States District Court for the Northern District of Ohio, Eastern Division, Sheriff was dismissed from the case 02-02-25, Billing (panel Counsel rate) for legal representation service is due to close the File.
Mezanec, Raskin & Ryder, L.P.A
Not to exceed \$22,570.40 (Law and Risk Management)**

**Ms. Buccigross moved to award a Fiduciary Contract to Mezanec, Raskin & Ryder, L.P.A in an amount not to exceed \$22,570.40 for Defense Of a wrongful death action regarding an inmate who died while at The Summit County Jail, involving complex medical and mental Health issues, Case No. 5:24-cv-413 in the United States District Court for the Northern District of Ohio, Eastern Division, Sheriff Was dismissed from the case 02-02-25, Billing (panel counsel rate) For legal representation service is due to close the file, for Law And Risk Management.
Motion passed 5-0.....DIR 111-25**

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property-

A. Competitive Bidding Exceeding \$75,000.00 –

- 1. **Removal and replacement of concrete pavement, Sidewalks, and curbs on various roads in Bath, Copley, Sagamore Hills, Springfield, and Twinsburg Townships, lowest responsive and responsible Bidder.**

**Spano Brothers Construction Co., Inc.
Not to exceed \$ 468,677.00 (Engineer)**

Ms. Buccigross moved to award a purchase contract to Spano Brothers Construction Co., Inc. in an amount not to exceed \$468,677.00 for the removal and replacement of concrete pavement, sidewalks, and curbs on various roads In Bath, Copley, Sagamore Hills, Springfield, and Twinsburg Townships, lowest responsive and responsible bidder for the Engineer.

**This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 112-25**

B. Exempt Contracts Exceeding \$75,000.00 -

- 1. **Provide volunteer coordinator services for animal care Programs at the Animal control facility for a one- year term from 04-01-25 through 03-31-26 as Best Practical Source.
Pay it Forward for Pets
Not to exceed \$95,000.00 (Animal Control)**

**Ms. Buccigross moved to award a purchase contract to Pay it Forward for Pets in an amount not to exceed \$95,000.00 to provide volunteer coordinator services for Animal care programs at the Animal control facility for one-year term from 04-01-25 through 03-31-26 as Best Practical Source
This award is subject to confirmation by Council.**

Motion passed 5-0.....DIR 113-25

C. Leases of Personal Property Exceeding \$75,000.00 - None

VI. Miscellaneous –

- A. Change Order 3 for a twelve-month extension of the master lease agreement for 2017 vehicles acquired through Resolution No.2017-065.
Enterprise Fleet Management
\$4,620.00 accumulative increase of 22.77% for an adjusted total amount not to exceed \$388,473.40 (Sanitary Sewer Services)**

**Ms. Buccigross moved to award Change Order 3 to Enterprise Fleet Management for \$4,620.00 an accumulative increase of 22.77 % for an adjusted total amount not to exceed \$388,473.40 for a twelve-month extension of the master lease agreement for 2017 vehicles acquired through Resolution No. 2017-065
Motion passed 5-0.....DIR 114-25**

- B. Change Order 2 for a twelve-month extension of the master lease Agreement for 2018 vehicles acquired through Resolution No.2018-139.
Enterprise Fleet Management
\$31,464.12 accumulative increase of 21.58% for an adjusted total amount not to exceed \$293,859.12
(Sanitary Sewer Services)**

**Mr. Potter moved to award Change Order 2 to Enterprise Fleet Management for \$31,464.12 an accumulative increase of 21.58 % for an adjusted total amount not to exceed \$293,859.12 for a twelve-month extension of the master lease Agreement for 2018 vehicles acquired through Resolution No.2018-139.
Motion passed 5-0.....DIR 115-25**

- C. Change Order 2 for a thirteen-month extension of the master lease Agreement for 2019 vehicles acquired through Resolution No.2019-128, BOC Directive 316-18 and BOC Directive 049-19
Enterprise Fleet Management
\$45,830.67 accumulative increase of 113.94% for an adjusted total amount not to exceed \$332,298.98
(Sanitary Sewer Services)**

Ms. Buccigross moved to award Change Order 2 to Enterprise Fleet Management for \$45,830.67 an accumulative increase of 113.94% for an adjusted total amount not to exceed \$332,298.98 for a thirteen-month extension of the master lease Agreement for 2019 vehicles acquired through Resolution No.2019-128 BOC Directive 316-18 and BOC Directive 049-19 This award is subject to confirmation by Council. Motion passed 5-0.....DIR 116-25

CONSENT AGENDA:

VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00

(Excluding Professional Services, Fiduciary, or Real Property)

A. Physical Plants

- 1. Requisition -TBD to Johnson Control Fire Protection, LP in an amount not to exceed \$65,505.73 for fire protection testing and maintenance services at multiple locations for a period of one year, with Sourcewell pricing #030421-JHN.**

B. Information Technology

- 1. Requisition – TBD to Azteca Systems Holdings LLC., in An amount not to exceed \$73,500.00 for Comprehensive asset and work management solutions for infrastructure and location-focused activities, Cityworks Server PLL adds permitting, license and code Enforcement, providing an enterprise solution, as Best Practical Source**

C. Common Pleas

1. **Encumbrance with various vendors listed on memo in an amount not to exceed \$43,100.00 for drug testing services For Summit County Common Pleas Specialized Dockets for The period of ~~04-01-25~~ 01-01-25 through 12-31-25, services will Be funded through various grants that each docket has been awarded, as Best Practical Source.**

Mr. Potter moved to amend item C. for the date change and award the above purchase order(s).

Motion passed 5-0.....DIR 013-25(CA)

VII. Adjourn

There being no further business, the meeting was adjourned at 10:58 a.m.

sw

04/09/25