

Board of Control Meeting of April 02, 2025

Bob Higham called the meeting to order at 10:31 a.m.

ROLL CALL: Bob Higham representing Ilene Shapiro, present; Mark Potter representing Rita Darrow, present; Aquila Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; present, and Phil Montgomery, present

APPROVAL OF MINUTES:

A Motion by Potter to amend Item 1. Professional Services for item C. Geographic Information Services Inc. now known as Axim Geospatial to remove the wording "This award is subject to confirmation by Council."

A Motion by Montgomery to approve the amended Minutes for the March 26, 2025 meeting. Motion passed 5-0

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Renewal for Task Order agreement to assist the Engineer's Office with miscellaneous traffic engineering analysis safety studies as needed for a one-year term, as Best Practical Source.
TMS Engineers, Inc.
Not to exceed \$20,000.00 (Engineer)**

**Mr. Montgomery moved to award a professional service contract to TMS Engineers, Inc. in an amount not to exceed \$20,000.00 for the Renewal for Task Order agreement to assist the Engineer's Office With miscellaneous traffic engineering analysis safety studies as Needed for a one-year term, as Best Practical Source for the Engineer.
Motion passed 5-0.....DIR 094-25**

- B. Analysis of the corridor to be evaluated for safety improvements, Vehicular/ pedestrian capacity, and/ or the need for any geometric or traffic control improvements as Best Practical Source.
TMS Engineers, Inc.
Not to exceed \$16,660.00 (Engineer)**

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Mr. Potter moved to award a Professional service contract to TMS Engineers, Inc. in an amount not to exceed \$16,660.00 for Analysis of the corridor to be evaluated for safety improvement, Vehicular/ pedestrian capacity, and/or the need for any geometric or traffic control improvements as Best Practical Source for the Engineer Motion passed 5-0.....DIR 095-25

- C. Miscellaneous design services for various projects and services Requested by Administrative Services Department for Summit County MPG Architects
Not to exceed \$20,000.00 (Physical Plants)**

Mr. Montgomery moved to award a Professional service contract to MPG Architects in an amount not to exceed \$20,000.00 for miscellaneous Design services for various projects and services requested by Administrative Services Department for Summit County for Physical Plants Motion passed 5-0.....DIR 096-25

- D. Summit County Jail door control, Card Access and intercom improvement project for Highest scoring qualification statement Scheeser, Buckley, Mayfield LLC
Not to exceed \$103,000.00 (Physical Plants)**

Mr. Montgomery moved to award a Professional service contract to Scheeser, Buckley, Mayfield LLC in an amount not to exceed \$103,000.00 for Summit County Jail door control, Card Access and intercom improvement project for Highest scoring qualification statement for Physical Plants This award is subject to confirmation by Council. Motion passed 5-0.....DIR 097-25

II. Fiduciary Contracts –

- A. Provide attorney services to Valor Court participants for 2025, representation is supported by funding from the Veterans Service Commission Jason Wells
Not to exceed \$30,000.00 (Common Pleas)**

Mr. Montgomery moved to amend and award a Fiduciary service contract to Jason Wells in an amount not to exceed ~~\$30,000.00~~ \$36,000.00 to Provide attorney services to Valor Court participants for 2025, representation is supported by funding from the Veterans Service Commission for Common Pleas
 This award is subject to confirmation by Council.
 Motion passed 5-0.....DIR 098-25

III. Construction Contracts –

- A. Removing the Asbestos containing materials in preparation For demolition at 2525 State Rd., as the lowest responsive and responsible bidder
 NTWA LLC
 Not to exceed \$208,000.00 (Physical Plants)

Mr. Montgomery moved to award a Purchase contract to NTWA LLC in an amount not to exceed \$208,000.00 for Removing the Asbestos containing materials in preparation for demolition at 2525 State Rd., as the Lowest responsive and responsible bidder for Physical Plants
 This award is subject to confirmation by Council.
 Motion passed 5-0..... DIR 099-25

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

- A. Competitive Bidding Exceeding \$75,000.00 – None

B. Exempt Contracts Exceeding \$75,000.00 -

- 1. **Printing and postage of real estate bills for the period of 05/01/25 to 04/30/27 with the option of two (2), 2-year renewals, as Best Practical Source SmartBill LTD
Not to exceed \$584,996.40 (Fiscal)**

**Mr. Montgomery moved to award a purchase contract to SmartBill LTD in an amount not to exceed \$584,996.40 for Printing and postage of real estate bills for the period of 05/01/25 to 04/30/27 with the option of two (2), 2-year renewals, as Best Practical Source for Fiscal
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 100-25**

- 2. **Food service to the Detention Center Youth for the period of 07/01/25 to 06/30/26 with two options to renew as Best Practical Source
Aramark Correctional Services, LLC
Not to exceed \$300,000.00 (Juvenile Court)**

**Mr. Montgomery moved to award a purchase contract to Aramark Correctional Services, LLC in an amount not to exceed \$300,000.00 to provide food service to the Detention Center Youth for the period 07/01/25 to 06/30/26 as Best Practical Source for Juvenile Court.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 101-25**

C. Leases of Personal Property Exceeding \$75,000.00 - None

VI. Miscellaneous – None

CONSENT AGENDA:

VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00

(Excluding Professional Services, Fiduciary, or Real Property)

A. Sheriff

1. Requisition -TBD to Fallsway in an amount not to exceed \$47,238.16 for the purchase of miscellaneous uplift equipment For vehicles, lowest of three (3) quotes.

2. Requisition -TBD to Kiesler Police Supply in an amount Not to exceed \$39,200.00 for 150 cases-Federal 223 FMJ 55 gr., and 20 cases federal 9mm 115gr under State term Ohio contract R5900319-5 GDC004.

Mr. Montgomery moved to award the above purchase order(s).
Motion passed 5-0.....DIR 012-25(CA)

VII. Adjourn

There being no further business, the meeting was adjourned at 10:43 a.m.

SW

04/02/25