

**Board of Control Meeting of February 05, 2025**

Bob Higham called the meeting to order at 10:30 a.m.

**ROLL CALL:** Bob Higham representing Ilene Shapiro, present; Mark Potter representing Rita Darrow, present; Aquila Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; present, Phil Montgomery, present.

**APPROVAL OF MINUTES:** The minutes of the January 29, 2025, meeting were approved.

**ORDER OF BUSINESS:**

Upon Motion by Montgomery to Rescind the 016-25 Directive for Professional Services Contract for Goodnor Consulting Group, LLC. in an amount not to exceed \$45,000.00 for services assisting the county in assessing and implementation of strategies related to policies and programs focused on diversity, equity and inclusion within the county's procurement policies and procedures, Contractor shall complete up to 780 hours of work on the services within a period of one-year from 1/1/25 -12/31/25 as Best Practical Source for Law and Risk.

The Directive has been Rescinded Motion 5-0.

I. **Professional Service Contracts**

- A. **Final Design of the Springfield Lake No.1, Springfield Lake Outlet Structure & Channel, for surface water management District, as Best Practical Source.**  
DLZ Ohio, Inc.  
Not to exceed \$257,946.77 (Engineer)

Mr. Montgomery moved to award a professional service contract to DLZ Ohio, Inc. in an amount not to exceed \$257,946.77 for the final design of the Springfield Lake No. 1, Springfield Lake Outlet Structure & Channel, for surface water management District, as Best Practical Source for the Engineer.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 035-25

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- B. To provide the court with managed services to supplement in house staff in maintaining the court’s IT infrastructures for a 5-year Contract at government pricing for support and installation with maintenance of the current firewall hardware as Best Practical Source.  
BPI Information Systems  
Not to exceed \$54,260.00 (Common Pleas)**

**Mr. Potter moved to award a Professional service contract to BPI Information Systems in an amount not to exceed \$54,260.00 for the court with managed services to supplement in house staff in maintaining the court’s IT infrastructures for a 5-year contract at government pricing for support and installation with maintenance of the current firewall hardware as Best Practical Source, for Common Pleas Court.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 036-25**

- C. Purchase of Sophos Managed Detection and Response Complete for a five (5) year contract for 200 user licenses and 18 server licenses at government and volume pricing as Best Practical Source  
BPI Information Systems  
Not to exceed \$59,560.00 (Common Pleas)**

**Mr. Potter moved to award a Professional service contract to BPI Information Systems in an amount not to exceed \$59,560.00 for Purchase of Sophos Managed Detection and Response Complete for a five (5) year contract for 200 user licenses and 18 server licenses at government and volume pricing as Best Practical Source for Common Pleas Court  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 037-25**

- D. Purchase of an In-person American Sign Language (ASL) interpretation for an individual while participating in a court ordered residential Substance treatment program for 54 days As Best Practical Source  
Greenleaf Family Center, Inc.  
Not to exceed \$ 31,104.00 (Public Safety)**

**Mr. Potter moved to award a Professional service contract to Greenleaf Family Center, Inc. in an amount not to exceed \$31,104.00 for the purchase of an in- person American Sign Language (ASL) interpretation for an individual while participating in a Court ordered residential Substance treatment program for 54 days as Best Practical Source for Public Safety. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 038-25**

**II. Fiduciary Contracts –None**

**III. Construction Contracts –**

- A. Award Bid SUM-CR 17 Cleveland Massillon Road. Sidewalk for Construction of a 5-foot-wide concrete walkway on the west side Of Cleveland Massillon Road from the north side of SR 18 (Medina Road) to the north side of Springside Drive. The length of the improvement is 2,365 feet, Project includes minor grading, drainage Improvements, driveway modification and restoration of turf lowest Responsive and responsible bidder. Gauga Highway CO. Not to exceed\$ 445,246.24 (Engineer)**

**Mr. Montgomery moved to award a construction contract to Gauga Highway Co. in an amount not to exceed \$445,246.24 for the awarding of Bid SUM-CR 17 Cleveland Massillon Road. Sidewalk for Construction of a 5-foot-wide concrete walkway on the west side of Cleveland Massillon Road from the north side of SR 18 (Medina Road) to the north side of Springside Drive. The length of the improvement is 2,365 feet, Project includes minor grading, drainage Improvements, driveway modification and restoration of turf lowest Responsive and responsible bidder for the Engineer. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 039-25**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$75,000.00 – None**

**B. Exempt Contracts Exceeding \$75,000.00 -**

- 1. **Licensing software to allow users to purchase pet licenses, Locate a missing pet, and allow users to use a secure online Portal, a three-year contract as Best Practical Source, Pending IT approval.**

**DocuPet**

**Not to exceed \$135,000.00 (Fiscal)**

**Mr. Montgomery moved to award a purchase contract to DocuPet in an amount not to exceed \$135,000.00 for Licensing software to allow users to purchase pet licenses, Locate a missing pet, and allow users to use a secure online Portal, a three-year contract as Best Practical Source, Pending IT approval for Fiscal**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 040-25**

- 2. **Second renewal of four for the 2025 Marketing campaign consisting of Broadcast Television/Cable, Radio, Social Media and Digital strategies to reach and inform veterans of benefits and services from 02-15-25 – 02-15-26, as Best Practical Source.**

**Alliance Media**

**Not to exceed \$100,000.00 (Veterans Service Commission)**

**Mr. Montgomery moved to award a purchase contract to Alliance Media in an amount not to exceed \$100,000.00 for Second renewal of four for the 2025 Marketing campaign consisting of Broadcast Television/Cable, Radio, Social Media and Digital strategies to reach and inform veterans of benefits and services from 02-15-25 – 02-15-26, as Best Practical Source for the Veterans Service Commission**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 041-25**

**C. Leases of Personal Property Exceeding \$75,000.00 - None**

**VI. Miscellaneous –**

- A. Change Order 2 for Construction Administrative Fees for the parking deck project.  
Four Points Architecture  
\$10,100.00 accumulative increase of 19.53% for an adjusted total amount not to exceed \$128,000.00 (Physical Plants)**

**Mr. Montgomery moved to award Change Order 2 to Four Points Architecture for \$10,100.00 an accumulative increase of 19.53% for an adjusted total amount not to exceed \$128,000.00 for Construction Administrative Fees for the parking deck project for Physical Plants  
Motion passed 5-0.....DIR 042-25**

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00**

**(Excluding Professional Services, Fiduciary, or Real Property)**

**A. Sanitary Sewer Services**

- 1. Requisition -TBD to Rexel USA in an amount not to exceed \$50,000.00 for a blanket purchase order for electrical replacement equipment and replacement parts as Sole Source.**
- 2. Requisition- TBD to Pump Systems, LLC for a Blanket purchase order for replacement parts and repairs as sole source, in an amount not to exceed \$50,000.00.**

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**B. Sheriff**

1. **Requisition – TBD to Montrose Ford., for the purchase of 2025 Ford Maverick, Montrose Ford was chosen from the Three quotes since they were the only company to add construction cap and bed slide to the quote in an amount not to exceed \$35,631.66**
  
2. **Requisition- TBD to Thermo Fisher Scientific portable Analytical Instruments, Inc. for the purchase of Thermo Scientific TruNarc handheld analyzer and H Kits with a (2) Two-year warranty and software updates with an instructor To train 12 SCSO employees, in an amount not to exceed \$35,664.00**

**Mr. Montgomery moved to award the above purchase order(s).  
Motion passed 5-0.....DIR 005-25(CA)**

**VII. Adjourn**

**There being no further business, the meeting was adjourned at 10:48 a.m.**

**SW**

**02/05/25**