

**Board of Control Meeting of November 13, 2024**

**Andrew Barry called the meeting to order at 10:31 a.m.**

**ROLL CALL: Andrew Barry representing Ilene Shapiro, present; Mark Potter representing Rita Darrow, present; Aquila Hollinger representing Al Brubaker, present; Tom Borcoman representing Kristen Scalise, present; Sarah Buccigross, representing Phil Montgomery, present.**

**APPROVAL OF MINUTES: The minutes of the November 06, 2024, meeting were approved.**

**ORDER OF BUSINESS:**

**I. Professional Service Contracts –**

- A. For the operation of the Volunteer Guardian Program to recruit, screen and train guardians to serve as advocates and surrogate decision makers for indigent wards of the court, effective 1/1/25-12/31/25. Per OAC 5101:9-4-07(A)(2), exempt from competitive bidding due to provider’s subgrantee status.  
Adult Guardianship Services of Summit County  
Not to exceed \$100,000.00 (Job and Family Services)**

**Mr. Potter moved to award a professional service contract to Adult Guardianship Services of Summit County in an amount not to exceed \$100,000.00 for the operation of the Volunteer Guardian Program to recruit, screen, and train guardians to serve as advocates and surrogate decision makers for indigent wards of the court, effective 1/1/25-12/31/25. Per OAC 5101:9-4-07(A)(2), exempt from competitive bidding due to provider’s subgrantee status for Job and Family Services  
Motion passed 5-0.....DIR 224-24**

- B. A professional service contract for translation and interpreter services for non-English speaking clients for the period of 01/01/25-12/31/27.  
Effectiff Services, LLC  
Not to exceed \$450,000.00 (Job and Family Services)**

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**Mr. Potter moved to award a professional service contract to Effectiff Services, LLC. in an amount not to exceed \$450,000.00 for a professional service contract for translation and interpreter services for non-English speaking clients for the period of 01/01/25-12/31/27 for Job and Family Services.**

**Motion passed 5-0.....DIR 225-24**

- C. Award bid 2024054 for Scale Servers hardware and licensing as the most qualified bidder, pending IT approval.**

**Teletronics Services Inc.**

**Not to exceed \$197,293.86**

**(Information Technology)**

**Ms. Hollinger moved to award bid 2024054 to Teletronics Services Inc. in an amount not to exceed \$197,293.86 for Scale Servers hardware and licensing as the most qualified bidder, pending IT approval. for Information Technology.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 226-24**

- D. Provide engineering services for rehabilitation or replacement Of bridge structure for AKR-009-0583 (Riverview Road) SFN-7745036, highest proposal score of 6 quotes.**

**DLZ Ohio, Inc.**

**Not to exceed \$188,635.00**

**(Engineer)**

**Ms. Buccigross moved to award a professional contract to DLZ Ohio, Inc. in an amount not to exceed \$188,635.00 for engineering services for rehabilitation or replacement of bridge structure for AKR-009-0583 (Riverview Road) SFN-7745036, to the highest proposal score from six quotes for Engineer.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 227-24**

**II. Fiduciary Contracts -None**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$75,000.00 – None**

**B. Exempt Contracts Exceeding \$75,000.00 -**

- 1. **Automated mail processing services for the period of 1/1/25 – 12/31/25, the first of two annual renewal options as Other Public Cooperative Purchasing Association Pricing, Pending IT approval.  
Clarity Solutions Group, LLC.  
Not to exceed \$150,000.00 (Job and Family Services)**

**Ms. Buccigross moved to award a professional service contract to Clarity Solutions Group, LLC. in an amount not to exceed \$150,000.00 for Automated mail processing services for the Period of 1/1/25- 12/31/25, the first of two annual renewal Options as Other Public Cooperative Purchasing Association Pricing, Pending IT approval for Job and Family Services  
Motion passed 5-0.....DIR 228-24**

- 2. **General Encumbrance Reimbursement for the Federal Vehicle Grant, for the Summit County Sheriff’s Office to serve As fiscal agent in the disbursement of funds to law enforcement Agencies within Summit and Stark Counties local Law Enforcement Assistance Program for the purchase of patrol vehicles, each county not to exceed \$85,350.00.  
Total combined amount for the grant not to exceed \$597,450.00. (Sheriff)**

**Ms. Buccigross moved to table the item.  
Motion passed 5-0**

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- 3. Purchase of five (5) 2024 Ford Explorers Police Interceptor Utility Vehicles, lowest of four quotes, using Federal vehicle Grant and Retention Funds with CUE Pricing Under section 177.07(a)(8)  
Montrose Ford, LLC  
Not to exceed \$237,500.00 (Sheriff)**

**Ms. Buccigross moved to table the item.  
Motion passed 5-0.**

- C. Lease of Personal Property Exceeding \$75,000.00 - None**

**VI. Miscellaneous - None**

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00**

**A. Sheriff**

- 1. Requisition – TBD to Fred Martin Superstore for a 2025 Dodge Durango pursuit vehicle all-wheel drive, Lowest of three quotes, using Federal Vehicle Grant and Retention Fund in an amount not to exceed \$43,373.00.**

**Ms. Buccigross moved to table this item.  
Motion passed 5-0.**

**B. Law and Risk**

- 1. Requisition -TBD to West Publishing Corporation for a cloud-based legal workflow and management system for contracts, grants, legislation, executive orders, and other related matters for one year in an amount not to exceed \$59,221.00, Pending IT approval.**

**Mr. Potter moved to award the above purchase order(s).  
Motion passed 5-0.....DIR 038-24(CA)**

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**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:43 a.m.**

**SW**

**11/13/24**