

Board of Control Meeting of August 21, 2024

Colleen Sims called the meeting to order at 10:31a.m.

ROLL CALL: Colleen Sims representing Ilene Shapiro, present; Mark Potter representing Rita Darrow, present; Aquila Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; present, Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the August 14, 2024, meeting were approved.

ORDER OF BUSINESS:

I. **Professional Service Contracts**

- A. First (1) of Three (3) Renewals to TrustedSec for forty (40) hour incident response retainer from 10/1/24 - 9/30/27, as Best Practical Source. IT approval number IT20240313.
TrustedSec
Not to exceed \$48,000.00. (Information Technology)

Mr. Montgomery moved to award a professional service contract to TrustedSec in an amount not to exceed \$48,000.00 to provide Forty (40) hour incident response retainer from 10/1/24 - 9/30/27, as Best Practical Source. IT approval number IT20240313. For Information Technology.
Motion passed 5-0.....DIR 177-24

- B. Engineering firm to provide appraising value of easement required for capital improvement project Q-165-1 Akron-Cleveland Road Sanitary Sewer Extension Project (Boston Twp), **as Best Practical Source**. One quote was obtained pursuant to ord. 177.08(d).
TranSystems
Not to exceed \$7,500.00 (Sanitary Sewer Services)

Mr. Montgomery moved to amend and award a professional service contract to TranSystems in an amount not to exceed \$7,500.00 to Provide Appraising value of easement required for capital improvement Project Q-165-1 Akron-Cleveland Road Sanitary Sewer Extension Project (Boston Twp), One quote was obtained pursuant to ord. 177.08(d) for Sanitary Sewer Services.
Motion passed 5-0.....DIR 178-24

II. Fiduciary Contracts - None

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$75,000.00 –

1. **Award Bid Resolution 2024-166 Utility billing printing and mailing services for a two-year term as the lowest responsive bidder.**

InfoSend, Inc.

Not to exceed \$285,966.82 (Sanitary Sewer Services)

Mr. Montgomery moved to award the Bid Resolution 2024-166 to InfoSend, Inc. in an amount not to exceed \$285,966.82 for the Utility billing, printing and mailing services for a two-year Term as the lowest responsive bidder for Sanitary Sewer Services.

Motion passed 5-0.....DIR 179-24

B. Exempt Contracts Exceeding \$75,000.00 - None

C. Leases of Personal Property Exceeding \$75,000.00 - None

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VI. Miscellaneous – None

CONSENT AGENDA:

VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00

VII. Adjourn

There being no further business, the meeting was adjourned at 10:36 a.m.

SW

08/21/24