

BOARD OF CONTROL MINUTES

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Board of Control Meeting of June 26, 2024

Andrew Barry called the meeting to order at 10:31 a.m.

ROLL CALL: Andrew Barry representing Ilene Shapiro, present; Mark Potter representing Rita Darrow, present; Aquila Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; present, Sarah Buccigross representing Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the June 12, 2024, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. For design and plan review services to supplement Department of Sanitary Sewer Services Staff providing owner’s representative services on an as needed basis, as Best Practical Source.
Kimley Horn & Associates, Inc.
Not to exceed \$49,900.00 (Sanitary Sewer Services)**

Ms. Buccigross moved to award a professional service contract to Kimley Horn & Associates, Inc. in an amount not to exceed \$49,900.00 for design and plan review services to supplement Department of Sanitary Sewer Services Staff providing owner’s representative services on an as needed basis, as Best Practical Source for Sanitary Sewer Services.

Motion passed 5-0.....DIR 144-24

- B. Consulting services to provide client-side support for UKG Pro Workforce Management (“WFM”) starting July 1, 2024, until project completion. Omnia Partners cooperative purchasing contract 01-165. Pending OIT approval.
Vertosoft (Mosaic Consulting Group)
Not to exceed \$48,150.00 (Office of Information Technology)**

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**Ms. Buccigross moved to award a professional service contract to Vertosoft (Mosaic Consulting Group) in an amount not to exceed \$48,150.00 for Consulting services to provide client-side support for UKG Pro Workforce Management (“WFM”) starting July 1, 2024, until project completion. Omnia Partners cooperative purchasing contract 01-165. Pending OIT approval for the Office of Information Technology.
Motion passed 5-0.....DIR 145-24**

II. Fiduciary Contracts - None

III. Construction Contracts None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$75,000.00

- 1. Award Bid Number 2024024 - 2024-101 Q-453 Fishcreek WRF No. 25 Digester and Oxidation Ditch, for the Fishcreek Wastewater Treatment Plant #25 as the lowest responsive and responsible bidder.
Kenmore Construction Co., Inc.
Not to exceed \$ 6,438,550.00 (Sanitary Sewer Services)**

**Ms. Buccigross moved to award Bid Number 2024024- 2024-101 Q-453 Fishcreek WRF No. 25 Digester and Oxidation Ditch to Kenmore Construction Co., Inc. in an amount not to exceed \$6,438,550.00 for the the Fishcreek Wastewater Treatment Plant #25 as the lowest responsive and responsible bidder for Sanitary Sewer Services.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 146-24**

B. Exempt Contracts Exceeding \$75,000.00

- 1. **Annual maintenance services for the county-wide computer aided dispatch (CAD) and records management systems from 7/1/24-6/30/25, as Best Practical Source.
Tyler Technologies
Not to exceed \$485,311.38 (Public Safety)**

**Ms. Buccigross moved to award a purchase contract to Tyler Technologies in an amount not to exceed \$485,311.38 for annual maintenance services for the county-wide computer aided dispatch (CAD) and records management systems from 7/1/24-6/30/25, as Best Practical Source for Public Safety. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 147-24**

- 2. **One year of maintenance, with on-site support for the virtual courtroom project for a term of 07/01/24-06/30/25, pending OIT approval, with one option to renew for a one-year term, as Best Practical Source.
460 Tech, LLC dba BelnCourt
Not to exceed \$322,492.00 (Public Safety)**

**Mr. Potter moved to award a purchase contract to 460 Tech, LLC dba BelnCourt in an amount not to exceed \$322,492.00 for one year of maintenance, with on-site support for the virtual courtroom project for a term of 07/01/24-06/30/25, pending OIT approval, with one option to renew for a one-year term, as Best Practical Source for Public Safety. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 148-24**

C. Leases of Personal Property Exceeding \$75,000.00 - None

VI. Miscellaneous

- A. Change Order Number 2 for additional work necessary and quantity adjustment to complete the Wye Road Mitigation and Improvement Plans.
Cook Paving & Construction Co., Inc
\$38,356.68 an accumulative increase of 32.8% for an adjusted total not to exceed \$243,474.18 (Engineer)**

**Ms. Buccigross moved to award Change Order Number 2 to Cook Paving & Construction Co., Inc. for \$38,356.68 an accumulative increase of 32.8% for an adjusted total not to exceed \$243,474.18, for additional work necessary and quantity adjustment to complete the Wye Road Mitigation and Improvement Plans for the Engineer.
Motion passed 5-0.....DIR 149-24**

CONSENT AGENDA:

VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00

A. Information Technology

- 1. Contract – TBD to Carahsoft/DocuSign for annual eSignature Business Pro Envelope and Premier support from 6/22/24 to 6/21/25 under GSA pricing schedule #47QSWA18D008F, pending IT approval in an amount not to exceed \$30,105.18.**

B. Medical Examiner

- 1. First renewal of two for body removal services for the period 08/01/24-07/31/25 as the only bid received.
SS Companies LLC
Not to exceed \$28,500.00 (Medical Examiner)**

**Ms. Buccigross moved to award the above purchase order(s).
Motion passed 5-0.....DIR 021-24(CA)**

VII. Adjourn

There being no further business, the meeting was adjourned at 10:38 a.m.

**sk
06/26/24**