



**SUMMIT COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Hazardous Materials Planning and Community Right-To-Know

**Meeting Minutes
November 16, 2023**

MEMBERS PRESENT

Steve Groves – Chair	Valley Fire District
Tommy Smoot	Summit County Emergency Management
Tim Gemind - Secretary	Summit County Emergency Management
Pam Williams	American Red Cross
Sharen Breyer	Community
Judy Bearer	Retired Industry
Sam Rubens	Summit County Public Health
Macklin Flinn	Cleveland Clinic – Akron General
Don Weaver	Summit County DOSSS

MEMBERS ABSENT

Brenda Robinson	Huntsman
Bruce Koellner - 2nd Vice	Copley Township
Bill Goncy	Village of Boston Heights
Julia Harber-Vice Chair	NEO Regional Sewer District
Shawn Metcalf	Akron METRO RTA
Steve Brown	Bath Township PD
Kurt Kollar	OEPA
Joseph Shumaker	Akron Fire Department
Jacob Maxim	Huntsman

GUESTS PRESENT

Rob Keener	Akron FD
Kelsey Kurcsak	Georgia Pacific
Damion Vickrey	Univar
Michelle Sowers	OEMA
Judy Kelly	SCEMA



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I. INTRODUCTIONS

This meeting of the Summit County Local Emergency Planning Committee (LEPC) was called to order by Steve Groves at 8:30 am on November 16, 2023.

II. CHAIRPERSON'S REPORT

Approval of Minutes – August 17, 2023

First: Pam Williams Second: Sharen Breyer

The motion was carried by voice vote.

Correspondence and Comments:

Steve Groves reviewed and passed around the correspondence:

- Current budget
- We submitted Summit County's 2023 revised LEPC Plan to Ohio EMA
- We received a concurrence for the Functional Exercise on September 22, 2023
- Two electronic votes:
 - to send up to 30 Hazmat technicians to the Solon Hazmat conference
 - smoke for the LEPC exercise at Firestone Polymer

III. INFORMATION COORDINATORS REPORT:

Tommy Smoot stated we received twenty-one right-to-know requests, six 30-day follow-up reports, and eight spill reports. We received a letter from Michelle for our LEPC Plan, and the SERC will vote on that in December. We sent out the Ohio LEPC Funding and Equipment Purchasing Guidelines document. The National Weather Service reached out to build relationships and will host a partner integration meeting on December 5; let me know if you are interested in attending. One additional virtual SERC coffee talk is scheduled via Zoom on December 20 at 10 am.

IV. SPECIAL TEAMS PLANNER REPORT – Tim Gemind

Tim Gemind stated August's hazmat training was biological. September 20-22 was the functional exercise at Firestone Polymers, with Friday being a state-graded LEPC exercise with objectives met. October was chlorine rail cars, and November was the Ohio Hazmat Weekend, which was LEPC-funded. Radiology and medical training was also in November.

V. OLD BUSINESS

Tim Gemind stated the Hazmat Branch received 20 SCBAs and will be doing in-service in January.



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VI. NEW BUSINESS –

None

SUBCOMMITTEE REPORTS

EHS Hazard Analysis Committee

None

Spill Reporting Compliance

NOV report emailed.

Training, Education & Exercise Committee

Tim Gemind stated for 2024, he is looking to do the LEPC conference in the last quarter. Summit County will probably be the only sponsor, and the group suggested getting the E. Palestine Fire Chief as a speaker.

Planning Committee

Our plan is up to date.

Finance Committee

Tommy stated we were approved for the FY22 HMEP year two grant for \$52,950.00. \$42,360 will come from the Federal side with a 20% match. This training will provide 4 Hazmat trainings (Cameo Refresher, Lithium Ion Battery, HazMat IQ Air Monitoring, and HazMat IQ Tox-Medic). Pam William motioned for the LEPC to provide \$10,590 for the 20% match with Sam Rubens as the second. The motion was carried by voice vote.

Tommy Smoot asked for 25% of the Emergency Notification System cost from LEPC, not exceeding \$12,500. Sam Rubens made the motion with Pam Williams as the second. The motion was carried by voice vote.

Tommy Smoot requested a \$33,600 reimbursement from LEPC to cover the work of the Special Teams Planner. Sharen Breyer motioned not to exceed \$33,600 for the Special Teams Planner reimbursement, with Pam Williams as the second. The motion was carried by voice vote.

Tommy Smoot requested a motion to utilize up to \$5,000 for office supplies. Pam Williams made the motion with Sharen Breyer as the second. The motion was carried by voice vote.

Tommy Smoot requested a motion to approve up to \$3,000 for hazmat meter calibration. Sam Rubens made the motion with Pam Williams as the second. The motion was carried by voice vote.



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Tim Gemind requested a motion to spend up to \$1,500 for the annual calibration of the mercury meter. Pam Williams made the motion with Sam Rubens as the second. The motion was carried by voice vote.

Tommy Smoot requested a motion for Summit County EMA to do the work on behalf of LEPC. Pam Williams made the motion with Sharen Breyer as the second. The motion was carried by voice vote.

VII. INCIDENTS

Tim Gemind stated there have been no incidents except for fuel spills.

VIII. GOOD OF THE ORDER

Mike Gordon from First Energy is retiring. Tim Gemind will be reaching out to the new replacement.

LEPC will send a letter to Mayor Gony for his years of service.

IX. MEETING ADJOURNED

Sam Rubens motioned to adjourn the meeting at 8:40 am, with Pam Williams as the second. The motion was carried by voice vote.

X. NEXT MEETING

February 15, 2024, @ 8:30 am location EOC.