

Board of Control Meeting of October 4, 2023

Bob Higham called the meeting to order at 10:30 a.m.

ROLL CALL: Bob Higham representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Aquila Hollinger representing Al Brubaker, present; Christina Balliet representing Kristen Scalise, present; Sarah Buccigross representing Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the September 27, 2023, meeting were approved.

ORDER OF BUSINESS:

- I. **Professional Service Contracts - None**

- II. **Fiduciary Contracts - None**

- III. **Construction Contracts - None**

- IV. **Real Property Leases/Purchases - None**

- V. **Purchase Contracts and Leases of Personal Property**
 - A. **Competitive Bidding Exceeding \$50,000.00**
 1. **Award Bid 2023-246 Jail Inmate Commissary for a one year period from 11/15/23 through 11/14/24 with five options to renew for a one year term as the highest commission rate offered.
Keefe Commissary Network
Revenue contract at 38% commission to the county. (Sheriff)**

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Mr. Potter moved to award Bid 2023-246 Jail Inmate Commissary to Keefe Commissary Network for 38% commission of sales to county for a one year period from 11/15/23 through 11/14/24 with five options to renew for a one year term as the highest commission rate offered for the Sheriff.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 339-23

- 2. Renewal (2nd of 4) of contract for Food Service at the Summit County Jail from 12-01-22 to 11-30-23, as the lowest and most responsible bidder. (Res. 2021-318, Res. 2022-379)**

Aramark Correctional Services, LLC

For an estimated amount not to exceed \$975,000.00 (Sheriff)

Ms. Balliet and Mr. Potter moved to amend and award a purchase contract to Aramark Correctional Services, LLC for an estimated amount not to exceed \$975,000.00 for the 2nd of 4 renewal options to contract for Food Service at the Summit County Jail from ~~12-01-22 to 11-30-23~~ 12/01/23-11/30/24, as the lowest and most responsible bidder for the Sheriff. (Res. 2021-318, Res. 2022-379)

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 340-23

- 3. Reject all bids for #EMA 2023-258-*HERS Training (1 bid received).
(Public Safety)**

Ms. Buccigross moved to reject all bids for #EMA 2023-258-*HERS Training (1 bid received) for Public Safety.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 341-23

B. Exempt Contracts Exceeding \$50,000.00

1. For the purchase of twenty-four (24) time clocks for the existing Munis Project as Best Practical Source, pending IT approval.

Tyler Technologies

Not to exceed \$57,960.00 (Information Technology)

Mr. Potter moved to award a purchase contract to Tyler Technologies in an amount not to exceed \$57,960.00 for the purchase of twenty-four (24) time clocks for the existing Munis Project as Best Practical Source, pending IT approval for Information Technology.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 342-23

C. Exceeding \$25,000.00 up to \$50,000.00

1. For the purchase of one (1) 2023 Ford Escape S AWD at State Term Pricing, Contract #RSI011029 GDC093.

Montrose Ford

Not to exceed \$29,179.50 (Information Technology)

Mr. Potter moved to award a purchase contract to Montrose Ford in an amount not to exceed \$29,179.50 for the purchase of one (1) 2023 Ford Escape S AWD at State Term Pricing, Contract #RSI011029 GDC093 for Information Technology.

Motion passed 5-0.....DIR 343-23

2. For the purchase of Survey Equipment – Trimble S5 3” Robotic DR Plus, Active TK Station, as the lowest of three quotes.

Precision Laser & Instrument, Inc.

Not to exceed \$25,168.50 (Engineer)

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Ms. Balliet moved to award a purchase contract to Precision Laser & Instrument, Inc. in an amount not to exceed \$25,168.50 for the purchase of Survey Equipment – Trimble S5 3” Robotic DR Plus, Active TK Station, as the lowest of three quotes for the Engineer.

Motion passed 5-0.....DIR 344-23

- 3. For the purchase of (1) one used 2021 Ford Transit Passenger van for prisoner transport as the lowest of three quotes.
Ron Marhofer Buick GMC
Not to exceed \$45,880.00 (Sheriff)**

Ms. Balliet moved to award a purchase contract to Ron Marhofer Buick GMC in an amount not to exceed \$45,880.00 for the purchase of (1) one used 2021 Ford Transit Passenger van for prisoner transport as the lowest of three quotes for the Sheriff.

Motion passed 5-0.....DIR 345-23

VI. Miscellaneous - None

CONSENT AGENDA:

VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00

A. Information Technology

- 1. Requisition – TBD to Vertiv Corporation for a UPS battery replacement for the Fiscal Office as Best Practical Source, pending IT approval in an amount not to exceed \$22,921.23.**
- 2. Contract 202303605 to RSMeans Company, LLC for the purchase of CostWorks Digital Construction Estimating (DoSSS-OIT) from 12/15/23-12/14/24 as Best Practical Source, pending IT approval in an amount not to exceed \$7,240.50.**

B. Finance and Budget

1. For GeoTab telematic device units with cellular service for County vehicles for a twelve month period at \$2,065.00 per month, pending IT approval, as Best Practical Source.
T Mobile USA Inc.
Not to exceed \$24,780.00 (Finance & Budget)

C. Sheriff

1. R2023/3675 to Hamco X-Ray, Inc. for inspections and preventative maintenance on five x-ray scanners as Best Practical Source in an amount not to exceed \$7,890.00.

D. Common Pleas

1. C202303635 to Akron Summit Convention & Visitors Bureau, Inc. for Greystone Hall rental for staff training on December 15, 2023, as Best Practical Source in an amount not to exceed \$6,529.00. (Requires Council approval.)

Mr. Potter moved to award the above purchase order(s).
Motion passed 5-0.....DIR 041-23(CA)

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:38 a.m.

sk
10/04/23