

Board of Control Meeting of August 23, 2023

Marvin Evans called the meeting to order at 10:32 a.m.

ROLL CALL: Marvin Evans representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Heidi Swindell representing Al Brubaker, present; Tom Borcoman representing Kristen Scalise, present; Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the August 16, 2023, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Provide assessments to assist in identifying eligible defendants to participate in the Hope Mental Health Program for the period 07/01/23-06/30/24, as Best Practical Source.
Summit Psychological Associates, Inc.
Not to exceed \$12,000.00 (Common Pleas)**

**Mr. Borcoman moved to award a professional service contract to Summit Psychological Associates, Inc. in an amount not to exceed \$12,000.00 to provide assessments to assist in identifying eligible defendants to participate in the Hope Mental Health Program for the period 07/01/23-06/30/24, as Best Practical Source for the court of Common Pleas.
Motion passed 5-0.....DIR 289-23**

- B. Provide Master Plans Examination Services as Best Practical Source. Contract will commence upon execution by the Executive and end on 12/31/24.
Sixmo Inc.
Not to exceed \$30,000.00 (Building Standards)**

Mr. Montgomery moved to award a professional service contract to Sixmo Inc. in an amount not to exceed \$30,000.00 to provide Master Plans Examination Services as Best Practical Source. Contract will commence upon execution by the Executive and end on 12/31/24 for Building Standards.

Motion passed 5-0.....DIR 290-23

- C. Provide Master Plans Examination Services as Best Practical Source. Contract will commence upon execution by the Executive and end on 12/31/24.**

**J. Dickey Design LLC
Not to exceed \$30,000.00 (Building Standards)**

Mr. Montgomery moved to award a professional service contract to J. Dickey Design LLC in an amount not to exceed \$30,000.00 to provide Master Plans Examination Services as Best Practical Source. Contract will commence upon execution by the Executive and end on 12/31/24 for Building Standards.

Motion passed 5-0.....DIR 291-23

- D. Provide Flood Plain Plans Examination Services as Best Practical Source. Contract will commence upon execution by the Executive and end on 12/31/24.**

**Environmental Design Group, LLC
Not to exceed \$25,000.00 (Building Standards)**

Mr. Montgomery moved to award a professional service contract to Environmental Design Group, LLC in an amount not to exceed \$25,000.00 to provide Flood Plain Plans Examination Services as Best Practical Source. Contract will commence upon execution by the Executive and end on 12/31/24 for Building Standards.

Motion passed 5-0.....DIR 292-23

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- E. Professional service contract for 12 months UKG Dimensions Timekeeping Hourly at \$139,176.96 and 12 months UKG Dimensions Absence at \$34,794.24 from 9/24/23-9/23/24 as Sole Source, pending IT approval.
Kronos Incorporated
Not to exceed \$173,971.20 (Information Technology)**

**Ms. Swindell moved to award a professional service contract to Kronos Incorporated in an amount not to exceed \$173,971.20 for 12 months UKG Dimensions Timekeeping Hourly at \$139,176.96 and 12 months UKG Dimensions Absence at \$34,794.24 from 9/24/23-9/23/24 as Sole Source, pending IT approval for Information Technology. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 293-23**

II. Fiduciary Contracts

- A. Legal representation by Attorney Steve Funk in Federal Court in Case No. 5:21-CV-1109 captioned TR Construction v. Summit County.
Roetzel & Andress
Not to exceed \$50,000.00 (Law & Risk Management)**

**Ms. Swindell moved to award a fiduciary contract to Roetzel & Andress in an amount not to exceed \$50,000.00 for Legal representation by Attorney Steve Funk in Federal Court in Case No. 5:21-CV-1109 captioned TR Construction v. Summit County for Law and Risk Management.
Motion passed 5-0.....DIR 294-23**

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00 - None

B. Exempt Contracts Exceeding \$50,000.00

- 1. Delivery of service of process ordered by the Court of Common Pleas-General Division, exempt per court order.
Federal Express Corporation
Not to exceed \$55,000.00 (Clerk of Courts)**

Mr. Montgomery moved to award a purchase contract to Federal Express Corporation in an amount not to exceed \$55,000.00 for delivery of service of process ordered by the Court of Common Pleas-General Division, exempt per court order for the Clerk of Courts.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 295-23

C. Exceeding \$25,000.00 up to \$50,000.00

- 1. Purchase contract for KnowBe4 security awareness training and email protection services for one year from 1/1/24-12/31/24 at state term pricing #534354, pending IT approval.
MNJ Technologies
Not to exceed \$48,480.00 (Information Technology)**

Mr. Potter moved to award a purchase contract to MNJ Technologies in an amount not to exceed \$48,400.00 for KnowBe4 security awareness training and email protection services for one year from 1/1/24-12/31/24 at state term pricing #534354, pending IT approval for Information Technology.

Motion passed 5-0.....DIR 296-23

VI. Miscellaneous - None

CONSENT AGENDA:

VI. Purchase Orders exceeding \$5,000.00 up to \$25,000.00

A. Information Technology

1. Req – TBD to GovOS for annual service for Application & XTender Reports from 10/22/23-10/21/24 as Best Practical Source, pending IT approval in an amount not to exceed \$15,949.06.
2. Contract 202303228 to Hexagon for fleet licensing software from 11/1/23-10/31/24 as Best Practical Source, pending IT approval in an amount not to exceed \$10,051.80.
3. Contract 202303259 to MNJ Technologies Direct, Inc. for inventory and software management from 11/1/23-11/1/24, State Term Pricing #534354, pending IT approval in an amount not to exceed \$6,000.00.

B. Fiscal

1. R2023/3165 to National Band & Tag Co for 2024 dog and kennel tags as the only quote (three requested) in an amount not to exceed \$8,017.00.

**Mr. Montgomery moved to award the above purchase order(s).
Motion passed 5-0.....DIR 035-23(CA)**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:45 a.m.

sk

08/23/23