



**SUMMIT COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Hazardous Materials Planning and Community Right-To-Know

**Meeting Minutes
February 16, 2023**

MEMBERS PRESENT

Steve Groves – Chair	Valley Fire District
Tommy Smoot	Summit County Emergency Management
Tim Gemind - Secretary	Summit County Emergency Management
Bruce Koellner - 2nd Vice	Copley Township
Sam Rubens	Summit County Public Health
Pam Williams	American Red Cross
Michael Angerstien	Akron Fire Department
Bill Goncy	Village of Boston Heights
Julia Harber-Vice Chair	NEO Regional Sewer District
Sharen Breyer	Community

MEMBERS ABSENT

Judy Bearer	Direction Home Akron Canton
Macklin Flinn	Cleveland Clinic – Akron General
Shawn Metcalf	Akron METRO RTA
Don Weaver	Summit County DOSSS
Steve Brown	Bath Township PD
Kurt Kollar	OEPA
Brenda Robinson	Huntsman
Jacob Maxim	Huntsman

GUESTS PRESENT

Adam Reyna	Hygenic Corp
Joseph St. John	Summit County Emergency Management
Steve Tompkins	ODNR



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I. INTRODUCTIONS

This meeting of the Summit County Local Emergency Planning Committee (LEPC) was called to order by Steve Groves at 8:30 am on February 16, 2023.

II. CHAIRPERSON'S REPORT

Approval of Minutes – December 1, 2022

First: Pam Williams Second: Mayor Goncy

The motion was carried by voice vote.

Correspondence and Comments:

Steve Groves reviewed and passed around the correspondence:

- Current budget and updated membership application
- LEPC Grant application that Tim Gemind prepared
- Membership changes – Kirk Gardner/Mike Gordon (resignation), Chief O'Neal replaced by Chief Angerstien, Julie Harber changed from Industry to Community group, Jacob Maxim will be a new representative to the Industry group.
- No electronic votes

III. INFORMATION COORDINATORS REPORT:

Tommy Smoot stated there was one right-to-know request, two 30-day follow-up reports, and seven spill reports. The LEPC budget and carry-over were included in the email packet. We participated in the US EPA Central Lake Erie sub-area contingency plan, which addresses potential oil discharge incidents and responses. There is an LEPC/SERC 101 on March 20; if you are interested, please let us know. The training is virtual and explains the integration with the SERC. We are receiving most of the Tier 2 reports electronically; some smaller oil companies are sending them handwritten. Tim and Joseph are doing a great job entering the Tier 2 reports.

IV. SPECIAL TEAMS PLANNER REPORT – Tim Gemind

Tim Gemind stated January's Hazmat training was equipment familiarization. February's training is with Hazcat, a tabletop chemistry class, to identify unknown chemicals. March's training will be the Hazmat Emergency Decision Making in the computer lab and the University of Akron. Apri's training will be in Clandestine Labs.

Tim Gemind stated that Ohio re-verified the Summit County Hazmat team typing as a Type 1 team in November of 2022.



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V. OLD BUSINESS

Tim Gemind stated per the Law Department, the Hazmat reimbursement from HOC Transport (Route 8 incident last year) will be a write-off. Tim is still waiting to hear about Barberton Steel's reimbursement from 2017. We received a reimbursement check from Amerigas (Clinton) and Summit County Reworks (Stow).

VI. NEW BUSINESS –

Tommy Smoot stated the SERC requires the Summit County LEPC to provide an annual resolution to confirm that Summit County EMA will complete the administrative duties on behalf of the Summit County LEPC. Sharen Breyer made the motion with Pam Williams as second—the motion passed by voice vote.

Tommy Smoot asked for nominations for chairperson (currently Steve Groves), 1st vice-chair (currently Julie Harber), second vice-chair (currently Bruce Koellner), and secretary (currently Tim Gemind). Sam Rubens motioned to retain the present officers with a second by Pam Williams—the motion was carried by voice vote.

SUBCOMMITTEE REPORTS

EHS Hazard Analysis Committee

None.

Spill Reporting Compliance

Tim Gemind stated we switched the spill line to an automated system a couple of years. When a call is received, an email is sent to Tim, LEPC inbox, and Joseph St. John. Tim got a direct email and discovered a glitch in the automated system. We immediately corrected the glitch and did not miss any significant spills.

Training, Education & Exercise Committee

- Tim will contact Stark/Portage regarding the annual LEPC conference this Fall of 2023.

Planning Committee

None.



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Finance Committee

Tim Gemind asked for an additional \$115.00 for MSA Metering Calibration Training in April due to the increased registration fee. Julie Harber made the motion with Pam Williams as the second. The motion was carried by voice vote.

Steve Groves requested a motion for \$5,000 to send four Hazmat Technicians to the Midwest Hazmat Conference in Chicago, IL. Pam Williams motioned for approval, with Sam Rubens as the second. The motion was carried by voice vote.

Steven Groves requested a motion of up to \$7,000 to send four Hazmat Technicians to the IAFC Hazmat Conference in Baltimore, MD. The group discussed the expectations of attending the conference. Bruce Koellner made a motion to approve, with Pam Williams as the second. The motion was carried by voice vote.

Steve Groves requested a motion to replace 30 Hazmat Duo Dote Drug Kits that expire next month (March) for \$2,105.10. The kits are a staggered purchase for half the cache this year, and half next year, so they don't all expire in one year. Pam Williams motioned to approve, with Sam Rubens as the second. The motion was carried by voice vote.

VII. INCIDENTS

Steve Groves discussed the white powder and bomb threat incident at the Federal Building on January 4, 2023.

VIII. GOOD OF THE ORDER

None

IX. MEETING ADJOURNED

Mayor Goncy motioned to adjourn the meeting at 8:25 am, with Tommy Smoot as the second. The motion was carried by voice vote.

X. NEXT MEETING

May 25, 2023, @ 8:30 am location EOC.