

Board of Control Meeting of August 03, 2022

Colleen Sims called the meeting to order at 10:31 a.m.

ROLL CALL: Colleen Sims representing Ilene Shapiro, present; Mark Potter representing Elizabeth Walters, present; Christina Balliet representing Kristen Scalise; present, Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the July 27, 2022, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Renewal (2nd and final) for Third Party Administrator Services of the County's Workers Compensation Program for the period 08/01/22-07/31/23.
Minute Men HR Risk Management Services, LLC
Not to exceed \$32,000.00 (Human Resources)**

**Mr. Montgomery moved to award a professional service contract to Minute Men HR Risk Management Services, LLC in an amount not to exceed \$32,000.00 for a renewal (2nd and final) for Third Party Administrator Services of the County's Workers Compensation Program for the period 08/01/22-07/31/23 for Human Resources.
Motion passed 4-0.....DIR 220-22**

II. Fiduciary Contracts

- A. Services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds.
Baker Tilly Municipal Advisors LLC
Not to exceed \$53,344.28 (Finance and Budget)**

**Mr. Montgomery moved to amend the above item to read as follows:
Services rendered as municipal advisor services to the County of Summit in connection with its issuance of notes and bonds.**

Ms. Balliet moved to award as amended a professional service contract to Baker Tilly Municipal Advisors LLC in an amount not to exceed \$53,344.28 for services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds for Finance and Budget.

This award is subject to confirmation by Council.

Motion passed 4-0.....DIR 221-22

- B. Services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds.
Moodys Investors Services Inc
Not to exceed \$43,000.00 (Finance and Budget)**

**Mr. Montgomery moved to amend the above item to read as follows:
Services rendered as rating agency to the County of Summit in connection with its issuance of notes and bonds.**

Ms. Balliet moved to award as amended a professional service contract to Moodys Investors Services Inc. in an amount not to exceed \$43,000.00 for services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds for Finance and Budget.

This award is subject to confirmation by Council.

Motion passed 4-0.....DIR 222-22

BOARD OF CONTROL MINUTES

Page 3 of 5

- C. Services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds.
Roetzel & Andress LPA
Not to exceed \$75,000.00 (Finance and Budget)**

**Ms. Balliet moved to award a professional service contract to Roetzel & Andress LPA in an amount not to exceed \$75,000.00 for services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds for Finance and Budget.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 223-22**

- D. Services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds.
S&P Global Inc.
Not to exceed \$34,250.00 (Finance and Budget)**

**Mr. Montgomery moved to amend the above item to read as follows:
Services rendered as rating agency to the County of Summit in connection with its issuance of notes and bonds.**

**Mr. Potter moved to award as amended a professional service contract to S&P Global Inc. in an amount not to exceed \$34,250.00 for services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds for Finance and Budget.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 224-22**

BOARD OF CONTROL MINUTES

Page 4 of 5

- E. Services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds.
US Bank
Not to exceed \$8,500.00 (Finance and Budget)**

**Mr. Montgomery moved to amend the above item to read as follows:
Services rendered as trustee to the County of Summit in connection with its issuance of notes and bonds.**

**Mr. Potter moved to award as amended a professional service contract to US Bank in an amount not to exceed \$8,500.00 for services rendered as bond counsel to the County of Summit in connection with its issuance of notes and bonds for Finance and Budget.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 225-22**

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00 - None

B. Exempt Contracts Exceeding \$50,000.00 - None

C. Exceeding \$25,000.00 up to \$50,000.00

1. **Annual training subscription as Sole Source, OIT 202214777.
Relias, LLC
Not to exceed \$35,756.70 (Sheriff)**

Mr. Montgomery moved to award a purchase contract to Relias, LLC in an amount not to exceed \$35,756.70 for annual training subscription as Sole Source, OIT 202214777 for the Sheriff.

Motion passed 4-0.....DIR 226-22

VI. Miscellaneous - None

CONSENT AGENDA:

VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00 - None

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:40 a.m.

sk

08/03/22