

**Board of Control Meeting of March 02, 2022**

**Bob Higham called the meeting to order at 10:30 a.m.**

**ROLL CALL: Bob Higham representing Ilene Shapiro, present; Mark Potter representing Elizabeth Walters, present; Heidi Swindell representing Al Brubaker, present; Tom Borcoman representing Kristen Scalise, present; Phil Montgomery, present.**

**APPROVAL OF MINUTES: The minutes of the February 23, 2022, meeting were approved.**

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Project management and consultation services for phase two for the work of Racism as a Public Health Crisis Special Review Committee for the period 7/01/22-06/30/23 as Best Practical Source. UPD Consulting  
Not to exceed \$75,000.00 (Executive)**

**Mr. Montgomery moved to amend and Mr. Potter moved to award a professional service contract to UPD Consulting in an amount not to exceed \$75,000.00 for project management and consultation services for phase two for the work of Racism as a Public Health Crisis Special Review Committee for the period ~~7/01/22-06/30/23~~ 03/01/22-06/30/22, as Best Practical Source for the Executive.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 062-22**

**II. Fiduciary Contracts**

- A. Provide general legal services for the period 01/01/22-12/31/22. Roetzel & Andress, LPA  
Not to exceed \$50,000.00 (Law and Risk Management)**

**Mr. Montgomery moved to award a fiduciary contract to Roetzel & Andress LPA in an amount not to exceed \$50,000.00 to provide general legal services for the period 01/01/22-12/31/22 for Law and Risk Management.  
Motion passed 5-0.....DIR 063-22**

**III. Construction Contracts**

- A. Award Bid SCE 2021 377 Brandywine Rd. Bridge over Brandywine Creek as the lowest responsive and responsible bidder.  
JD Williamson Construction Co., Inc.  
Not to exceed \$1,028,845.41 (Engineer)**

**Mr. Potter moved to award a purchase contract to JD Williamson Construction Co., Inc., in an amount not to exceed \$1,028,845.31 for the awarding of Bid SCE 2021 377 Brandywine Rd. Bridge over Brandywine Creek as the lowest responsive and responsible bidder for the Engineer.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 064-22**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

- A. Competitive Bidding Exceeding \$50,000.00 - None**

- B. Exempt Contracts Exceeding \$50,000.00**

- 1. AT&T Switched Ethernet (ASE) Service for ethernet fiber network services for the transfer of voice, video and data between 7 County owned properties, for a five year term from 02/16/22 – 02/15/27, at State Term pricing, subject to the approval of OIT Board.  
AT&T  
Not to exceed \$5,333.33 per month for a total amount not to exceed \$320,000.00 (Information Technology)**

**Ms. Swindell moved to award a purchase contract to AT&T in an amount not to exceed \$5,333.33 per month for a total amount not to exceed \$320,000.00 for AT&T Switched Ethernet (ASE) Service for ethernet fiber network services for the transfer of voice, video and data between 7 County owned properties, for a five year term from 02/16/22 – 02/15/27, at State Term pricing, subject to the approval of OIT Board for Information Technology. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 065-22**

**C. Exceeding \$25,000.00 up to \$50,000.00 - None**

**VI. Miscellaneous - None**

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00**

**A. Sanitary Sewer Services**

- 1. R2200759 to Majestic Trailer and Hitch for the purchase of (1) 8.5 x 28' enclosed utility trailer as the lowest of two quotes, in an amount not to exceed \$24,922.00**

**B. Insurance**

- 1. R220000767 to Fred Martin Motor Company for 1/11/22 auto accident damage repairs to a Sheriff's vehicle as Best Practical Source, in an amount not to exceed \$5,547.33**

**BOARD OF CONTROL MINUTES**

Page 4 of 5

**C. Fiscal**

1. **Req TBD to Miller's Print and Mail, Inc., for 2022 annual Homestead Mailer, as Best Practical Source, in an amount not to exceed \$18,370.00**
  
2. **Req TBD to Foremost Business Products for specialty letterhead and envelopes for the 2022 Homestead mailings, as Best Practical Source, in an amount not to exceed \$11,000.00**

**D. Common Pleas**

1. **R2200789 to Gallup, Inc. for online training and certification courses for (2) Valor Court Staff members as Best Practical Source, in an amount not to exceed \$10,000.00**

**E. EMA-Public Safety**

1. **Req TBD to 2Scan LLC for the purchase of 1,080 Covid19 Rapid Tests as the lowest quote, in an amount not to exceed \$9,562.20**

**F. Information Technology**

1. **R2200796 to PCI, LLC for PCI annual support license fee and Check 21 printer, as Sole Source, OIT 202214584, in an amount not to exceed \$16,227.64**

**BOARD OF CONTROL MINUTES**

Page 5 of 5

**G. Prosecutor**

1. **Req TBD to Source3Media for the purchase of 5,000 Summit County Safety Kids 2022 Calendars as the lowest quote, in an amount not to exceed \$6,633.23**
  
2. **Req TBD to iHeart Media for 5 week broadcast digital media plan for “Start By Believing” as Sole Source, in an amount not to exceed \$12,250.00**

**Mr. Montgomery moved to award the above purchase order(s).  
Motion passed 5-0.....DIR 009-22CA**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:37 a.m.**

**kw**

**03/02/22**