



**SUMMIT COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Hazardous Materials Planning and Community Right-To-Know

**Meeting Minutes
November 18, 2021**

MEMBERS PRESENT

Steve Groves – Chair	Valley Fire District
Tommy Smoot	Summit County Emergency Management
Tim Gemind - Secretary	Summit County Emergency Management
Kurt Kollar	OEPA
Bill Goncy	Village of Boston Heights
Sam Rubens	Summit County Public Health
Sharen Breyer	Community
Don Weaver	Summit County DOSSS
Clarence Tucker	Akron Fire Department
Judy Bearer	Direction Home Akron Canton
Shawn Metcalf	Akron METRO RTA

MEMBERS ABSENT

Brenda Robinson	Emerald Materials
Mike Gordon	First Energy
Bruce Koellner - 2nd Vice	Copley Township
Julia Harber-Vice Chair	Metallic Resource
Pam Williams	American Red Cross
Macklin Flinn	Cleveland Clinic – Akron General

GUESTS PRESENT

Michelle Sowers	OEMA	Lori Pesci	SCOPS
Judy Kelly	SCEMA	Joe St. John	SCEMA
Rob Keener	Akron Fire Department	Eric Pohl	US EPA
Ed Vodopivec	Grainger		
Kirk Gardner	First Energy		
Steve Dunton	Munroe Falls PD		
John Baldree	Huntsman Corporation		
Chris Cutri			



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I. INTRODUCTIONS

This meeting of the Summit County Local Emergency Planning Committee (LEPC) was called to order by Chairperson Steven Groves at 8:00 a.m. in the EOC, 166 S. High St., Akron, and via Zoom call on November 18, 2021.

II. CHAIRPERSON'S REPORT

Approval of Minutes – August 25, 2021

First: Bill Goncy Second: Don Weaver

The motion was carried by voice vote.

Correspondence and Comments:

Captain Groves went through the correspondence that was emailed.

- A copy of the next 4-year cycle for exercises under the State SERC requirements.
- An invoice to Stark & Portage County for their share of the LEPC Conference
- A copy of the LEPC budget
- A thank you letter to Chief Jerry Hughes (retired) for his participation in the LEPC
- Electronic vote for Hazmat training lunch and an electronic vote to submit the annual LEPC Hazmat Plan to OEMA.

III. INFORMATION COORDINATORS REPORT:

Tommy Smoot stated the compliance report has been submitted along with the LEPC plan. Since the last meeting in August, there have been (1) right-to-know requests, (11) 30-day follow-up reports and (7) spill reports. Tommy mentioned the SERC Administration and Funding Committee met on August 11 to update the LEPC funding guidance with one change; when this is sent out, he will forward it to this group.

IV. SPECIAL TEAMS PLANNER REPORT – Tim Gemind

Tim Gemind stated the Hazmat training were as follows:

September – In service of new meter purchased with grant funds
October – Decon Ops
November – Update from OEPA
December – TBA

Lt. Keith Geiger from Green Fire Dept. is the new Deputy Branch Director for Hazmat. Our office, along with the Hazmat Branch leadership will complete and submit the annual "Team typing" re-verification form before 12/31/21.



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V. OLD BUSINESS

Tim Gemind stated EMA continues to work with the Law Dept. to collect Hazmat reimbursement from HOC Transport (Route 8 incident last year) and Barberton Steel from 2017. There is nothing new to report.

The annual LEPC Compliance Report and Hazmat Plan were submitted to the State.

Tim Gemind stated the LEPC Spill Report Line process has been revised. The Spill Line now rings directly to a dedicated VM within our office. We are notified via email and the caller leaves pertinent information with a call back number.

We are still waiting to hear from the SC Police Chiefs' Association about a replacement for Chief Hughes. Interim Chief Steve Dunton will assist or wait for the Police Chiefs' to appoint.

VI. NEW BUSINESS –

Tim stated next month he would be sending approximately 30 letters to companies to encourage them to send their Tier 2 reports electronically.

SUBCOMMITTEE REPORTS

EHS Hazard Analysis Committee

Tim Gemind stated no interviews were completed.

Spill Reporting Compliance

Tim Gemind emailed out in packet. He received Ohio EPA and ODNR's spill reports and will forward them to the group.

Training, Education & Exercise Committee

- Tim stated he will continue discussions with Portage LEPC to hold a TTX at Omnova. This will take place in the first half of next year and will be a graded exercise.
- The Annual Summit, Portage & Stark LEPC Conference was a success with great speakers, apparatus displays, and 35 attendees. An invoice was mailed to Portage and Stark for their share of the lunch invoice (\$221.66 ea).

Planning Committee

Annual LEPC Compliance Report and Hazmat Plan were submitted to the State.



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Finance Committee

Steve Groves stated the budget was emailed out, which reflects the grant payment from the SERC. Mayor Goncy made a motion to approve the budget with Sam Rubens as the second. The motion was carried by voice vote.

Steve Groves stated the Hazmat Branch applied for training grants for the Hazardous Materials Emergency Planning program and received it for 80% for a total of 3 classes and are required to make a 20% match of not to exceed \$7,095. Sam Rubens made a motion with Mayor Goncy as the second. The motion was carried by voice vote.

Tommy Smoot asked for 25% of the cost for the notification system cost from LEPC, not to exceed \$12,500. Mayor Goncy made the motion, with Sam Rubens as the second. The motion was carried by voice vote.

Tommy Smoot stated every year we ask for \$33,600 for reimbursement from LEPC for the Special Teams Planner (Tim Gemind). Mayor Goncy made a motion not to exceed \$33,600 for the Special Teams Planner reimbursement, with Chief Tucker as the second. The motion was carried by voice vote.

Tommy Smoot stated they are asking for an amount not to exceed \$5,000 for EMA Office Supplies. Sam Rubens made the motion, with Mayor Goncy as the second. The motion was carried by voice vote.

Tommy Smoot discussed the calibration of the Hazmat meters. Half of the county's cache will be done each year, alternating each year to complete. A motion not to exceed \$2,500 was made by Sam Rubens to calibrate half this year, with a second by Mayor Goncy. The motion was carried by voice vote.

Tim Gemind discussed a motion for (2) electric positive pressure fans for Hazmat decon. Three quotes and a spec sheet are attached. A motion not to exceed \$8,340 was made by Chief Tucker, with Sharen Breyer as the second. The motion was carried by voice vote.

VII. INCIDENTS

Tim Gemind stated there has been none. Rob Keener stated there have been only minor incidents in Akron.

VIII. GOOD OF THE ORDER

None

IX. MEETING ADJOURNED

Mayor Goncy motioned to adjourn the meeting at 8:30 am with Sam Rubes as the second. The motion was carried by voice vote.

X. NEXT MEETING

February 17, 2022 @ 8:30 a.m. location TBA.