

**Board of Control Meeting of January 26, 2022**

Brian Harnak called the meeting to order at 10:30 a.m.

**ROLL CALL:** Brian Harnak representing Ilene Shapiro, present; Mark Potter representing Elizabeth Walters, present; Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; Phil Montgomery, present.

**APPROVAL OF MINUTES:** The minutes of the January 20, 2021, meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Assistance with the preparation of the County's 2021 Comprehensive Annual Financial Report (CAFR) as Best Practical Source.  
Julian & Grube, Inc.  
Not to exceed \$29,000.00 (Fiscal Office)**

**Mr. Potter moved to amend and award a professional service contract to Julian & Grube Inc in an amount not to exceed \$29,000.00 for Assistance with the preparation of the County's 2021 Annual Comprehensive Annual Financial Report (CAFR-ACFR) as Best Practical Source for the Fiscal Office.  
Motion passed 5-0.....DIR 028-22**

- B. Guardrail compliance study and road hazard compliance study as Best Practical Source.  
TEC Engineering Inc.  
Not to exceed \$38,850.00 (Engineer)**

**Mr. Potter moved to award a professional service contract to TEC Engineering Inc in an amount not to exceed \$38,850.00 for Guardrail compliance study and road hazard compliance study as Best Practical Source for the Engineer.  
Motion passed 5-0.....DIR 029-22**

- C. **Online legal research services for 15 licensures for Westlaw CLEAR program for a three year period as Sole Source.  
West, a Thomson Reuters Business  
Not to exceed \$60,280.21 for the three year term (Prosecutor)**

**Mr. Montgomery moved to award a professional service contract to West, a Thomson Reuters Business, in an amount not to exceed \$60,280.21 for the three year term for online legal research services for 15 licensures for Westlaw CLEAR program for a three year period as Sole Source for the Prosecutor.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 030-22**

**II. Fiduciary Contracts**

- A. **Representation to the Sheriff in a criminal contempt action filed against her in Barberton Municipal Court by Judge Jill Lanzinger related to several cases wherein the Judge incorrectly believes the Sheriff was required to hold Barberton arrestees.  
Attorney Don Malarcik  
Not to exceed \$20,000.00 (Law and Risk Management)**

**Ms. Balliet moved to award a professional service contract to Attorney Don Malarcik in an amount not to exceed \$20,000.00 for representation to the Sheriff in a criminal contempt action filed against her in Barberton Municipal Court by Judge Jill Lanzinger related to several cases wherein the Judge incorrectly believes the Sheriff was required to hold Barberton arrestees for Law and Risk Management.  
Motion passed 5-0.....DIR 031-22**

**III. Construction Contracts**

- A. **Award Bid PPD 2021 371 Summit County Courthouse Roofing Project as the lowest responsive and responsible bidder.  
E. Lee Construction, Inc.  
Not to exceed \$639,960.00 (Physical Plants)**

**Ms. Balliet moved to award a purchase contract to E. Lee Construction Inc. in an amount not to exceed \$639,960.00 for the awarding of Bid PPD 2021 371 Summit County Courthouse Roofing Project as the lowest responsive and responsible bidder for Physical Plants. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 032-22**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00 - None**

**B. Exempt Contracts Exceeding \$50,000.00**

- 1. Provide internet service and interconnectivity for the criminal justice virtual courtroom project, for a one year term from 01/01/22-12/31/22, as Best Practical Source, OIT DIR 2022-04.**

**FairlawnGig**

**Not to exceed \$195,600.00 (EMA-Public Safety)**

**Mr. Brunot moved to award a purchase contract to FairlawnGig in an amount not to exceed \$195,600.00 to Provide internet service and interconnectivity for the criminal justice virtual courtroom project, for a one year term from 01/01/22-12/31/22, as Best Practical Source, OIT DIR 2022-04 for EMA-Public Safety.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 033-22**

- 2. **Annual maintenance agreement to provide service to the computer aided dispatch and records management systems, for the period 07/01/21-06/30/22, as Best Practical Source.**

**Tyler Technologies, Inc.**

**Not to exceed \$66,981.00 (EMA-Public Safety)**

**Mr. Brunot moved to award a purchase contract to Tyler Technologies Inc in an amount not to exceed \$66,981.00 for annual maintenance agreement to provide service to the computer aided dispatch and records management systems, for the period 07/01/21-06/30/22, as Best Practical Source for EMA-Public Safety.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 034-22**

**PLEASE ADD THE FOLLOWING LATE SUBMITTAL:**

- 3. **Provide a data hosting and backup services for the computer aided dispatch system for the period 01/01/22-11/01/24 as Best Practical Source, OIT 2022-03.**

**FairlawnGig**

**Not to exceed \$59,500.00 (EMA-Public Safety)**

**Mr. Montgomery moved to amend and award a purchase contract to FairlawnGig, in an amount not to exceed \$59,500.00 to provide a data hosting and backup services for the computer aided dispatch system for the period 01/01/22-11/01/24 as Best Practical Source, OIT 2022-03 for EMA-Public Safety.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 035-22**

**C. Exceeding \$25,000.00 up to \$50,000.00**

1. **Annual service agreement for 6 Sharp copy machines to include parts, service, repair, labor, toners and copies at State Term pricing, OIT 202214541.  
Copeco, a Visual Edge Technology Company  
Not to exceed \$34,979.71 ( Clerk of Courts)**

**Mr. Potter moved to award a purchase contract to Copeco, a Visual Edge Technology Company in an amount not to exceed \$34,979.71 for annual service agreement for 6 Sharp copy machines to include parts, service, repair, labor, toners and copies at State Term pricing, OIT 202214541 for the Clerk of Courts.  
Motion passed 5-0.....DIR 036-22**

2. **Purchase of 840 cases of 8.5 x 11 bright white paper and 20 cases of 8.5 x 11 20lb yellow paper as the lowest quote.  
Contract Paper Group, Inc.  
Not to exceed \$30,594.00 (Office Services)**

**Mr. Brunot moved to award a purchase contract to Contract Paper Group Inc in an amount not to exceed \$30,594.00 for the purchase of 840 cases of 8.5 x 11 bright white paper and 20 cases of 8.5 x 11 20lb yellow paper as the lowest quote for Office Services.  
Motion passed 5-0.....DIR 037-22**

3. **Blanket Purchase Order for software services for Building Standards, as Best Practical Source, OIT 202214559.  
Axim Geospatial, LLC  
Not to exceed \$50,000.00 (Building Standards)**

**Mr. Potter moved to award a purchase contract to Axim Geospatial LLC in an amount not to exceed \$50,000.00 for a blanket purchase order for software services for Building Standards, as Best Practical Source, OIT 202214559 for Building Standards.  
Motion passed 5-0.....DIR 038-22**

**VI. Miscellaneous - None**

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00**

**A. Clerk of Courts**

- 1. R2200267 to Beneficial Building Services, Inc. for a two year cleaning contract at the Northfield Title Bureau as the second lowest quote, in an amount not to exceed \$9,514.56 for the two year term**

**B. Building Standards**

- 1. R2200360 to MNJ Technologies Direct, Inc for the purchase of 15 Lenovo ThinkPads and maintenance agreement at State Term pricing, OIT 202214560 in an amount not to exceed \$21,750.00**

**Mr. Montgomery moved to award the above purchase order(s) to Law and Risk Management.  
Motion passed 5-0.....DIR 004-22CA**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:40 a.m.**