



**SUMMIT COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Hazardous Materials Planning and Community Right-To-Know

**Meeting Minutes
February 25, 2021**

MEMBERS PRESENT

Steve Groves – Chair	Stow Fire Department
Tommy Smoot	Summit County Emergency Management
Julia Harber-Vice Chair	Metallic Resource
Shawn Metcalf	RTA
Tim Gemind - Secretary	Summit County Emergency Management
Kurt Kollar	OEPA
Pam Williams	American Red Cross
Clarence Tucker	Akron Fire Department
Jerry Hughes	Munroe Falls Police
Laura Villwock	Direction Home Akron Canton
Bill Goncy	Village of Boston Heights
Sam Rubens	Summit County Public Health
Kurt Gardner	First Energy
Bruce Koellner - 2nd Vice	Copley Township
Sharen Breyer	Galata Chemicals
Don Weaver	Summit County DOSSS

MEMBERS ABSENT

Justin Bechtel	Cleveland Clinic – Akron
Brenda Robinson	Emerald Materials

GUESTS PRESENT

Michelle Sowers	OEMA
Fred Romeo	ODNR
Joe St. John	SCEMA
Judy Kelly	SCEMA
Josh McCoy	PPG
Eric Pohl	USEPA
Gabriel Gemperline	Pepsico



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I. INTRODUCTIONS

This meeting of the Summit County Local Emergency Planning Committee (LEPC) was called to order by Chairperson Steven Groves at 8:04 a.m. via a Zoom call on February 25, 2021.

II. CHAIRPERSON'S REPORT

Approval of Minutes – November 19, 2020

First: Pam Williams

Second: Bruce Koellner

The motion was carried by voice vote.

Correspondence and Comments:

Captain Groves went through the correspondence that was emailed.

- One electronic vote for approval of the November 2020 budget

III. INFORMATION COORDINATORS REPORT:

Tommy Smoot reported most of the Tier II reports are being filed electronically. Tim Gemind is entering and Joseph St. John is helping as needed with the reports. The LEPC compliance report and LEPC grant application have been submitted. Since the last meeting in November, there have been (11) right-to-know requests, (4) 30-day follow-up reports and (5) spill reports.

Tommy Smoot reported SERC unanimously voted in support of a path forward presented for exercise exemptions due to pandemic, state of emergency and local involvement in response actions.

1. For exemptions due to COVID-19, a form letter is available to be filled out by the LEPC chairperson pending a vote by the LEPC to seek said exemption.
2. While an opportunity to provide supplemental documentation is available, there is no need to do so unless you choose.
3. A separate letter will be required for SFY20 (ending December 2020) and SFY21 (ending June 30, 2021) if you are seeking exemption for both years.
4. Summit County LEPC has completed our exercise objectives for this cycle with the Route 8 incident.

IV. SPECIAL TEAMS PLANNER REPORT – Tim Gemind

Tim Gemind stated 98% of the Tier II reports are coming in electronically. Tim and Judy sent out letters to those that didn't file electronically in 2020 and asked them to please file electronically. The deadline is March 1st.



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Tim Gemind stated all branches of the special teams will start in-person training in March. Hazmat has the following training scheduled:

March: HM Technician Refresher
April: In Service New Meters
May: Research Specialist & Cryogenic Emergencies
June: HAZMAT Office & Safety Officer

Tim Gemind stated equipment is coming in for grants. Paul Amonett/Steve Groves are working with Angela Robinson regarding specs.

There are (2) outstanding cost recoveries – Barberton Steel (says the check is in the mail) and HOC Transport (claimed no responsibility). These are both with the County Law Department.

V. OLD BUSINESS

None

VI. NEW BUSINESS –

Elections

Bruce Koellner made a motion to maintain Steve Groves as the chair of the LEPC committee with Tommy Smoot as the second. The motion was carried by voice vote.

Steve Groves made a motion to maintain Julia Harber as vice-chair of the LEPC committee with Tim Gemind as the second. The motion was carried by voice vote.

Clarence Tucker made a motion to maintain Bruce Koellner as the 2nd vice-chair of the LEPC committee with Kurt Kollar as the second. The motion was carried by voice vote.

Tim Gemind will remain the secretary by standard EMA position.

Resolutions

SERC needs a resolution of support annually from the LEPC for EMA to provide the administration for LEPC. Don Weaver made the motion for EMA to be the administrator for LEPC with Clarence Tucker as the second. The motion was carried by voice vote.

SUBCOMMITTEE REPORTS

EHS Hazard Analysis Committee

Tim Gemind completed one meeting at Jones Chemical via Zoom.



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Spill Reporting Compliance

Tim Gemind sent out the summary to everyone yesterday. Kurt Kollar also included 2 excel spreadsheets for the end of 2020 and beginning of 2021.

Training, Education & Exercise Committee

- Tim stated they are hopeful to go forward with the fall conference this year. Tim will be asking Portage County to take the lead this year. Medina County will not be part of this conference.
- Tommy stated they have submitted for an HMEP grant for (3) training opportunities and would ask the LEPC for a 20% match if awarded. These classes will be performed between October 1, 2021, through September 30, 2022. Tim Gemind made a motion for up to \$8,000 if we get the HMEP grant for the training with Sharen Breyer as the second. The motion was carried by voice vote.

Project Name	Project Type	Number of Participants	Start Date	End Date	Total Project Cost (100%)	Federal Share (80%)	Local Match Share (20%)	Type of Local Match
Class 1 - Chlorine Emergencies - Bad Day Training	Training	Up to 90	10/1/2021	09/30/2022	\$6,774.00	\$5,419.20	\$1,354.80	Hard
Class 2 - HazMat IQ Above\Below the line	Training	90	10/1/2021	09/30/2022	\$16,850.00	\$13,480.00	\$3,370.00	Hard
Class 3 - Decon IQ	Training	90	10/1/2021	09/30/2022	\$11,850.00	\$9,480.00	\$2,370.00	Hard
TOTAL					\$35,474.00	\$28,379.20	\$7,094.80	Hard



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- Tim Gemind made a motion to send (4) people to the IFCA in Baltimore, up to \$6,000, with Clarence Tucker as the second. This will cover lodging and the conference cost only. The motion was carried by voice vote.
- Tim Gemind made a motion to send 2 people to the Midwest Hazmat Conference in Chicago in April to spend up to \$2000, with Chief Hughes as the second. The motion was carried by voice vote
- Michelle Sowers stated the hazmat incident on August 25, 2020, Route 8 will be used as the SERC exercise through June 30th. July 1st will start the new exercise cycle.

Planning Committee

No report

Finance Committee

Tim Gemind stated there were no miscellaneous purchases.

Pam Williams made a motion to approve the budget with Sharen Breyer as the second. The budget was approved by voice vote.

VII. INCIDENTS

Tim Gemind stated there was one incident at the end of November for a water treatment plant in Cuyahoga Falls and Tim has sent out the cost recovery for this incident.

Rob Keener stated they have only had small highway spills.

VIII. GOOD OF THE ORDER

Tim Gemind welcomed Kurt Gardner from First Energy as a new member.

IX. MEETING ADJOURNED

Laura Villwock motioned to adjourn the meeting at 8:26 am with Tommy Smoot as the second. The motion was carried by voice vote.

X. NEXT MEETING

May 27, 2021 @ 8:30 a.m. location TBD.