

**Board of Control Meeting of April 28, 2021**

**ZOOM.US**

**MEETING ID 932 8088 3157**

**PASSWORD 608005**

**Linda Murphy called the meeting to order at 10:30 a.m. The meeting was held remotely pursuant to Ohio Amended Substitute House Bill Number 197.**

**ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing Elizabeth Walters, present; Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; Diane Miller Dawson, present.**

**APPROVAL OF MINUTES: The minutes of the April 21, 2021, meeting were approved.**

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Provide online employee benefit enrollment services through its BenXpress system, for a one-year term, from 08/01/21-07/31/22 with four annual renewal options, as Best Practical Source.  
AccordWare, LLC  
Not to exceed \$121,000.00  
(Human Resources-Div. of Employee Benefits)**

**Mr. Brunot moved to award a professional service contract to AccordWare, LLC in an amount not to exceed \$121,000.00 to provide online employee benefit enrollment services through its BenXpress system, for a one-year term, from 08/01/21-07/31/22 with four annual renewal options, as Best Practical Source for Human Resources.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 133-21**

**II. Fiduciary Contracts - None**

**III. Construction Contracts**

- A. Reject Bid RFP 2021 030 – Ohio Building Roof Replacement Project as non-responsible and non-responsive. Architectural Roofing Contractors Inc. Not to exceed \$816,951.00 (Physical Plants)**

**Ms. Murphy moved to reject a purchase contract to Architectural Roofing Contractors Inc in an amount not to exceed \$816,951.00 for the rejection of Bid RFP 2021 030 – Ohio Building Roof Replacement Project as non-responsible and non-responsive for Physical Plants.**

**Motion passed 5-0.....DIR 134-21**

- B. Award Bid RFP 2021 030 – Ohio Building Roof Replacement Project as the lowest responsive and responsible bidder. Boak & Sons Inc. Not to exceed \$846,898.00 (Physical Plants)**

**Ms. Murphy moved to award a purchase contract to Boak & Sons Inc. in an amount not to exceed \$846,898.00 for the awarding of Bid RFP 2021 030 – Ohio Building Roof Replacement Project as the lowest responsive and responsible bidder for Physical Plants.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 135-21**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00**

- 1. Reject all bids for DSSS 2021 052 – Utility Billing Printing and Mailing Services (Sanitary Sewer Services)**

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**Mr. Brunot moved to reject all bids for DSSS 2021 052 – Utility Billing Printing and Mailing Services for Sanitary Sewer Services.  
Motion passed 5-0.....DIR 136-21**

**B. Exempt Contracts Exceeding \$50,000.00 - None**

**C. Exceeding \$25,000.00 up to \$50,000.00**

- 1. Delivery of service of process ordered by the Court of Common Pleas-General Division as Best Practical Source.  
Federal Express Corporation  
Not to exceed \$49,000.00 (Clerk of Courts)**

**Mr. Brunot moved to award a purchase contract to Federal Express Corporation in an amount not to exceed \$49,000.00 for delivery of service of process ordered by the Court of Common Pleas-General Division as Best Practical Source for the Clerk of Courts.  
Motion passed 5-0.....DIR 137-21**

- 2. Paving Project at the Sheriff’s Office Training Facility as lowest quote.  
Perrin Asphalt  
Not to exceed \$48,000.00 (Physical Plants)**

**Mr. Brunot moved to award a purchase contract to Perrin Asphalt in an amount not to exceed \$48,000.00 for a paving project at the Sheriff’s Office Training Facility as lowest quote.  
Motion passed 5-0.....DIR 138-21**

**VI. Miscellaneous - None**

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00**

**A. Dept. of Development**

1. **R2101343 to Unified Construction Systems Ltd. for work performed at 491 Palmetto, an HWAP approved vendor, in an amount not to exceed \$6,964.35**
2. **R2101406 to Eco Energy for work performed at 220 Wayne Ave, an HWAP approved vendor, in an amount not to exceed \$5,895.20**
3. **R2101426 to How To Construction Co for work performed at 873 George, an HWAP approved vendor, in an amount not to exceed \$14,100.00**

**B. Clerk of Courts**

1. **R2101353 to American Express Travel Related Services Company, for monthly merchant service fees, as Best Practical Source, in an amount not to exceed \$24,000.00**

**C. Physical Plants**

1. **R2101358 to Clark-Tel Telecommunications, for the purchase and installation of 8 Axis IP Cameras at the Medical Examiner's Building, at less than State Term pricing, in an amount not to exceed \$7,053.03**

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**2. R2101381 to SA Comunale for the purchase and installation of automatic door openers at Juvenile Court at State Term pricing, in an amount not to exceed \$16,8609.40 Motion made by Ms. Murphy to amend the dollar amount.**

**3. R2101383 to Thomarios for the Courthouse Atrium Stain Glass Skylight Cleaning Project as Best Practical Source, in an amount not to exceed \$16,985.00**

**D. EMA-Public Safety**

**1. R2101356 to Oarnet, for CAD VMware subscription, as Best Practical Source, OIT 202114215, in an amount not to exceed \$8,440.90**

**E. Prosecutor**

**1. No req – Checking Account to Source 3 Media, for 2021 Safety Kids 2021 Calendars, as Best Practical Source, in an amount not to exceed \$7,516.85**

**F. Information Technology**

**1. R2101365 to Dell, for Dell 365 license upgrade for the Prosecutor at State Term pricing, OIT 202114217, in an amount not to exceed \$23,684.40**

**G. Sanitary Sewer Services**

1. **R2101409 to Trumbull Industries, for replacement parts for pump station #51, as the lowest quote, in an amount not to exceed \$21,988.00**
  
2. **R2101410 to Selinsky Force, LLC, for a pipe repair at WWTP #25, as the lowest quote, in an amount not to exceed \$9,911.00**

**Mr. Potter moved to award the above purchase order(s).  
Motion passed 5-0.....DIR 016-21(S)**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:45 a.m.**

**kw**

**04/28/21**