

SCSORT Executive Board Meeting Minutes

January 12, 2021

Board Members:

Dennis Ragins(Z)
Tommy Smoot (Z)
David O'Neal(Z)
Brett Reinbolt (Z)
Steve Leslie (Z)

Staff/Guests:

Tim Gemind (Z)
Lori Pesci (Z)
Rob Keener (Z)
Judy Kelly (Z)
Leigh-Ann Slaughter (Emailed report)

Board Members Absent:

Z= Zoom

This meeting of the Summit County Special Operations Response Team (SCSORT) Executive Board was called to order by Chief O'Neal on Tuesday, January 12, 2021 at 10:01 a.m. via Zoom.

- **Approval of minutes – December 8, 2020**

No approval – needs approved at the next meeting

- **Chairperson's Comments/Correspondence**

Chief O'Neal reviewed and spoke on the correspondence.

- No electronic votes
- Email from Capt. Amonett regarding U of A payment for instructor tech. Dennis stated the University paid the last 2 invoices submitted and he will have to provide proof on non-payment. Dennis will follow up with Capt. Amonett.
- Letter from HOC denying payment for incident on Route 8. This has been turned over to the Law Department.
- Brett Reinbolt made a motion to approve Scott Reynolds (Water) and Caleb Esworthy (Water) with Dennis Ragins as the second. The motion was carried by voice vote.

- **SORT DISPATCH**

Leigh-Ann Slaughter sent in a report stating there was one SRA for SORT Water Rescue for possible drowning of 2 juveniles in Copley, but it was cancelled after 6 minutes.

- **INSTRUCTOR TECH**

Dennis Ragins stated he checked the status of the instructor tech reimbursement. He requested and received the W9 from Tommy yesterday for the University to issue the reimbursement check. Lori stated she was worried about the administrative fee and Dennis stated this would not be taken out. Instructor Tech will be taken off the SORT agenda.

- **BRANCH DIRECTOR'S REPORT**

- **HAZMAT**

- Rob Keener stated Hazmat is working on submitting for CO2 meters for the EMEC Special Projects grant.
- Trying to get online trainings to send out for those departments who are unable to host trainings in house.

- **WATER**

- Report submitted
- Worked on Special Projects Grant Letter of Intent
- Completed 2021 SCSORT Water Rescue Branch Training Schedule
- Picked up dry suit wrist seals/received 4 bail out masks

- **TROT**

- Report submitted
- Heavy equipment grant items are all at CF Station 5 and awaiting distribution.
- Worked on Special Projects Grant Letter of Intent
- Discussed trainings and TROT training schedule

- **IMAT**

- Letter from Chief Funai requesting to step down as branch director

- **REGION V**

Tim Morgan stated there was no meeting in December. Focus is to get more people signed up on Region 5 paging group for call outs, look at needs for training and looking at ways for spending the additional \$5000 in supplemental funds that may be available in the FY21 SAR grant.

- **SPECIAL TEAMS PLANNER**

Tim Gemind stated he sent out the truck check form to the branch directors. One area of concern was Green Fire Department admitting they have not been doing the truck checks due to TROT personnel not being on shift at station 3. Tim is not getting any feedback on the form he sent them but they are sending in the information they are doing to the trucks. Lori Pesci reported the MOU stated they will house the vehicle/equipment and perform/document weekly inspections to insure they are in response ready and submit reports within 3 days of completion. Discussion on implementing Tim's form. Tim will take to the zone coordinator's meeting for feedback.

Tim Gemind stated Barberton Steel verbally agreed to making a payment for their reimbursement but has told our county law department they are presently having cash flow issues.

Tim Gemind discussed the purchase sheet. Brett Reinbolt made a motion to approve the purchase request sheet including the purchase of the chlorine meters up to \$1,200.00 with Tommy Smoot as the second. The motion carried by voice vote.

Tim Gemind submitted the last month of the 2020 budget sheet. The new budget is in Banner and will be presented at the next meeting. Dennis Ragins made a motion to approve the budget as submitted with Brett Reinbolt as the second. The motion was carried by voice vote.

- **OLD BUSINESS**

Tim Gemind asked about the status of the January/February only virtual trainings. The SCSORT Board will wait until February's meeting to decide on the status of trainings in March.

Chief O'Neal stated as far as the pipeline funding goes, we will table the process until next year. Lori Pesci stated there is funding available if needed, but the Board has not put anything in place regarding spending. Tim Gemind suggested sending the branch directors information regarding the pipeline funding. Chief O'Neal will work on this.

- **NEW BUSINESS**

Chief O'Neal discussed the letters of intent of the EMEC Special Projects Grant. There are 3 from SORT:

- HazMat - CO2 meters and Bridger line gun \$9,400
- Water – SORT water trailer replacement \$14,000
- TROT – repelling equipment \$8,831.15 (housed at Valley Fire so it is County equipment)

The SCSORT Board discussed they were all valid requests and could proceed with the application and presentation.

- **GOOD OF THE ORDER**

None

- **NEXT MEETING**

February 9, 2021 @ 10:00 am via Zoom

- **MEETING ADJOURNED**

Roll call vote out to executive session to discuss personnel at 10:58 am.

Roll call vote taken from each member to roll call back from executive session at 11:16 am to regular meeting.

Chief Reinbolt made a motion to adjourn the meeting with a second by Tommy Smoot; meeting adjourned at 11:17 am.