

**Board of Control Meeting of January 13, 2021**

**ZOOM.US**

**MEETING ID 932 8088 3157**

**PASSWORD 608005**

**Dave Nott called the meeting to order at 10:31 a.m. The meeting was held remotely pursuant to Ohio Amended Substitute House Bill Number 197.**

**ROLL CALL: Dave Nott representing Ilene Shapiro, present; Mark Potter representing Elizabeth Walters, present; Heidi Swindell representing Al Brubaker, present; Jerry Feeman representing John Donofrio ( entered at 10:32 am); Christina Balliet representing Kristen Scalise; Diane Miller Dawson, present.**

**APPROVAL OF MINUTES: The minutes of the January 06, 2021,meeting were approved.**

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. 2021 Traffic Engineering Task Order Services Agreement for a one year period with two annual renewal options.  
TMS Engineers, Inc.  
Not to exceed \$10,000.00 (Engineer)**

**Ms. Dawson moved to award a professional service contract to TMS Engineers, Inc in an amount not to exceed \$10,000.00 for a 2021 Traffic Engineering Task Order Services Agreement for a one year period with two annual renewal options for the Engineer.  
Motion passed 6-0.....DIR 009-21**

- B. Renewal ( first of two ) for General Engineering Services Task Work Order-Roadway, for the period 01/01/21-12/31/21.  
Environmental Design Group, LLC  
Not to exceed \$300,000.00 (Engineer)**

**Mr. Feeman moved to award a professional service contract to Environmental Design Group LLC in an amount not to exceed \$300,000.00 for a Renewal ( first of two ) for General Engineering Services Task Work Order-Roadway, for the period 01/01/21-12/31/21 for the Engineer.**

**This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 010-21**

- C. **Pressler Road over the South Fork of the Tuscarawas River Bridge Replacement.  
MS Consultants, Inc.  
Not to exceed \$197,358.00 (Engineer)**

**Mr. Feeman moved to award a professional service contract to MS Consultants, Inc., in an amount not to exceed \$197,358.00 for Pressler Road over the South Fork of the Tuscarawas River Bridge Replacement for the Engineer.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 011-21**

**II. Fiduciary Contracts**

- A. **Legal defender services for indigents for the Commission, for the period 01/01/21-12/31/21 for the Summit County Public Defender Commission.  
Legal Defenders Office of Summit County, Ohio, Inc.  
Not to exceed \$1,035,400.00 (Law and Risk Management)**

**Ms. Swindell moved to award a professional service contract to Legal Defenders Office of Summit County, Ohio, Inc. in an amount not to exceed \$1,035,400.00 for Legal defender services for indigents for the Commission, for the period 01/01/21-12/31/21 for the Summit County Public Defender Commission for Law and Risk Management.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 012-21**

- B. **Review and offer legal advice concerning the Executive's Office Personnel Policy and Procedures Manual.  
Kastner Westman & Wilkins, LLC  
Not to exceed \$22,500.00 (Law and Risk Management)**

**Ms. Balliet moved to award a professional service contract to Kastner Westman & Wilkins, LLC in an amount not to exceed \$22,500.00 to review and offer legal advice concerning the Executive's Office Personnel Policy and Procedures Manual for Law and Risk Management.**

**Motion passed 6-0.....DIR 013-21**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00**

- 1. Award Bid PPD 2020 396 – HVAC Equipment Full Maintenance Service at the Ohio Bldg. for a five year period as the lowest responsive and responsible bidder. The K Company, Inc.  
Not to exceed \$149,460.00 (Physical Plants)**

**Ms. Swindell moved to award a purchase contract to The K Company Inc in an amount not to exceed \$149,460.00 for the awarding of Bid PPD 2020 396 – HVAC Equipment Full Maintenance Service at the Ohio Bldg. for a five year period as the lowest responsive and responsible bidder for Physical Plants.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 014-21**

**B. Exempt Contracts Exceeding \$50,000.00 - None**

**C. Exceeding \$25,000.00 up to \$50,000.00**

- 1. Refresh end of life servers and related CourtSmart provided equipment at the Juvenile Court as Sole Source, OIT 2020000014026.  
CourtSmart Digital Systems, Inc.  
Not to exceed \$44,565.00 (Juvenile Court)**

**Ms. Swindell moved to award a purchase contract to CourtSmart Digital Systems, Inc. in an amount not to exceed \$44,565.00 to Refresh end of life servers and related CourtSmart provided equipment at the Juvenile Court as Sole Source, OIT 2020000014026 for Juvenile Court.  
Motion passed 6-0.....DIR 015-21**

- 2. Annual service agreement for 6 Sharp copy machines to include parts, service, repair, labor, toners and copies at State Term pricing, subject to the approval of OIT.  
Copeco, a Visual Edge Technology Company  
\$30,417.14 ( Clerk of Courts)**

**Mr. Feeman moved to award a purchase contract to Copeco a Visual Edge Technology Company in an amount not to exceed \$30,417.14 for annual service agreement for 6 Sharp copy machines to include parts, service, repair, labor, toners and copies at State Term pricing, subject to the approval of OIT.  
Motion passed 6-0.....DIR 016-21**

**VI. Miscellaneous**

- A. Change Order Number 1 – Crib and Car Seat Safety Education and Distribution Services for the period 01/01/21-09/30/21. Children’s Hospital Medical Center of Akron \$25,000.00 a cumulative increase of 100% for an adjusted total amount not to exceed \$50,000.00 (Job and Family Services)**

**Ms. Balliet moved to award Change Order Number 1 to Children’s Hospital Medical Center of Akron in the amount of \$25,000.00 a cumulative increase of 100% for an adjusted total amount not to exceed \$50,000.00 for Crib and Car Seat Safety Education and Distribution Services for the period 01/01/21-09/30/21 for Job and Family Services.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 017-21**

- B. Change Order Number 1 – Construction Inspection Task Order Quality Control Inspection, Inc., \$28,000.00 a cumulative increase of 62.2% for an adjusted total amount not to exceed \$73,000.00 (Engineer)**

**Ms. Dawson moved to award Change Order Number 1 to Quality Control Inspection, Inc., in the amount of \$28,000.00 a cumulative increase of 62.2% for an adjusted total amount not to exceed \$73,000.00 for Construction Inspection Task Order for the Engineer.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 018-21**

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00**

**A. Information Technology**

- 1. R2100009 to Naviant Inc, for annual software and hardware support maintenance agreement at State Term pricing, OIT 202000014002 in an amount not to exceed \$23,403.81**
  
- 2. R2100010 to DLT Solutions LLC for annual subscription for Architecture Engineering & Construction program at State Term pricing, OIT 2020000014055 in an amount not to exceed \$11,731.60**
  
- 3. R2100016 to MNJ Technologies Direct Inc for Unitrends hardware maintenance at State Term pricing , OIT 2020000014038 in an amount not to exceed \$8,610.00**
  
- 4. R2100019 to MNJ Technologies Direct Inc for annual SonicWALL Suite at State Term pricing, OIT 2020000014037 in an amount not to exceed \$5,416.00**
  
- 5. R2100059 to Clark Tel Communications Inc for annual support agreement as Best Practical Source, OIT 2020000014048 in an amount not to exceed \$18,960.00**

**BOARD OF CONTROL MINUTES**

Page 7 of 8

**B. Job and Family**

1. **R2100066 to Ohio Job and Family Services Director Assoc for level 5 annual membership in an amount not to exceed \$17,840.18**
2. **R210063 to Akron Phoenix Development Co. for reimbursement for Covid19 plexi-glass installation at the Pry Building in an amount not to exceed \$7,000.00**

**C. Clerk of Courts**

1. **R2100137 to FDS Holdings Inc for monthly merchant service fees charged to the County for purchases made by the public using credit cards as Best Practical Source, in an amount not to exceed \$24,500.00**

**D. Sanitary Sewer**

1. **R2100117 to JCI Jones Chemicals Inc for the purchase of 18,000 gallons of caustic soda at same pricing or better than other political subdivision in an amount not to exceed \$24,696.00**
2. **R2100120 to Kimble Companies for disposal of grit and screenings as Best Practical Source, in an amount not to exceed \$6,524.00**
3. **R2100124 to Allen Drain Service, Inc. for hauling for pump station #4 as an emergency in an amount not to exceed \$20,900.00**

**E. Insurance**

1. **R210000041 to Ohio AFSCME Care Plan for AFSCME local 1032 monthly premiums for 2021 in an amount not to exceed \$40,000.00**
  
2. **R210000043 to Ohio AFSCME Care Plan for AFSCME local 1229 monthly premiums for 2021 in an amount not to exceed \$230,000.00**
  
3. **R210000044 to Ohio AFSCME Care Plan for AFSCME local 2696 monthly premiums for 2021 in an amount not to exceed \$190,000.00**
  
4. **R210000046 to Ohio AFSCME Care Plan for AFSCME local 3885 monthly premiums for 2021 in an amount not to exceed \$55,000.00**

**F. Engineer**

1. **R2100165 to County Engineers Assoc. of Ohio for 2021 dues in an amount not to exceed \$8,034.50**

**Ms. Dawson moved to award the above purchase order(s) to Law and Risk Management.**

**Motion passed 5-0.....DIR 001-21(S)**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:46 a.m.**

**kw**

**01/13/21**