

Board of Control Meeting of November 25 , 2020

ZOOM.US

MEETING ID 932 1329 8160

PASSWORD 543495

Dave Nott called the meeting to order at 10:31 a.m. The meeting was held remotely pursuant to Ohio Amended Substitute House Bill Number 197.

ROLL CALL: Dave Nott representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present; Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; Diane Miller Dawson, present.

APPROVAL OF MINUTES: The minutes of the November 18 , 2020,meeting were approved.

ORDER OF BUSINESS:

- I. **Professional Service Contracts – None**

- II. **Fiduciary Contracts - None**

- III. **Construction Contracts - None**

- IV. **Real Property Leases/Purchases - None**

- V. **Purchase Contracts and Leases of Personal Property**
 - A. **Competitive Bidding Exceeding \$50,000.00 - None**

B. Exempt Contracts Exceeding \$50,000.00

The below item was tabled on 11/18/20:

- 1. Provide bill print and mailing services to Summit County DSSS for sanitary sewer bills at same pricing or better than other political subdivision.
Data Mail, Inc.
Not to exceed \$126,541.87 (Sanitary Sewer Services)**

Ms. Balliet moved to remove the above item from table and remove from the agenda.

C. Exceeding \$25,000.00 up to \$50,000.00

- 1. Provide maintenance, service, parts, equipment and related supplies for all DJFS copy machines and eCopy scanner units for the period 11/01/20-10/31/21, at State Term Pricing, OIT 2020000013968
Graphic Enterprises Office Solutions, Inc.
Not to exceed \$36,433.85 (Job and Family Services)**

**Mr. Bruno moved to award a purchase contract to Graphic Enterprises Office Solutions, Inc. in an amount not to exceed \$36,433.85 to Provide maintenance, service, parts, equipment and related supplies for all DJFS copy machines and eCopy scanner units for the period 11/01/20-10/31/21, at State Term Pricing, OIT 2020000013968 for Job and Family Services.
Motion passed 5-0.....DIR 350-20**

- 2. Annual maintenance on the CourtSmart audio recording system for the period 11/01/20-10/31/21 as Best Practical Source, OIT 2020000013923.
CourtSmart Digital Systems
Not to exceed \$37,566.40 (Domestic Relations)**

Ms. Dawson moved to award a purchase contract to CourtSmart Digital Systems in an amount not to exceed \$37,566.40 for Annual maintenance on the CourtSmart audio recording system for the period 11/01/20-10/31/21 as Best Practical Source, OIT 202000013923 for Domestic Relations. Motion passed 5-0.....DIR 351-20

- 3. Armed security guard services at the Summit County Veterans Service Commission for the period 01/04/21-12/31/21 as lowest quote.
Willo Security, Inc.
Not to exceed \$27,900.00 (Veterans Service Commission)**

Ms. Dawson moved to award a purchase contract to Willo Security Inc in an amount not to exceed \$27,900.00 for armed security guard services at the Summit County Veterans Service Commission for the period 01/04/21-12/31/21 as lowest quote for Veterans Service. Motion passed 5-0.....DIR 352-20

- 4. Wireless access points for the Prosecutor's General Division at less than State Term pricing, OIT 202000013960.
AdvizeX Technologies, LLC
Not to exceed \$26,545.25 (Prosecutor)**

Mr. Brunot moved to award a purchase contract to AdvizeX Technologies LLC in an amount not to exceed \$26,545.25 for Wireless access points for the Prosecutor's General Division at less than State Term pricing, OIT 202000013960 for Prosecutor. Motion passed 5-0.....DIR 353-20

- 5. Annual maintenance for the surveillance systems in Courthouse, Annex, Domestic Court Building and County Safety Building, for the period 01/01/21-12/31/21 as Best Practical Source, subject to the approval of OIT. I2C Technologies, LTD
Not to exceed \$48,250.00 (Domestic Relations)**

Ms. Dawson moved amend and award a purchase contract to I2C Technologies LTD in an amount not to exceed \$48,250.00 for annual maintenance for the surveillance systems in Courthouse, Annex, Domestic Court Building and County Safety Building, for the period 01/01/21-12/31/25 as Best Practical Source, subject to the approval of OIT for Domestic Relations.

Motion passed 5-0.....DIR 354-20

- 6. Blanket Purchase Order to provide bill print and mailing services for sanitary sewer bills as Best Practical Source.
Data Mail, Inc.
Not to exceed \$50,000.00 (Sanitary Sewer Services)**

**Mr. Brunot moved to amend and Ms. Dawson moved to award a purchase contract to Data Mail Inc in an amount not to exceed \$50,000 for a Blanket Purchase Order to provide bill print and mailing services for sanitary sewer bills for Sanitary Sewer.
Motion passed 5-0.....DIR 337-20**

VI. Miscellaneous - None

CONSENT AGENDA:

VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00

A. Prosecutor/Child Support

- 1. R2002878 to Ohio CSEA Director's Association for 2021 Class 5 dues, in an amount not to exceed \$8,618.00**
- 2. R2003086 to Atech Technologies for virtual conferencing equipment for training, work from home staff and virtual at less than State Term pricing, OIT 202000022219 in an amount not to exceed \$22,075.00**

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3. **R2003097 to MNJ Technologies Direct, Inc., for (55) Acer LED LCD Monitors at State Term pricing, subject to OIT approval, in an amount not to exceed \$6,380.00**

B. Information Technology

1. **R2003083 to Norstan Communications, Inc. dba Black Box Network Services for Black Box Pro Net Support Agreement for period 11/05/20-11/06/21, as Best Practical Source, OIT 202000013989 in an amount not to exceed \$5,355.00**
2. **R2003140 to Bottomline Technologies, Inc. for Create! Form Backup Disaster Recovery for period 12/21/20-12/20/21 as Sole Source, OIT 2020000013985 in the amount not to exceed \$5,378.76.**

C. Insurance

1. **R2003136 to Wichert Insurance Services for Kristen Scalise Fiscal Officer Bond in an amount not to exceed \$6,375.00**

D. EMA—Public Safety

1. **R2003167 to Federal Resources for fibertect wipers and fibertect dry decon mitt as lowest quote in an amount not to exceed \$7,592.00**
2. **R2003169 to Involta LLC for month to month of required 911 CAD conversion resources as Best Practical Source in an amount not to exceed \$6,312.00**

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E. Council

1. **R2003204 to Norlson Inc. for video streaming for County Council, as Best Practical Source, OIT 2020000013996 in an amount not to exceed \$17,685.33**

2. **R2003178 to MNJ Technologies Direct, Inc. for (7) Lenovo laptops for council members at State Term pricing, OIT 2020000014010 in an amount not to exceed \$6,181.00**

F. Development

1. **R2002955 to Millik Insulating Company for work conducted at 1450 Hillside an HWAP approved vendor in an amount not to exceed \$5,039.25**

G. Job and Family

1. **R2003181 to Unitronix Data Systems Inc for license and software maintenance as BPS, OIT 2020000013979 in an amount not to exceed \$5,789.00**

2. **TBD to Graphic Enterprises Office Solutions Inc for 60 month lease of 8 printers as Best Practical Source OIT 2020000013993 in an amount not to exceed \$8,820.00**

Mr. Brunot moved to amend and award the above purchase order(s).

Motion passed 5-0.....DIR 118-20(S)

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:45 a.m.

sm

11/25/20