

**Board of Control Meeting of October 14, 2020**

**ZOOM.US**

**MEETING ID 932 1329 8160**

**PASSWORD 543495**

**Dave Nott called the meeting to order at 10:30 a.m. The meeting was held remotely pursuant to Ohio Amended Substitute House Bill Number 197.**

**ROLL CALL: Dave Nott representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present; Steve Brunot representing Al Brubaker, present; Tom Borcoman representing Kristen Scalise; Diane Miller Dawson, present.**

**APPROVAL OF MINUTES: The minutes of the October 07, 2020, meeting were approved.**

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Renewal (first of two) to provide over the phone interpreter services for DJFS non-English speaking clients, for the period 01/01/21-12/31/21.  
Effectiff Services, LLC  
Not to exceed \$150,000.00 (Job and Family Services)**

**Mr. Brunot moved to award a professional service contract to Effectiff Services, LLC in an amount not to exceed \$150,000.00 for a renewal (first of two) to provide over the phone interpreter services for DJFS non-English speaking clients, for the period 01/01/21-12/31/21 for Job and Family Services.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 285-20**

- B. Annual software support and maintenance fees for the Eagle Recorder software application for the Fiscal Officer's Recorder's Division for the period 12/01/20-11/30/21 as Best Practical Source, OIT DIR 2020-27.  
Tyler Technologies, Inc.  
Not to exceed \$94,263.19 (Information Technology)**

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**Mr. Brunot moved to award a professional service contract to Tyler Technologies, Inc., in an amount not to exceed \$94,263.19 for annual software support and maintenance fees for the Eagle Recorder software application for the Fiscal Officer's Recorder's Division for the period 12/01/20-11/30/21 as Best Practical Source, OIT DIR 2020-27 for Information Tech. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 286-20**

**II. Fiduciary Contracts - None**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00 - None**

**B. Exempt Contracts Exceeding \$50,000.00**

- 1. Super specific purchase order for fuel and misc. small vehicle expenses for reasonable reoccurring historical expenses at Sourcewell pricing.  
WEX Bank dba Wright Express FSC  
\$250,000.00 for a 1% discount off the pump price (Sheriff)**

**Mr. Brunot moved to award a purchase order to WEX Bank dba Wright Express FSC in an amount not to exceed \$250,000.00 for a 1% discount off the pump price for a Super specific purchase order for fuel and misc. small vehicle expenses for reasonable reoccurring historical expenses at Sourcewell pricing for the Sheriff.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 287-20**

- 2. Over the Air Waveform Analyzer to remotely identify radios which are requesting servicing as Sole Source. Locus Diagnostics, LLC  
\$61,942.92 (EMA-Div. of Public Safety)**

**Mr. Brunot moved to award a purchase contract to Locus Diagnostics LLC in an amount not to exceed \$61,942.92 for an Over the Air Waveform Analyzer to remotely identify radios which are requesting servicing as Sole Source for EMA-Public Safety.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 288-20**

**C. Exceeding \$25,000.00 up to \$50,000.00 - None**

- 1. Lead abatement at 561 W. Hopocan Ave., Barberton, OH as the lowest quote.  
How To Construction Company  
\$28,570.00 (Dept. of Development)**

**Mr. Brunot moved to award a purchase contract to How To Construction Company in an amount not to exceed \$28,570.00 for a Lead abatement at 561 W. Hopocan Ave., Barberton, OH as the lowest quote for Development.  
Motion passed 5-0.....DIR 289-20**

- 2. **Upfitting equipment for (6) 2020 Ford Explorers as the lowest quote.  
Fallsway Equipment Co., Inc.  
\$42,515.38 (Sheriff)**

**Mr. Brunot moved to award a purchase contract to Fallsway Equipment Co. Inc., in an amount not to exceed \$42,515.38 for Upfitting equipment for (6) 2020 Ford Explorers as the lowest quote for the Sheriff.  
Motion passed 5-0.....DIR 290-20**

**VI. Miscellaneous**

- A. **Change Order Number 2 – Boston Mills Road Phase 2  
OHM Advisors  
\$20,499.00 an accumulative increase of 52.87% for an adjusted total amount not to exceed \$76,426.76 (Engineer)**

**Ms. Dawson moved to award Change Order Number 2 to OHM Advisors in the amount of \$20,499.00 an accumulative increase of 52.87% for an adjusted total amount not to exceed \$76,426.76 for the Engineer.  
Motion passed 5-0.....DIR 291-20**

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00**

**A. Information Technology**

- 1. R2002669 for Remote Database Services, to Avenu Insights & Analytics, LLC, as Best Practical Source, OIT 202000013905 in an amount not to exceed \$23,750.00**

**Mr. Brunot moved to award the above purchase order(s) to Information Technology.  
Motion passed 5-0.....DIR 093-20(S)**

**B. Sheriff**

- 1. R2002711 for Accurint online legal reference services for the Detective Bureau and the Drug Unit, to Lexis Nexis Risk Solution, as Sole Source, Law Library Board on 09/21/20, OIT 202000013915, in an amount not to exceed \$10,129.68**
- 2. R2002712 for purchase of (6) in-car computers for new 2020 Ford Explorers, to Brite Computers, at State Term pricing, OIT 202000013922, in an amount not to exceed \$18,809.94**

**Mr. Brunot moved to award the above purchase order(s) to Sheriff's Office.  
Motion passed 5-0.....DIR 094-20(S)**

**C. Department of Development**

1. **R2002092 (P2002574) PO Increase in the amount of \$355.00 for 710 Evans – insulation and air sealing to Unified Construction Systems, Ltd., an HWAP approved vendor, for a total amount not to exceed \$5,218.95**
  
2. **R2002408 (P2002917) PO Increase in the amount of \$596.00 for 774 E Crosier St – insulation to Weatherization Rx LLC, an HWAP approved vendor, for a total amount not to exceed \$ 4,389.80**
  
3. **R2001974 (P2002499) PO Increase in the amount of \$1,959.00 for 1374 Ada St – insulation to Weatherization Rx LLC, an HWAP approved vendor, for a total amount not to exceed \$6,983.40**
  
4. **R2002420 (P2002738) PO Increase in the amount of \$472.00 for 3560 Orchard Dr – heating/ac to Lakes heating & Air Conditioning, an HWAP approved vendor, for a total amount not to exceed \$ 3,517.00**

**Mr. Brunot moved to award the above purchase order(s) to Dept. of Development.**

**Motion passed 5-0.....DIR 095-20(S)**

**D. Sanitary Sewer Services**

1. **R2002702 for equipment replacement parts to repair WWTP #36 dissolved oxygen probe, to Forberg Scientific, Inc. dba Endress + Hauser, Inc., as Sole Source, in an amount not to exceed \$7,675.95**

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**Mr. Brunot moved to award the above purchase order(s) to Sanitary Sewer.  
Motion passed 5-0.....DIR 096-20(S)**

**E. Physical Plants**

- 1. R2002693 for annual termite control at the Courthouse, to American Pest Control, as Best Practical Source, in an amount not to exceed \$5,234.00**

**Mr. Brunot moved to award the above purchase order(s) to Physical Plants.  
Motion passed 5-0.....DIR 097-20(S)**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:40 a.m.**

**kw**

**10/14/20**