



**SUMMIT COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Hazardous Materials Planning and Community Right-To-Know

**Meeting Minutes
February 27, 2020**

MEMBERS PRESENT

Capt. Steve Groves – Chair Stow Fire Department
Don Weaver Summit County DOES
Tommy Smoot Summit County Emergency Management
Julia Harber-Vice Chair Metallic Resource
Shawn Metcalf RTA
Sharen Breyer Galata Chemicals
Tim Gemind - Secretary Summit County Emergency Management
Sam Rubens Summit County Public Health
Brenda Robinson Emerald Materials
Justin Bechtel Cleveland Clinic – Akron
Kurt Kollar OEPA

MEMBERS ABSENT

Bill Goncy Village of Boston Heights
Bruce Koellner-2nd Vice Copley Township
Pam Williams American Red Cross
Clarence Tucker Akron Fire Department
Jerry Hughes Munroe Falls Police

GUESTS PRESENT

Michelle Sowers OEMA
Bob Zehentbauer OEMA
Rob Keener AFD
Laura Villwock DHAD
Karen Fulton CITGO
Chris Mercier CITGO

I. INTRODUCTIONS

This meeting of the Summit County Local Emergency Planning Committee (LEPC) was called to order by Chairperson Steven Groves at 8:32 a.m. on February 27, 2020 in the Emergency Operations Center.

Introductions of those in attendance were made.



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II. CHAIRPERSON'S REPORT

Approval of Minutes – November 13, 2019

First: Sharen Breyer

Second: Jerry Hughes

The motion was carried by voice vote.

Correspondence and Comments:

Captain Groves went through the correspondence and passed around (see attached).

- SFY 19 LEPC Recognition Certificate
- LEPC spill report for Summit County
- Application for Appointment to the LEPC for Laura Villwock
- LEPC budget for 2020
- Several notice of violation letters

There were no electronic votes.

III. INFORMATION COORDINATORS REPORT:

Tommy Smoot reported that there have been (10) right-to-know requests since the last meeting in November. There were also (4) 30-day follow up reports and (7) spill reports.

Tommy Smoot stated the LEPC Grant request was sent in January 21, 2020.

Tier II reporting have started to come in. Our new intern, Joseph St. John, is helping to input. Many of these reports are being submitted electronically now. We received an email from Jeff Beattie stating that electronic is an option and not required.

IV. SPECIAL TEAMS PLANNER REPORT – Tim Gemind

Tim Gemind reported on the HazMat vehicle project. The truck arrived in January and was put in-service within a week. It is currently stationed at Valley Fire Department Station 1. The 94 box truck will go to auction.

HazMat has been training with A/B/C Chlorine Kits that was purchased with LEPC funds.

The Hazmat Branch was awarded two grant requests from FY20 SHSP for \$10,374 for decontamination wipes and \$171,400 for Mass Spectrometers & Decontamination Supplies, subject to Ohio EMA approval. The Hazmat branch also received new RadEYE Personal Radiation Detectors from the FY LE-SHSP and EMEC Grants.



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V. OLD BUSINESS

Tommy Smoot stated the resolution for reimbursement for the special teams planner needs to be amended. Res 2019-10 needs to be amended from \$33,000 to \$33,600. Don Weaver made a motion to amend Res 2019-10 with Justin Bechtel as the second. The motion was carried by voice vote.

Tim Gemind stated EMA is still pursuing reimbursement money from responsible parties. There are still 3 outstanding (2 industrial, 1 personal).

VI. NEW BUSINESS –

Tim Gemind made a motion to spend up to \$4,000 to send up to 4 personnel to the IAFC Hazmat Conference in Baltimore. This covers hotel and registration (no meals and mileage). Rob Keener would like to extend this to add a preconference day. Tim Gemind amended the motion to \$6000, with Sharen Breyer as the second. The motion was carried by voice vote.

Tim Gemind made a motion not to exceed \$800 to send one person to attend the Midwest Hazmat Conference in Chicago (hotel and tuition), with Justin Bechtel as the second. The motion carried by voice vote.

Tim Gemind made a motion for \$126 to provide coffee for the March Hazmat Functional exercise with Julie Harber as the second. The motion was carried by voice vote.

Tim Gemind made a motion for \$650 for a Class D fire extinguisher for the Hazmat branch, with Don Weaver as the second. The motion was carried by voice vote.

Tim Gemind stated when the LEPC grant was submitted, Jeff Beattie from OEPA, asked if EMA could submit a resolution showing the partnership between EMA and LEPC. Tim Gemind made a motion to pass Res 2020-001 (see attached), with Jerry Hughes as the second. The motion was carried voice vote with Kurt Kollar abstaining.

SUBCOMMITTEE REPORTS

EHS Hazard Analysis Committee

Tim Gemind has completed 3 visits since the last meeting. Rubbermaid, Saint-Gobain and US Foods are schedule.

Spill Reporting Compliance

Tim Gemind stated 5 letters were sent to spillers and a response requested.

Kurt Kollar stated the information in these reports are information reported to OEMA dispatch which is subject to change.

Training, Education & Exercise Committee



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- The Hazmat Branch is holding a graded LEPC functional exercise on March 5th at 340 N. Massillon Rd. This exercise will focus on in-suit entries, to cap two leaking Chlorine A cylinders under theatrical smoke conditions/limited visibility. This will meet our LEPC exercise requirements for this year.
- NECO will be holding their exercise in conjunction with the LEPC functional exercise.
- Annual LEPC Safety Conference for this year – Tim has not heard anything from Medina yet.

Planning Committee

No report

Finance Committee

Tim Gemind discussed the budget and passed around for review. A motion to approve the budget and expenses was made by Justin Bechtel with a second by Kurt Kollar. The motion was carried by voice vote with Tim Gemind abstaining.

VII. INCIDENTS

Tim Gemind stated there was a hazmat assessment phone call referencing a small mercury spill in December and two assessment phone calls in February: one for a small propane leak caused by a motor vehicle accident and one to check a bracelet purchased on line for radiation.

VIII. GOOD OF THE ORDER

Kurt Kollar discussed some of the callouts for OEPA. OEPA now has a new director Laurie Stevenson.

IX. MEETING ADJOURNED

Chief Hughes motioned to adjourn the meeting at 9:05 am with Justin Bechtel as the second. The motion carried by voice vote.

X. NEXT MEETING

May 21, 2020 @ 8:30 a.m. in the EOC.

August 27, 2020 @ 8:30 a.m.