

**Board of Control Meeting of September 11, 2019**

Dennis Menendez called the meeting to order at 10:32 a.m.

**ROLL CALL:** Linda Murphy representing Ilene Shapiro, present (entered at 10:33 a.m.); Kent Starks representing Jeff Wilhite, present; Jerry Feeman representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Diane Dawson, present (entered at 10:34 a.m.).

**APPROVAL OF MINUTES:** The minutes of the September 04, 2019, meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Provide Economic Development representation and services to the County of Summit, for the period 09/01/19-08/31/20, with two options to renew for additional one year terms, as Best Practical Source.  
Roetzel Consulting Solutions  
Not to exceed \$90,000.00 (Law and Risk Management)**

**Mr. Brunot moved to award a professional service contract to Roetzel Consulting Solutions in an amount not to exceed \$90,000.00 to Provide Economic Development representation and services to the County of Summit, for the period 09/01/19-08/31/20, with two options to renew for additional one year terms, as Best Practical Source for Law and Risk Management.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 283-19**

**II. Fiduciary Contracts**

- A. Provide legal representation and services to the County of Summit.  
Roetzel & Andress, LPA  
Not to exceed \$50,000.00 (Law and Risk Management)**

**Mr. Feeman moved to award a fiduciary contract to Roetzel & Andress, LPA in an amount not to exceed \$50,000.00 to provide legal representation and services to the County of Summit for Law and Risk Management.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 284-19**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00 - None**

**B. Exempt Contracts Exceeding \$50,000.00 - None**

**C. Exceeding \$25,000.00 up to \$50,000.00 – None**

**VI. Miscellaneous**

- A. Change Order Number 1 – General Engineering, Right-of-Way Acquisition and Environmental Consultation Services Task Order Year 2019.  
Arcadis U.S., Inc.  
\$75,000.00 a cumulative increase of 50% for an adjusted total amount not to exceed \$225,000.00 (Engineer’s Office)**

**Mr. Feeman moved to award Change Order Number 1 to Arcadis U.S., Inc. in the amount of \$75,000.00 a cumulative increase of 50% for an adjusted total amount not to exceed \$225,000.00 for Change Order Number 1 – General Engineering, Right-of-Way Acquisition and Environmental Consultation Services Task Order Year 2019 for the Engineer’s Office.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 285-19**

**VII. Signature List Purchase Orders**

- 1 Department of Development #14  
Nine (9) purchase order(s) as per attached.**
- 2. Finance and Budget #6  
One (1) purchase order(s) as per attached.**
- 3. Home Weatherization #9  
One (1) purchase order(s) as per attached.**
- 3. Job and Family Services #21  
One (1) purchase order(s) as per attached.**
- 4. Sheriff #11  
One (1) purchase order(s) as per attached.**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:39 a.m.**

**kw**

**09/11/19**