

**Board of Control Meeting of February 08, 2017**

Linda Murphy called the meeting to order at 10:30 a.m.

**ROLL CALL:** Linda Murphy representing Ilene Shapiro, present; Kent Starks representing John Schmidt, present; Jennifer Novacovik representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

**APPROVAL OF MINUTES:** The minutes of the February 01, 2017 meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Conduct an analysis of the structure established to provide services and conduct operations under WIOA as Best Practical Source.  
Rea & Associates  
Not to exceed \$7,500.00 (Job and Family Services)**

**Mr. Menendez moved to award a professional service contract to Rea & Associates in an amount not to exceed \$7,500.00, to conduct an analysis of the structure established to provide services and conduct operations under WIOA as Best Practical Source, for Job and Family Services.**

**Motion passed 6-0.....DIR 030-17**

- B. 2<sup>nd</sup> and final renewal for Traffic Engineering Task Order services for the period 01/01/17-12/31/17.  
Transportation Management Services (TMS)  
Not to exceed \$10,000.00 (Engineer)**

**Mr. Menendez moved to award a professional service contract to Transportation Management Services (TMS), in an amount not to exceed \$10,000.00, for the 2<sup>nd</sup> and final renewal for Traffic Engineering Task Order services for the period 01/01/17-12/31/17, for the Engineer.  
Motion passed 6-0.....DIR 031-17**

**II. Fiduciary Contracts**

- A. Perform valuation of commercial, industrial and exempt buildings considered to be new or altered in construction and land splits of the same aforementioned classification so as to be properly taxed during the 2017 tax year.  
Exempt status pursuant to Section 177.08 of the Codified Ordinances.  
Ward & Associates  
Not to exceed \$86,300.00 (Fiscal Office)**

**Mr. Nelsen moved to award a fiduciary contract to Ward & Associates, in an amount not to exceed \$86,300.00, to perform valuation of commercial, industrial and exempt buildings considered to be new or altered in construction and land splits of the same aforementioned classification so as to be properly taxed during the 2017 tax year, exempt status pursuant to Section 177.08 of the Codified Ordinances, for the Fiscal Office.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 032-17**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00**

- 1. (1) Twenty (20) bed mobile hospital with one (1) trailer for equipment storage and transport.  
EMS Innovations, Inc.  
\$185,565.50 (Emergency Management-Div. of Public Safety)**

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**Mr. Nelsen moved to award a purchase contract to EMS Innovations, Inc., in an amount not to exceed \$185,565.50, for (1) twenty (20) bed mobile hospital with one (1) trailer for equipment storage and transport, for Emergency Management-Division of Public Safety. This award is subject to confirmation by Council. Motion passed 6-0.....DIR 033-17**

**B. Exempt Contracts Exceeding \$50,000.00 - None**

**C. Exceeding \$25,000.00 up to \$50,000.00 - None**

**VI. Miscellaneous – None**

**VII. Signature List Purchase Orders**

- 1. Clerk of Courts #1  
One (1) purchase order(s) as per attached**
- 2. Department of Development #3  
Twelve (12) purchase order(s) as per attached.**
- 3. Emergency Management #1  
One (1) purchase order(s) as per attached.**
- 4. Finance and Budget #1  
One (1) purchase order(s) as per attached.**
- 5. Fiscal Office #2  
Two (1) purchase order(s) as per attached.**
- 6. Insurance #2  
One (1) purchase order(s) as per attached.**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:35 a.m.**

**kw**

**02/08/17**