

Board of Control Meeting of August 22, 2018

Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing John Schmidt, present; Kent Starks representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

APPROVAL OF MINUTES: The minutes of the August 15, 2018, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

A. Amend Directive No. 214-18:

A professional service contract is hereby awarded to Sigma of Ohio, LLC Associates, Inc., in an amount not to exceed \$84,652.00, for Professional Electrical Engineering Services for Upper Tusc Treatment Plant Arc Flash Hazard Analysis Q-217, for Sanitary Sewer Services.

**Mr. Menendez moved to amend Directive No. 214-18 as follows:
A professional service contract is hereby awarded to Sigma of Ohio, LLC Associates, Inc., in an amount not to exceed \$84,652.00, for Professional Electrical Engineering Services for Upper Tusc Treatment Plant Arc Flash Hazard Analysis Q-217, for Sanitary Sewer Services.**

Motion passed 6-0.....DIR 214-18 Amended

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- B. System administration services agreement on a month-to-month basis, not to exceed four (4) months with the option to renew monthly, as Best Practical Source, OIT 201800001269
Telecommunication Technologies Group, LLC (TTG)
Not to exceed \$16,000.00 (Information Technology)**

**Mr. Menendez moved to award a professional service contract to Telecommunication Technologies Group, LLC (TTG), in an amount not to exceed \$16,000.00, for system administration services agreement on a month-to-month basis, not to exceed four (4) months with the option to renew monthly, as Best Practical Source, OIT 201800001269, for Information Technology.
Motion passed 6-0.....DIR 266-18**

II. Fiduciary Contracts - None

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

- A. Competitive Bidding Exceeding \$50,000.00 - None**

B. Exempt Contracts Exceeding \$50,000.00

- 1. Monthly merchant service fees charged to the County for purchases made by the public using credit cards, as Best Practical Source.**

**Banc of America Merchant Services, Inc.
\$100,000.00 (Clerk of Courts)**

Mr. Brunot moved to award a purchase contract to Banc of America Merchant Services, Inc., in an amount not to exceed \$100,000.00, for monthly merchant service fees charged to the County for purchases made by the public using credit cards, as Best Practical Source, for the Clerk of Courts. This award is subject to confirmation by Council. Motion passed 6-0.....DIR 267-18

C. Exceeding \$25,000.00 up to \$50,000.00

- 1. Solarwinds Orion Network Maintenance, for a one year period, as Best Practical Source, OIT DIR 20180001229.**

**Software Housing International, Inc. (SHI, Inc.)
\$35,769.02 (Information Technology)**

Mr. Brunot moved to award a purchase contract to Software Housing International, Inc. (SHI, Inc.), in an amount not to exceed \$35,769.02, for Solarwinds Orion Network Maintenance, for a one year period, as Best Practical Source, OIT DIR 20180001229, for Information Technology. Motion passed 6-0.....DIR 268-18

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- 2. **Monthly merchant service fees charged to the County for purchases made by the public using an American Express credit card, as Best Practical Source.
American Express Travel Related Services Company, Inc.
\$30,000.00 (Clerk of Courts)**

Mr. Nelsen moved to award a purchase contract to American Express Travel Related Services Company, Inc., in an amount not to exceed \$30,000.00, for monthly merchant service fees charged to the County for purchases made by the public using an American Express credit card, as Best Practical Source, for the Clerk of Courts.

Motion passed 6-0.....DIR 269-18

VI. Miscellaneous - None

VII. Signature List Purchase Orders

- 1. **Department of Development #10
Nine (9) purchase order(s) as per attached.**
- 2. **Engineer #14
One (1) purchase order(s) as per attached.**
- 3. **Information Technology #11
One (1) purchase order(s) as per attached.**
- 4. **Sheriff #13
One (1) purchase order(s) as per attached.**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:36 a.m.

kw

08/22/18