

**Board of Control Meeting of March 21, 2018**

Linda Murphy called the meeting to order at 10:30 a.m.

**ROLL CALL:** Linda Murphy representing Ilene Shapiro, present; Mark Potter representing John Schmidt, present; Kent Starks representing John Donofrio, present; Heidi Swindell representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

**APPROVAL OF MINUTES:** The minutes of the March 14, 2018, meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. First renewal of two, for Third Party Administration professional services for worker's compensation, for the period 07/01/18-06/30/19. Minute Men HR Risk Management Services  
Not to exceed \$28,500.00 (Law, Insurance and Risk Management)**

**Mr. Nelsen moved to award a professional service contract to Minute Men HR Risk Management Services, for the first renewal of two, for Third Party Administration professional services for worker's compensation, for the period 07/01/18-06/30/19, for Law, Insurance and Risk Management.**

**Motion passed 6-0.....DIR 076-18**

- B. Liability insurance coverage, boiler and machinery insurance coverage, property insurance coverage, and other miscellaneous and necessary insurance coverage, for a one-year term, from 04/15/18-04/15/19 as Best Practical Source.**

**Wichert Insurance Services, Inc. dba Wichert Insurance  
Not to exceed \$910,106.00 (Law, Insurance and Risk Management)**

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**Mr. Menendez moved to award a professional service contract to Wichert Insurance Services, Inc. dba Wichert Insurance, in an amount not to exceed \$910,106.00, for liability insurance coverage, boiler and machinery insurance coverage, property insurance coverage, and other miscellaneous and necessary insurance coverage, for a one-year term, from 04/15/18-04/15/19 as Best Practical Source, for Law, Insurance and Risk Management.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 077-18**

**II. Fiduciary Contracts - None**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00 - None**

**B. Exempt Contracts Exceeding \$50,000.00 - None**

**C. Exceeding \$25,000.00 up to \$50,000.00**

- 1. Blanket purchase order for Rockwell, Allen-Bradley products as Best Practical Source.  
Rexel  
\$50,000.00 (Sanitary Sewer Services)**

**Mr. Nelsen moved to award a purchase order to Rexel, in an amount not to exceed \$50,000.00, for a Blanket purchase order for Rockwell, Allen-Bradley products as Best Practical Source, for Sanitary Sewer Services.  
Motion passed 6-0.....DIR 078-18**

- 2. Blanket purchase order for Flygt and Multitrode products as Best Practical Source.  
Buckeye Pumps, Inc.  
\$50,000.00 (Sanitary Sewer Services)**

**Mr. Menendez moved to award a purchase order to Buckeye Pumps, Inc., in an amount not to exceed \$50,000.00, for a Blanket purchase order for Flygt and Multitrode products as Best Practical Source, for Sanitary Sewer Services.  
Motion passed 6-0.....DIR 079-18**

- 3. Blanket purchase order for Pentair, Myers Engineered and ESSCO products as Best Practical Source.  
Great Lakes Water & Waste Systems  
\$50,000.00 (Sanitary Sewer Services)**

**Mr. Menendez moved to award a purchase order to Great Lakes Waste & Water Systems, in an amount not to exceed \$50,000.00, for a Blanket purchase order for Pentair, Myers Engineered and ESSCO products as Best Practical Source, for Sanitary Sewer Services.  
Motion passed 6-0.....DIR 080-18**

- 4. (20) Body armor vests for SWAT as lowest quote.  
Pro-Tech Sales  
\$43,739.60 (Sheriff)**

**Ms. Swindell moved to award a purchase order to Pro-Tech Sales, in an amount not to exceed \$43,739.60, for (20) body armor vests for SWAT as lowest quote, for the Sheriff's Office.  
Motion passed 6-0.....DIR 081-18**

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- 5. (68) Air purifying masks as lowest quote.  
Pro-Tech Sales  
\$46,902.00 (EMA-Div. of Public Safety)

Mr. Nelsen moved to award a purchase order to Pro-Tech Sales, in amount not to exceed \$46,902.00, for the purchase of (68) air purifying masks as lowest quote for EMA-Div. of Public Safety.

Motion passed 6-0.....DIR 082-18

**VI. Miscellaneous - None**

**VII. Signature List Purchase Orders**

- 1. Engineer #7  
One (1) purchase order(s) as per attached.
- 2. Job and Family #9  
Two (2) purchase order(s) as per attached.
- 3. Juvenile Court #2  
One (1) purchase order(s) as per attached.
- 4. Prosecutor's Office #1  
One (1) purchase order(s) as per attached.
- 5. Sheriff #6  
Two (2) purchase order(s) as per attached.

**VIII. Adjourn**

There being no further business, the meeting was adjourned at 10:38 a.m.

kw

03/21/18