

**Board of Control Meeting of January 23, 2019**

David Nott called the meeting to order at 10:30 a.m.

**ROLL CALL:** David Nott representing Ilene Shapiro, present; Jeff Wilhite, present; Kent Starks representing John Donofrio, present; Heidi Swindell representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

**APPROVAL OF MINUTES:** The minutes of the January 16, 2019, meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts - None**

- A. Services to be provided related to Council's 2019 Health Event as Sole Source.  
American Program Bureau, Inc.  
Not to exceed \$13,000.00 (Law and Risk Management)**

**Mr. Menendez moved to award a professional service agreement to American Program Bureau, Inc., in an amount not to exceed \$13,000.00, for services to be provided related to Council's 2019 Health Event as Sole Source, for Law and Risk Management.  
Motion passed 6-0.....DIR 021-19**

**II. Fiduciary Contracts**

- A. Legal services regarding a refinancing transaction of the Akron Urban League facility.  
Roetzel & Andress, LPA  
Not to exceed \$45,000.00 (Law and Risk Management)**

**Mr. Menendez moved to award a fiduciary contract to Roetzel & Andress, LPA, in an amount not to exceed \$45,000.00, for legal services regarding a refinancing transaction of the Akron Urban League facility for Law and Risk Management.  
Motion passed 6-0.....DIR 022-19**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00**

The below item was tabled on 01/09/19 & 01/16/19:

- 1. Award DSSS 2018 436 – Disposal of wastewater sludge and collection system debris as lowest responsive and responsible bidder.  
Republic Services of Ohio Hauling, LLC  
\$374,400.00 (Sanitary Sewer Services)**

**Mr. Menendez moved to remove this item from being tabled and Mr. Wilhite moved to award a purchase contract to Republic Services of Ohio Hauling, LLC, in an amount not to exceed \$374,400.00, for the award of bid DSSS 2018 436 – Disposal of wastewater sludge and collection system debris as lowest responsive and responsible bidder, for Sanitary Sewer Services.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 023-19**

**B. Exempt Contracts Exceeding \$50,000.00**

1. **Purchase of unleaded and diesel fuel for general operation of fleet at State Term pricing.  
Ports Petroleum Co., Inc.  
\$200,000.00 (Engineer)**

**Mr. Wilhite moved to award a purchase contract to Ports Petroleum Co., Inc., in an amount not to exceed \$200,000.00, for the purchase of unleaded and diesel fuel for general operation of fleet at State Term pricing, for the Engineer's Office.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 024-19**

2. **Printing, mailing, CASS Address File Certification and Update Services for Real Property Tax Bill Processing and Dog License Processing, for a two-year term from 05/01/19-04/30/21 with (2) two-year renewal options, as Best Practical Source.  
SmartBill Ltd.  
\$462,731.20 (Fiscal Office)**

**Mr. Nelsen moved to award a purchase contract to SmartBill Ltd., in an amount not to exceed \$462,731.20, for printing, mailing, CASS Address File Certification and Update Services for Real Property Tax Bill Processing and Dog License Processing, for a two-year term from 05/01/19-04/30/21 with (2) two-year renewal options, as Best Practical Source, for the Fiscal Office.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 025-19**

**C. Exceeding \$25,000.00 up to \$50,000.00**

1. **Purchase of lamps, ballasts and sleeves for WWTP #36 ultraviolet disinfection system as Best Practical Source.  
Pelton Environmental Products, Inc.  
\$42,325.66 (Sanitary Sewer Services)**

**Ms. Swindell moved to award a purchase contract to Petlon Environmental Services, Inc., in the amount of \$42,325.66 for the purchase of lamps, ballasts and sleeves for WWTP #36 ultraviolet disinfection system as Best Practical Source, for Sanitary Sewer Services.**

**Motion passed 6-0.....DIR 026-19**

**VI. Miscellaneous - None**

**VII. Signature List Purchase Orders**

- 1. Clerk of Courts #1  
Two (2) purchase order(s) as per attached.**
  
- 2 Common Pleas #3  
Two (2) purchase order(s) as per attached.**
  
- 3. Finance and Budget #2  
Two (2) purchase order(s) as per attached.**
  
- 4. Information Technology #3  
One (1) purchase order(s) as per attached.**
  
- 5. Job and Family #2  
One (1) purchase order(s) as per attached.**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:38 a.m.**

**kw**

**01/23/19**