

Board of Control Meeting of February 13, 2019

Linda Murphy called the meeting to order at 10:31 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Jeff Wilhite, present; Mark Potter representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

APPROVAL OF MINUTES: The minutes of the February 06, 2019, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Presort mail services for a five (5) year period, Best Practical Source. Pitney Bowes Presort Services, Inc.
Mixed AADC presort discount rate of \$0.428 (Office Services)**

Mr. Menendez moved to award a professional service contract to Pitney Bowes Presort Services, Inc., at the mixed AADC presort discount rate of \$0.428 for presort mail services for a five (5) year period, Best Practical Source, for Office Services.

This award is subject to confirmation by Council.

Motion passed 6-0.....DIR 046-19

II. Fiduciary Contracts - None

III. Construction Contracts

- A. Award bid 2018-473 Q-181 Pump Station No. 3 Force Main & Upgrade as the most responsive and responsible bidder. Utility Contracting, Inc.
\$195,159.80 (Sanitary Sewer Services)**

**Mr. Brunot moved to award a construction contract to Utility Contracting, Inc., in an amount not to exceed \$195,159.80 for the awarding of bid 2018-473 Q-181 Pump Station No. 3 Force Main & Upgrade as the most responsive and responsible bidder, for Sanitary Sewer Services.
This award is subject to confirmation by Council.
Motion passed 6-0.....DIR 047-19**

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00 - None

B. Exempt Contracts Exceeding \$50,000.00 - None

C. Exceeding \$25,000.00 up to \$50,000.00

1. Annual maintenance of digital recording system for the period 03/01/19-02/28/20 OIT 201900001474, as Sole Source.

**CourtSmart Digital Systems, Inc.
\$30,498.36 (Juvenile Court)**

**Mr. Menendez moved to award a purchase contract to CourtSmart Digital Systems, Inc., in an amount not to exceed \$30,498.36 for annual maintenance of digital recording system for the period 03/01/19-02/28/20 OIT 201900001474 as Sole Source, for Juvenile Court.
Motion passed 6-0DIR 048-19**

- 2. Five-year lease for (1) 2019 Chevy Silverado 1500 – TIPS pricing.
Enterprise Fleet Management Inc.
\$6,418.88/year for a total lease amount not to exceed \$32,094.40 (Sanitary Sewer Services)**

**Mr. Nelsen moved to award a leasing contract to Enterprise Fleet Management Inc., in the amount of \$6,418.88/year for a total lease amount not to exceed \$32,094.40 , for a five-year lease for (1) 2019 Chevy Silverado 1500 – TIPS pricing, for Sanitary Sewer Services.
Motion passed 6-0.....DIR 049-19**

- 3. Purchase of tires for multiple Summit County Departments at State Term Pricing.
Ziegler Tire & Supply Co. Inc.
\$50,000.00 (Sanitary Sewer Services)**

**Mr. Wilhite moved to award a purchase contract to Ziegler Tire & Supply Co. Inc., in the amount of \$50,000.00, for the purchase of tires for multiple Summit County Departments at State Term pricing, for Sanitary Sewer Services.
Motion passed 6-0.....DIR 050-19**

- 4. Purchase of Essco and Hydromatic pumps and parts as Sole Source.
Pump Systems, LLC
\$50,000.00 (Sanitary Sewer Services)**

**Mr. Menendez moved to award a purchase contact to Pump Systems, LLC in the amount of \$50,000.00 for the purchase of Essco and Hydromatic pumps and parts as Sole Source for Sanitary Sewer Services.
Motion passed 6-0.....DIR 051-19**

VI. Miscellaneous

- A. Change Order Number 1 – Food Distribution Services for the period 12/01/18-09/30/19.
Akron Canton Regional Food Bank
\$91,217.50 accumulative increase of 45.61% for an adjusted total amount of \$291,217.50 (Job and Family Services)**

Mr. Wilhite moved to award Change Order Number 1 to Akron Canton Regional Food Bank in the amount of \$91,217.50 an accumulative increase of 45.61% for an adjusted total amount of \$291,217.50, for food distribution services for the period 12/01/18-09/30/19, for Job and Family Services.

This award is subject to confirmation.

Motion passed 6-0.....DIR 052-19

VII. Signature List Purchase Orders

- 1. Finance and Budget #4
One (1) purchase order(s) as per attached.**

- 2 Home Weatherization #2
One (1) purchase order(s) as per attached.**

- 3. Job and Family #4
One (1) purchase order(s) as per attached.**

- 4. Medical Examiner #1
Three (3) purchase order(s) as per attached.**

- 5. Sanitary Sewer Services #4
One (1) purchase order(s) as per attached.**

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VIII. Adjourn

There being no further business, the meeting was adjourned at 10:38 a.m.

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