

Board of Control Meeting of January 17, 2018

Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing Summit County Council President, present; Kent Starks representing Tim Crawford, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

APPROVAL OF MINUTES: The minutes of the January 10, 2018, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. 2018 Highway Engineering Services Task Order for a one year period with two (2) annual renewal options.
TMS Engineers, Inc.
Not to exceed \$10,000.00 (Engineer)**

**Mr. Nelsen moved to award a professional service contract to TMS Engineers, Inc., in an amount not to exceed \$10,000.00 to provide 2018 Highway Engineering Services Task Order for a one year period with two (2) annual renewal options, for a one year period with two (2) annual renewal options, for the Engineer's Office.
Motion passed 6-0.....DIR 015-18**

- B. 2018 Design and Right of Way Engineering Services Task Order for a one year period two annual (2) renewal options.
Arcadis US, Inc.
Not to exceed \$150,000.00 (Engineer)**

Mr. Menendez moved to award a professional service contract to Arcadis US., Inc., in an amount not to exceed \$150,000.00, to provide 2018 Design and Right of Way Engineering Services Task Order for a one year period with two annual (2) renewal options, for the Engineer’s Office.

This award is subject to confirmation by Council.

Motion passed 6-0.....DIR 016-18

- C. Provide codification services to Summit County Council for a three (3) year period as Best Practical Source.
The Walter H. Drane Company
Not to exceed \$45,000.00 for the three (3) year period.
(County Council)**

Mr. Menendez moved to award a professional service contract to The Walter H. Drane Company, in an amount not to exceed \$45,000.00 for the three (3) year period, to provide codification services to Summit County Council for a three (3) year period as Best Practical Source, for County Council.

Motion passed 6-0.....DIR 017-18

II. Fiduciary Contracts

- A. Assistance with the preparation of the County’s 2017 Annual Financial Report (CAFR) and the County’s Schedule of Expenditures of Federal Awards (SEFA).
Rea & Associates
Not to exceed \$35,000.00 (Fiscal Office)**

Mr. Nelsen moved to award a fiduciary contract to Rea & Associates in an amount not to exceed \$35,000.00, for Assistance with the preparation of the County’s 2017 Annual Financial Report (CAFR) and the County’s Schedule of Expenditures of Federal Awards (SEFA), for the Fiscal Office.

Motion passed 6-0.....DIR 018-18

III. Construction Contracts - None

IV. Real Property Leases/Purchases

- A. A lease for a barn located at Southgate Farm in Green, in Council District 8, for the purpose of providing stables for the horses of the County Sheriff’s Mounted Patrol Unit, for a five year term from 06/01/17-05/31/22, with one option to renew for an additional five-year term, as Best Practical Source.
City of Green
Rent in the amount of \$1.00 (Law, Insurance and Risk Management)**

**Mr. Nelsen moved to award a lease to the City of Green, for rent in the amount of \$1.00, for a barn located at Southgate Farm in Green, in Council District 8, for the purpose of providing stables for the horses of the County Sheriff’s Mounted Patrol Unit, for a five year term from 06/01/17-05/31/22, with one option to renew for an additional five-year term, as Best Practical Source, for Law, Insurance and Risk Management.
This award is subject to confirmation by Council.
Motion passed 6-0.....DIR 019-18**

V. Purchase Contracts and Leases of Personal Property

- A. Competitive Bidding Exceeding \$50,000.00 - None**

- B. Exempt Contracts Exceeding \$50,000.00**

- 1. License Fees associated with the tower located at 6615 Grove Road, Clinton, OH (part of the 800MHz Regional Radio System), Best Practical Source.
American Tower Management, LLC
\$52,500.00 (EMA-Div. of Public Safety)**

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**Mr. Menendez moved to award a purchase order to American Tower Management, LLC, in an amount not to exceed \$52,500.00, for License Fees associated with the tower located at 6615 Grove Road, Clinton, OH (part of the 800MHz Regional Radio System), Best Practical Source, for EMA-Div. of Public Safety.
This award is subject to confirmation by Council.
Motion passed 6-0.....DIR 020-18**

C. Exceeding \$25,000.00 up to \$50,000.00- None

VI. Miscellaneous - None

VII. Signature List Purchase Orders

- 1. Clerk of Courts #1
One (1) purchase order(s) as per attached.**
- 2. Common Pleas Court #1
Two (2) purchase order(s) as per attached.**
- 3. Executive #1
Two (2) purchase order(s) as per attached.**
- 4. Information Technology #1
One (1) purchase order(s) as per attached.**
- 5. Job and Family #2
One (1) purchase order(s) as per attached.**
- 6. Law Library #1
Three (3) purchase order(s) as per attached.**

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- 7. Physical Plants #1
One (1) purchase order(s) as per attached.**
- 8. Sheriff #1
One (1) purchase order(s) as per attached.**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:38 a.m.

kw

01/17/18