

**Board of Control Meeting of January 22, 2020**

Linda Murphy called the meeting to order at 10:30 a.m.

**ROLL CALL:** Linda Murphy representing Ilene Shapiro, present; Kent Starks representing Jeff Wilhite, present; Heidi Swindell representing Al Brubaker, present; Christina Balliet representing Kristen Scalise, present; Rose DeBord representing Diane Miller Dawson, present.

**APPROVAL OF MINUTES:** The minutes of the January 15, 2020, meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Professional design services for Sanitary Sewer Collection System Rehabilitation: Crow and Berkshire Service Area Project No. Q-161-1.  
CT Consultants, Inc.  
Not to exceed \$637,374.00 (Sanitary Sewer Services)**

**Mr. Starks moved to award a professional service contract to CT Consultants, Inc., in an amount not to exceed \$637,374.00 for professional design services for Sanitary Sewer Collection System Rehabilitation: Crow and Berkshire Service Area Project No. Q-161-1 for Sanitary Sewer.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 015-20**

**II. Fiduciary Contracts – None**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00 - None**

**B. Exempt Contracts Exceeding \$50,000.00**

- 1. Purchase of unleaded and diesel fuel for the general operation of fleet at CUE pricing.  
Ports Petroleum Company, Inc.  
Not to exceed \$200,000.00 (Engineer)**

**Ms. DeBord moved to award a purchase contract to Ports Petroleum Company, Inc., in an amount not to exceed \$200,000.00 for the purchase of unleaded and diesel fuel for the general operation of fleet at CUE pricing for the Engineer's Office.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 016-20**

- 2. Blanket General Encumbrance for vehicle repairs for the Sheriff's Office fleet of vehicles. Each vendor not to exceed \$50,000.00 in the fiscal year.  
Total combined amount not to exceed \$250,000.00 (Sheriff)**

**Ms. Swindell moved to award a Blanket General Encumbrance for vehicle repairs for the Sheriff's Office Fleet of vehicles and each vendor not to exceed \$50,000.00 with a total combined amount not to exceed \$250,000.00 for the Sheriff's Office.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 017-20**

**C. Exceeding \$25,000.00 up to \$50,000.00**

**(TABLED ON 01/15/20)**

- 1. License Fees associated with the tower located at 6615 Grove Road, Clinton, OH ( part of the 800MHz Regional Radio System), as Best Practical Source. American Tower Management, LLC  
Total cost for 2020 is \$40,872.98 however, there are remaining funds on a prior PO so this request is limited to the balance of \$33,610.00 (EMA-Div. of Public Safety)**

**Ms. Swindell moved to remove this item from the table and Ms. DeBord made a motion to have this item removed from the Agenda.**

**American Tower Management, LLC in an amount not to exceed \$40,872.98 however, there are remaining funds on a prior PO so this request is limited to the balance of \$33,610.00 for License Fees associated with the tower located at 6615 Grove Road, Clinton, OH ( part of the 800MHz Regional Radio System), as Best Practical Source for EMA-Div. of Public Safety.**

**Motion passed 5-0.....DIR 018-20**

- 2. Annual service agreement for 7 Sharp copy machines to include parts, service, repair, labor, toners and copies at State Term pricing, OIT 202000001980. Copeco, a Visual Edge Technology Company  
\$26,506.59 ( Clerk of Courts)**

**Ms. Swindell moved to award a purchase contract to Copeco, a Visual Edge Technology Company in the amount of \$26,506.59 for Annual service agreement for 7 Sharp copy machines to include parts, service, repair, labor, toners and copies at State Term pricing, OIT 202000001980 for the Clerk of Courts.**

**Motion passed 5-0.....DIR 019-20**

3. **Delivery of service of process ordered by the Court of Common Pleas-General Division as Best Practical Source.  
Federal Express Corporation  
\$49,000.00 (Clerk of Courts)**

**Ms. Swindell moved to award a purchase contract to Federal Express Corporation in an amount not to exceed \$49,000.00 for delivery of service of process ordered by the Court of Common Pleas-General Division as Best Practical Source for the Clerk of Courts.  
Motion passed 5-0.....DIR 020-20**

4. **Purchase of paper products for the Summit County Jail at GPA pricing.  
Joshen Paper & Packaging Company, Inc.  
Not to exceed \$50,000.00 (Sheriff)**

**Ms. DeBord moved to award a purchase contract to Joshen Paper & Packaging Company, Inc., in an amount not to exceed \$50,000.00 for the purchase of paper products for the Summit County Jail at GPA pricing, for the Sheriff's Office.  
Motion passed 5-0.....DIR 021-20**

**VI. Miscellaneous - None**

**VII. Signature List Purchase Orders**

1. **Akron Law Library #1  
Two (2) purchase order(s) as per attached.**
2. **Common Pleas Court #2  
Two (2) purchase order(s) as per attached.**

**BOARD OF CONTROL MINUTES**

Page 5 of 5

3. **Fiscal Office #2**  
Two (2) purchase order(s) as per attached.
4. **Insurance #1**  
Four (4) purchase order(s) as per attached.
5. **Job and Family #2**  
One (1) purchase order(s) as per attached.
6. **Medical Examiner #2**  
One (1) purchase order(s) as per attached.

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:39 a.m.**

**kw**

**01/22/20**