

**Board of Control Meeting of October 10, 2018**

**Dennis Menendez called the meeting to order at 10:31 a.m.**

**ROLL CALL: David Nott representing Ilene Shapiro, present; Mark Potter representing John Schmidt, present; Kent Starks representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present (entered at 10:32am).**

**APPROVAL OF MINUTES: The minutes of the October 03, 2018, meeting were approved.**

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Provide Infrastructure as a Service ( IAAS ) services to the County for three-year term, as Best Practical Source, subject to the approval of the IT Board.  
Involta, LLC  
Not to exceed \$370,000.00 in year one, not to exceed \$152,011.00 in year two and not to exceed \$167,212.00 in year three for a total amount not to exceed \$689,223.00  
(Law and Risk Management-Div. of Public Safety)**

**Mr. Nelsen moved to award a professional service contract to Involta, LLC, , in an amount not to exceed \$370,000.00 in year one, not to exceed \$152,011.00 in year two and not to exceed \$167,212.00 in year three for a total amount not to exceed \$689,223.00, to provide Infrastructure as a Service ( IAAS ) services to the County for a three-year term, as Best Practical Source, subject to the approval of the IT Board, for Law and Risk Management-Div. of Public Safety. This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 323-18**

- B. Renewal ( second and final ) for Biometric Screening services and flu shots for County employees, for a one-year term from 08/01/18-07/31/19.  
Akron General Partners, Inc.  
Not to exceed \$54,000.00  
(Executive’s Dept. of Human Resources-Div. of Employee Benefits)**

**Mr. Nelsen moved to award a professional service contract to Akron General Partners, Inc., in an amount not to exceed \$54,000.00, for a Renewal ( second and final ) for Biometric Screening services and flu shots for County employees, for a one-year term from 08/01/18-07/31/19, for the Executive’s Dept. of Human Resources-Div. of Employee Benefits.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 324-19**

- C. Mentoring for Court involved youth for the period 07/01/18-06/30/19.  
Young Scholars Mentoring Center  
At a cost of \$18.00 per hour not to exceed 108 hours or 9 months for each youth for a total contract amount not to exceed \$20,000.00 (Juvenile Court)**

**Mr. Starks moved to award a professional service contract to Young Scholars Mentoring Center, at a cost of \$18.00 per hour not to exceed 108 hours or 9 months for each youth for a total contract amount not to exceed \$20,000.00, for mentoring for Court involved youth for the period 07/01/18-06/30/19, for Juvenile Court.  
Motion passed 6-0.....DIR 325-18**

- D. Banking Services and Lock Box Remittances for the period 01/01/19-12/31/20 with two (2) two-year renewal options.  
Key Bank  
Not to exceed \$187,645.22 (Fiscal Office)**

**Mr. Nelsen moved to amend and award a professional service contract to ~~Key Bank~~ KeyBank, National Association, in an amount not to exceed \$187,645.22, for Banking Services and Lock Box Remittances for the period 01/01/19-12/31/20 with two (2) two-year renewal options, for the Fiscal Office.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 326-18**

- E. Summit County Surface Water Management District Bath Township Drainage basin Improvement General Plan.  
Sustainable Streams, LLC  
Not to exceed \$137,000.00 (Engineer)**

**Mr. Nelsen moved to award a professional service contract to Sustainable Streams, LLC, in an amount not to exceed \$173,000.00 for Summit County Surface Water Management District Bath Township Drainage basin Improvement General Plan, for the Engineer's Office.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 327-18**

- F. Renewal (second of four), for energy procurement consulting services, for a one-year term, from 05/01/18-03/31/19.  
Pennoni Associates, Inc.  
\$47,400.00 (Finance and Budget)**

**Mr. Nelsen moved to amend and Mr. Potter moved to award a professional service contract to Pennoni Associates, Inc., in an amount not to exceed \$47,400.00, for a renewal (second of four), for energy procurement consulting services, for a one-year term, from 05/01/18- ~~03/31/19~~ 04/30/19, for Finance and Budget.  
Motion passed 6-0.....DIR 328-18**

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- G. Electronic billing services for a 3-year term, with a user fee of \$2.99 for most transactions and a \$1.99 per E-check, and for E-lockbox and other services to the County, OIT 201800001323  
First Mobile Trust, LLC dba First Billing  
Not to exceed \$5,000.00 (Sanitary Sewer Services)**

**Mr. Nelsen moved to award a professional service contract to First Mobile Trust, LLC dba First Billing, for electronic billing services for a 3-year term, with a user fee of \$2.99 for most transactions and a \$1.99 per E-check, and for E-lockbox and other services to the County, OIT 201800001323, for Sanitary Sewer Services.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 329-18**

**II. Fiduciary Contracts - None**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00 - None**

**B. Exempt Contracts Exceeding \$50,000.00 - None**

**C. Exceeding \$25,000.00 up to \$50,000.00 - None**

VI. Miscellaneous - None

VII. Signature List Purchase Orders

1. Insurance #7  
One (1) purchase order(s) as per attached.
2. Job and Family #24  
One (1) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:55 a.m.  
kw  
10/10/18