

**Board of Control Meeting of June 20, 2018**

Linda Murphy called the meeting to order at 10:30 a.m.

**ROLL CALL:** Linda Murphy representing Ilene Shapiro, present; Jennifer Novakovic representing John Schmidt, present; Kent Starks representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

**APPROVAL OF MINUTES:** The minutes of the June 13, 2018, meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. A professional service contract for online employee benefit enrollment services through its BenXpress system, for a one-year term, from 08/01/18-07/31/19, with two options to renew for an additional one year term.  
AccordWare, LLC  
Not to exceed \$121,000.00 (Law, Insurance and Risk Management)**

**Mr. Menendez moved to award a professional service contract to AccordWare, LLC, in an amount not to exceed \$121,000.00, for online employee benefit enrollment services through its BenXpress system, for a one-year term, from 08/01/18-07/31/19, with two options to renew for an additional one year term, for Law, Insurance and Risk Management.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 198-18**

**BOARD OF CONTROL MINUTES**

Page 2 of 5

- B. Case Management Software Maintenance and Support which includes Cougar, CMS, Kofax Capture and TREEV, for a one year period from 08/01/18-07/31/19, as Best Practical Source, OIT DIR 2018-05.  
CGI Technologies and Solutions, Inc.  
Not to exceed \$203,278.00 (Information Technology and Clerk of Courts)**

**Ms. Novakovic moved to award a professional service contract to CGI Technologies and Solutions, Inc., in an amount not to exceed \$203,278.00, for Case Management Software Maintenance and Support which includes Cougar, CMS, Kofax Capture and TREEV, for a one year period from 08/01/18-07/31/19, as Best Practical Source, OIT DIR 2018-05, for Information Technology and the Clerk of Courts. This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 199-18**

**II. Fiduciary Contracts**

- A. Provide legal counsel to assist youth who participate in the Court’s CROSSROADS Program for the period 07/01/18 – 06/30/19.  
Attorney Cara Ford  
Not to exceed \$17,000.00 (Juvenile Court)**

**Mr. Menendez moved to award a fiduciary contract to Attorney Cara Ford, in an amount not to exceed \$17,000.00, to provide legal counsel to assist youth who participate in the Court’s CROSSROADS Program for the period 07/01/18 – 06/30/19, for Juvenile Court.  
Motion passed 6-0.....DIR 200-18**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases**

- A. Second Amendment to the lease agreement for the lease of space for the Department of Job and Family Services in the Russell M. Pry Building, 1180 South Main St., Akron, OH 44301, in Council District 5, in order to construct additional office space.  
Akron Phoenix Development Co, LLC  
The County will provide a deposit of \$155,000.00 to Akron Phoenix Development Co, LLC, as anticipated costs of the construction prior to commencement of the project.  
(Law, Insurance and Risk Management)**

**Mr. Nelsen moved to award a Second Amendment to the lease agreement to Akron Phoenix Development Co, LLC. The County will provide a deposit of \$155,000.00 to Akron Phoenix Development Co, LLC, as anticipated costs of the construction prior to commencement of the project. This is for the lease of space for the Department of Job and Family Services in the Russell M. Pry Building, 1180 South Main St., Akron, OH 44301, in Council District 5, in order to construct additional office space, for Law, Insurance and Risk Management.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 201-18**

**V. Purchase Contracts and Leases of Personal Property**

- A. Competitive Bidding Exceeding \$50,000.00 - None**
  - 1. Award bid SCSO 2018 185 – Inmate Pay Phone Services at the Summit County Jail for the period 07/15/18-07/14/19 with five (5) annual renewal options, as the highest and the most responsive and responsible bidder.  
Inmate Calling Solutions, LLC  
Commission rate of 82.1% or \$531,000.00/year whichever is greater (Sheriff’s Office)**

**Mr. Nelsen moved to TABLE a competitive bidding contract to Inmate Calling Solutions, LLC at a commission rate of 82.1% or \$531,000.00/year whichever is greater, for the award of bid SCSO 2018 185 – Inmate Pay Phone Services at the Summit County Jail for the period 07/15/18-07/14/19 with five (5) annual renewal options, as the highest and the most responsive and responsible bidder, for the Sheriff’s Office.**

**B. Exempt Contracts Exceeding \$50,000.00**

- 1. Purchase of 181 software licenses for upgrade to Microsoft Windows 10 and 181 licenses for Microsoft Office Pro Plus at State Term Pricing, OIT DIR 2018-06.  
Dell, Inc.  
\$90,881.91 (Common Pleas)**

**Mr. Menendez moved to award a purchase contract to Dell, Inc., in an amount not to exceed \$90,881.91, for the purchase of 181 software licenses for upgrade to Microsoft Windows 10 and 181 licenses for Microsoft Office Pro Plus at State Term Pricing, OIT DIR 2018-06, for Common Pleas. This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 202-18**

- 2. Purchase of 181 HP ProDesk G3 Desktop Computers, 100 HP Business Pv240A LED/CD Monitors and related support services at less than State Term Pricing, OIT DIR 2018-07.  
BPI Information Systems  
\$162,805.00 (Common Pleas)**

**Mr. Menendez moved to award a purchase contract to BPI Information Systems, in an amount not to exceed \$162,805.00, for the purchase of 181 HP ProDesk G3 Desktop Computers, 100 HP Business Pv240A LED/CD Monitors and related support services at less than State Term Pricing, OIT DIR 2018-07, for Common Pleas. This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 203-18**

**BOARD OF CONTROL MINUTES**

Page 5 of 5

**C. Exceeding \$25,000.00 up to \$50,000.00 - None**

**VI. Miscellaneous - None**

**VII. Signature List Purchase Orders**

- 1. Fiscal Office #8  
One (1) purchase order(s) as per attached.**
- 2. Home Weatherization #6  
One (1) purchase order(s) as per attached.**
- 3. Information Technology #9  
One (1) purchase order(s) as per attached.**
- 4. Job and Family #15  
Two (2) purchase order(s) as per attached.**
- 5. Juvenile Court #4  
One (1) purchase order(s) as per attached.**
- 6. Probate Court #2  
One (1) purchase order(s) as per attached.**
- 7. Sanitary Sewer #11  
One (1) purchase order(s) as per attached.**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:38 a.m.**

**kw**

**06/20/18**