

**Board of Control Meeting of April 26, 2017**

Linda Murphy called the meeting to order at 10:31 a.m.

**ROLL CALL:** Linda Murphy representing Ilene Shapiro, present; Mark Potter representing John Schmidt, present; Kent Starks representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present

**APPROVAL OF MINUTES:** The minutes of the April 19, 2017 meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Professional design services for the Sanitary Sewer Replacement and Rehabilitation Project Q-455.  
Hammontree & Associates, Ltd.  
Not to exceed \$74,119.00 (Sanitary Sewer Services)**

**Mr. Menendez moved to award a professional services contract to Hammontree & Associates, Ltd., in an amount not to exceed \$74,119.00, for professional design services for the Sanitary Sewer Replacement and Rehabilitation Projects, Ltd., for Sanitary Sewer Services.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 109-17**

- B. Title examination services for the period 05/01/17-04/30/19, with (1) two-year renewal option.**

- 1. Minnesota Insured Title Agency, Inc.**
- 2. First Security Title Corporation**
- 3. Titanium Title Agency, LLC.**
- 4. Wigley Title Agency, Inc.**
- 5. American Certified Title**

**Not to exceed \$250,000.00 per year with a two-year aggregate total of \$500,000.00 (Fiscal Division)**

**BOARD OF CONTROL MINUTES**

Page 2 of 6

**Mr. Potter moved to award professional service contracts to the following :**

- 1. Minnesota Insured Title Agency, Inc.**
- 2. First Security Title Corporation**
- 3. Titanium Title Agency, LLC.**
- 4. Wigley Title Agency, Inc.**
- 5. American Certified Title**

**in an amount not to exceed \$250,000.00 per year with a two-year aggregate total of \$500,00.00, for title examination services for the period 05/01/17-04/30/19, with (1) two-year renewal option, for the Fiscal Division.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 110-17**

**II. Fiduciary Contracts - None**

**III. Construction Contracts**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00**

- 1. Vanderhoof Road Bridge Replacement over the  
Tuscarawas River  
Blackhorse Bridge Construction, Inc.  
\$743,812.45 (Engineer)**

**Mr. Menendez moved to award a competitive bidding contract to Blackhorse Bridge Construction, Inc., in an amount not to exceed \$743,812.45, for the Vanderhoof Road Bridge Replacement over the Tuscarawas River, for the Engineer's Office.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 111-17**

- 2. **Payroll Services for the 2017 Summer Youth Employment Program.**  
**Callos Resource, LLC and/or its subsidiary American Payroll Service LLC (Callos)**  
**\$2,365,316.00 (Job and Family Services)**

**Mr. Potter moved to award a competitive bidding contract to Callos Resource, LLC and/or its subsidiary American Payroll Service LLC (Callos), in an amount not to exceed \$2,365,316.00, for payroll services for the 2017 Summer Youth Employment Program, for Job and Family Services. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 112-17**

- 3. **Five (5) Year Full HVAC Maintenance Service Agreement at the Summit County Jail.**  
**Imperial Mechanical, Inc.**  
**\$669,500.00 (Physical Plants)**

**Mr. Potter moved to award a competitive bidding contract to Imperial Mechanical, Inc., in an amount not to exceed \$669,500.00, for a Five (5) Year Full HVAC Maintenance Service Agreement at the Summit County Jail, for Physical Plants. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 113-17**

**B. Exempt Contracts Exceeding \$50,000.00**

- 1. **(1) Detachable Trail King HDG Custom Trailer at State Term Pricing.**  
**Ohio CAT**  
**\$57,913.20 (Engineer)**

**Mr. Menendez moved to award a purchase order to Ohio CAT in an amount not to exceed \$57,913.20, for one (1) Detachable Trail King HDG Custom Trailer at State Term Pricing, for the Engineer's Office. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 114-17**

- 2. (1) 2017 Caterpillar 308E2 Mini Excavator with attachments at State Term Pricing.  
Ohio CAT  
\$109,397.56 (Engineer)

Mr. Menendez moved to award a purchase order to Ohio CAT in an amount not to exceed \$109,397.56, for one (1) 2017 Caterpillar 308E2 Mini Excavator with attachments at State Term Pricing, for the Engineer's Office.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 115-17

- 3. (3) Steel Dump Bodies at State Term Pricing.  
Concord Road Equipment, Mfg.  
\$20,788.69 each for a total amount of \$62,366.07 (Engineer)

Mr. Menendez moved to award a purchase order to Concord Road Equipment, Mfg., in an amount not to exceed \$20,788.69 each for a total amount not to exceed \$62,366.07, for the Engineer's Office.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 116-17

- 4. (6) 14 ' Stainless Steel Insert Hoppers at State Term Pricing.  
Concord Road Equipment, Mfg.  
\$27,579.23 each for a total amount of \$165,475.38 (Engineer)

Mr. Menendez moved to award a purchase order to Concord Road Equipment, Mfg., in an amount not to exceed \$27,579.23 each for a total amount not to exceed \$165,475.38, for the Engineer's Office.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 117-17

**BOARD OF CONTROL MINUTES**

Page 5 of 6

- 5. **Purchase of (1) 2017 Ford F-150 4X2 Pick-Up Truck, (1) 2017 Ford F-150 4X4 Pick-Up Truck and (2) 2017 Ford Escape 4WD at CUE Pricing.  
Montrose Ford, Inc.  
\$92,855.15 (Engineer’s Office)**

**Mr. Menendez moved to award a purchase order to Montrose Ford, Inc., in an amount not to exceed \$92,855.15, for the purchase of (1) 2017 Ford F-150 4X2 Pick-Up Truck, (1) 2017 Ford F-150 4X4 Pick-Up Truck and (2) 2017 Ford Escape 4WD at CUE Pricing, for the Engineer’s Office. This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 118-17**

- 6. **(11) 2017 Ford SE Escapes at CUE Pricing  
Montrose Ford, Inc.  
\$244,579.17 (Fiscal Office)**

**Mr. Nelsen moved to award a purchase order to Montrose Ford, Inc., in an amount not to exceed \$244,579.17, for the purchase of (11) 2017 Ford SE Escapes at CUE Pricing, for the Fiscal Office. This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 119-17**

**C. Exceeding \$25,000.00 up to \$50,000.00**

- 1. **Equipment to up fit the new 2017 Ford Explorers as lowest quote.  
Statewide Emergency Products  
\$33,740.00 (Sheriff’s Office)**

**Mr. Menendez moved to award a purchase contract to Statewide Emergency Products, in an amount not to exceed \$33,740.00, for equipment to up fit the new 2017 Ford Explorers as lowest quote, for the Sheriff’s Office.  
Motion passed 5-0.....DIR 120-17**

**BOARD OF CONTROL MINUTES**

Page 6 of 6

**VI. Miscellaneous – None**

**VII. Signature List Purchase Orders**

- 1. Common Pleas #5  
One (1) purchase order(s) as per attached.**
- 2. Emergency Management Agency #7  
One (1) purchase order(s) as per attached.**
- 3. Information Technology #8  
One (1) purchase order(s) as per attached.**
- 4. Job and Family #9  
Four (4) purchase order(s) as per attached.**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:47 a.m.**

**kw**

**04/26/17**