

Board of Control Meeting of September 04, 2019

Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present; Jerry Feeman representing John Donofrio, present; Heidi Swindell representing Al Brubaker, present; Mike Migden representing Kristen Scalise, present; Rose DeBord representing Diane Dawson, present.

APPROVAL OF MINUTES: The minutes of the August 28, 2019, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Provide Carey Guides and Brief Intervention Training to line staff and supervision in probation departments.
The Carey Group
Not to exceed \$17,500.00 (Juvenile Court)**

**Mr. Feeman moved to award a professional service contract to The Carey Group in an amount not to exceed \$17,500.00 to provide Carey Guides and Brief Intervention Training to line staff and supervision in probation departments for Juvenile Court.
Motion passed 6-0.....DIR 273-19**

Please add the following late submittal:

- B. A renewal (first of two) for general consulting services for health and wellness benefits, for a one-year term, from 10/01/19-09/30/20.
NFP Corporate Services (OH), Inc.
Not to exceed \$244,255.00
(Human Resource-Div. of Employee Benefits)**

**Mr. Feeman moved to add and award a professional service contract to NFP Corporate Services (OH), Inc., with \$195,000.00 for NFP and \$49,255.00 for Jellyvision that will be purchased through NFP in order to receive a discount for a total amount not to exceed \$244,255.00 for a renewal (first of two) for general consulting services for health and wellness benefits, for a one-year term, from 10/01/19-09/30/20 for Human Resources-Div. of Employee Benefits. This award is subject to confirmation by Council.
Motion passed 6-0.....DIR 274-19**

II. Fiduciary Contracts - None

III. Construction Contracts

- A. Installation of a generator and transfer switch at the Medical Examiner's Building as lowest quote.
Krumroy-Cozad Construction Co.
\$40,972.02 (Physical Plants)**

**Mr. Brunot moved to award a construction contract to Krumroy-Cozad Construction Co. in an amount not to exceed \$40,972.02 for the installation of a generator and transfer switch at the Medical Examiner's Building as lowest quote for Physical Plants.
Motion passed 6-0.....DIR 275-19**

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00

1. **Award bid EMA 2019-220-02 Personal Radiation Devices for the Summit County Bomb Squad and Hazmat Team Re-Bid as lowest responsive and responsible bidder.
Thermo Fisher Scientific
\$58,394.98 (EMA-Div. of Public Safety)**

**Mr. Potter moved to award a purchase contract to Thermo Fisher Scientific in an amount not to exceed \$58,394.98 for the awarding of bid EMA 2019-220-02 Personal Radiation Devices for the Summit County Bomb Squad and Hazmat Team Re-Bid as lowest responsive and responsible bidder for EMA-Div. of Public Safety.
This award is subject to confirmation by Council.
Motion passed 6-0.....DIR 276-19**

B. Exempt Contracts Exceeding \$50,000.00

1. **Purchase of sex offender notification mailers as Sole Source.
Watch Systems, LLC
\$60,000.00 (Sheriff's Office)**

**Mr. Feeman moved to award a purchase contract to Watch Systems, LLC in an amount not to exceed \$60,000.00 for the purchase of sex offender notification mailers as Sole Source for the Sheriff's Office.
This award is subject to confirmation by Council.
Motion passed 6-0.....DIR 277-19**

C. Exceeding \$25,000.00 up to \$50,000.00

1. **Security services at the Ninth District Court of Appeals for the period 10/01/19-09/30/20 as Best Practical Source.
Willo Security, Inc.
Not to exceed \$40,000.00 (Court of Appeals)**

**Ms. DeBord moved to award a purchase contract to Willo Security, Inc. in an amount not to exceed \$40,000.00 for security services at the Ninth District Court of Appeals for the period 10/01/19-09/30/20 as Best Practical Source for the Court of Appeals.
Motion passed 6-0.....DIR 278-19**

2. **Annual ServiceNow software for the period 09/30/19-09/29/20 as Best Practical Source, OIT 201900001784.
ServiceNow, Inc.
\$45,710.40 (Information Technology)**

**Mr. Feeman moved to award a purchase contract to ServiceNow, Inc. in an amount not to exceed \$45,710.40 for annual ServiceNow software for the period 09/30/19-09/29/20 as Best Practical Source, OIT 201900001784 for Information Technology.
Motion passed 6-0.....DIR 279-19**

3. **Email encryption and threat protection for the period 08/23/19-08/22/21 as Best Practical Source, OIT 201900001787.
Zix Corp.
\$49,860.72 (Information Technology)**

Mr. Feeman moved to award a purchase contract to Zix Corp. in an amount not to exceed \$49,860.72 for email encryption and threat protection for the period 08/23/19-08/22/21 as Best Practical Source, OIT 201900001787 for Information Technology. Motion passed 6-0.....DIR 280-19

4. Amend Directive 263-19:

A leasing contract is hereby awarded to Graphic Enterprises Office Solutions, Inc., through Wells Fargo Financial Leasing, Inc., in an amount not to exceed \$7,044.00/yearly for a total amount not to exceed \$35,220.00, for a 60 month lease for a Konica Minolta Color Print Production Printer/Copier/Scanner unit including attachments and installation at State Term pricing, OIT 201900001770, for Job and Family Services.

Mr. Feeman moved to amend and award Directive 263-19 as follows:

A leasing contract is hereby awarded to Graphic Enterprises Office Solutions, Inc., through Wells Fargo Financial Leasing, Inc., in an amount not to exceed \$7,044.00/yearly for a total amount not to exceed \$35,220.00, for a 60 month lease for a Konica Minolta Color Print Production Printer/Copier/Scanner unit including attachments and installation at State Term pricing, OIT 201900001770, for Job and Family Services. Motion passed 6-0.....DIR 263-19A*

5. Purchase of generator and transfer switch for the Medical Examiner's Building at less than State Term pricing. Buckeye Power Sales Co. \$28,413.00 (Physical Plants)

Mr. Feeman moved to award a purchase contract to Buckeye Power Sales Co. in an amount not to exceed \$28,413.00 for the purchase of a generator and transfer switch for the Medical Examiner's Building at less than State Term pricing for Physical Plants. Motion passed 6-0.....DIR 281-10

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- 6. **Annual maintenance for the SolarWinds network management system for the period 11/29/19-11/29/20 as Best Practical Source, OIT 201900001801.
Software House International, Inc. (SHI, Inc.)
\$31,878.44 (Information Technology)**

**Mr. Brunot moved to award a purchase contract to Software House International, Inc. (SHI, Inc.) in an amount not to exceed \$31,878.44 for annual maintenance for the SolarWinds network management system for the period 11/29/19-11/29/20 as Best Practical Source, OIT 201900001801 for Information Technology.
Motion passed 6-0.....DIR 282-19**

VI. Miscellaneous - None

VII. Signature List Purchase Orders

- 1. **Job and Family #20
One (1) purchase order(s) as per attached.**
- 2. **Sanitary Sewer #20
One (1) purchase order(s) as per attached.**
- 3. **Sheriff #10
One (1) purchase order(s) as per attached.**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:39 a.m.

kw

09/04/19