

**Board of Control Meeting of April 08, 2020**

Deb Matz called the meeting to order at 10:30 a.m.

**ROLL CALL:** Deb Matz representing Ilene Shapiro, present; Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise, present; Diane Miller Dawson, present.

**APPROVAL OF MINUTES:** The minutes of the March 25, 2020, meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Professional design services for Yellow Creek Streambank Repair & Landslide Mitigation Phases 2, 3 and 4. Channel Maintenance Systems, .LLC  
Not to exceed \$81,850.00 (Engineer's Office)**

**Ms. Miller moved to award a professional service contract to Channel Maintenance Systems, LLC in an amount not to exceed \$81,850.00 for professional design services for Yellow Creek Streambank Repair & Landslide Mitigation Phases 2, 3 and 4 for the Engineer's Office.  
This award is subject to confirmation by Council.  
Motion passed 4-0.....DIR 083-20**

- B. Addendum to the Master Service Agreement for data analytics services for employee benefits for the period 2/1/19-1/31/2020. Springbuk, Inc.  
Not to exceed \$19,251.00 (Div. of Employee Benefits)**

**This item was Tabled.**

**Ms. Miller moved to have this item removed from the table, amended and award a professional service contract to Springbuk, Inc., in an amount not to exceed \$19,251.00 for an Addendum to the Master Service Agreement for data analytics services for employee benefits for the period ~~2/1/19-1/31/2020~~ 02/01/20-01/31/21 for the Div. of Employee Benefits.  
Motion passed 6-0.....DIR 084-20**

- C. Renewal ( second of two ) to provide treatment and program services under the Fiscal Year 2017 Mutli-Jurisdictional Drug Court program for the period 09/30/19-09/29/20.  
Oriana House, Inc.  
Not to exceed \$323,700.00 (EMA-Div. of Public Safety)**

**Ms. Miller moved to award a professional service contract to Oraina House, Inc., in an amount not to exceed \$323,700.00 for the renewal (second of two) to provide treatment and program services under the Fiscal Year 2017 Mutli-Jurisdictional Drug Court program for the period 09/30/19-09/29/20 for EMA-Div. of Public Safety. This award is subject to confirmation by Council.  
Motion passed 4-0.....DIR 085-20**

- D. Ratification of an agreement for the purchase of diesel fuel to be used for the refrigerated trailers that will be used by the Medical Examiner, Children’s Hospital, Summa Hospital and Western Reserve Hospital to store the remains of deceased persons as a result of the COVID-19 epidemic for the period 04/01/20-12/31/20 as an emergency.  
Englefield, Inc.  
Not to exceed \$50.00 per truck per fill up, for a total amount not to exceed \$12,000.00**

**Mr. Brunot moved to award the ratification of an agreement to Englefield, Inc., in an amount not to exceed \$50.00 per truck per fill up for a total amount not to exceed \$12,000.00 for the purchase of diesel fuel to be used for the refrigerated trailers that will be used by the Medical Examiner, Children’s Hospital, Summa Hospital and Western Reserve Hospital to store the remains of deceased persons as a result of the COVID-19 epidemic for the period 04/01/20-12/31/20 as an emergency for Law and Risk Management. This award is subject to confirmation by Council.  
Motion passed 4-0.....DIR 086-20**

**II. Fiduciary Contracts**

- A. Lobbying services for the period 04/01/20-03/31/21.  
Roetzel & Andress, LPA  
Not to exceed \$48,000.00 (Law and Risk Management)**

**Ms. Miller moved to award a fiduciary contract to  
Roetzel & Andress, LPA in an amount not to exceed  
\$48,000.00 for lobbying services for the period 04/01/20-  
03/31/21 for Law and Risk Management.**

**Motion passed 4-0.....DIR 087-20**

**III. Construction Contracts**

- A. SCE 2020-029 - SUM - Canton Road Resurfacing Project PID 99725  
authorized to execute pursuant to Council Resolution 2020-029 as  
lowest responsive and responsible bid.  
Northstar Asphalt, Inc.  
Not to exceed \$376,779.25 (Engineer)**

**This item was Tabled.**

**Ms. Dawson moved to remove this item from the Table and Mr.  
Brunot moved to have this item removed from the Agenda.**

- B. Reject the lowest bid for SCE 2020-029 - SUM - Canton Road  
Resurfacing Project PID 99725 from Northstar Asphalt, Inc. in the  
amount of \$376,779.25 due to ODOT non-compliance for the Engineer.**

**Ms. Dawson moved to reject the lowest bid for SCE 2020-029 - SUM -  
Canton Road Resurfacing Project PID 99725 from Northstar Asphalt,  
Inc. in the amount of \$376,779.25 due to ODOT non-compliance for the  
Engineer.**

**Motion passed 4-0.....DIR 088-20**

**BOARD OF CONTROL MINUTES**

Page 4 of 8

- C. SCE 2020-029 - SUM - Canton Road Resurfacing Project PID 99725 authorized to execute pursuant to Council Resolution 2020-029 as lowest responsive and responsible bid.  
Barbicas Construction Co., Inc.  
Not to exceed \$383,821.99 (Engineer)**

**Ms. Balliet moved to award a construction contract o Barbicas Construction Co., Inc., in an amount not to exceed \$383,821.99 for the awarding of bid SCE 2020-029 - SUM - Canton Road Resurfacing Project PID 99725 authorized to execute pursuant to Council Resolution 2020-029 as lowest responsive and responsible bid for the Engineer’s Office.**

**This award is subject to confirmation by Council.**

**Motion passed 4-0.....DIR 089-20**

- D. SCE 2019-452-06 2020 Summit County Cold Constructed Asphalt Pavement Program as lowest responsive and responsible bidder.  
Perrin Asphalt Company  
Not to exceed \$217,612.00 (Engineer)**

**Ms. Balliet moved to award a construction contract to Perrin Asphalt Company in an amount not to exceed \$217,612.00 for the awarding of bid 2019-452-06 2020 Summit County Cold Constructed Asphalt Pavement Program as lowest responsive and responsible bidder for the Engineer’s Office.**

**This award is subject to confirmation by Council.**

**Motion passed 4-0.....DIR 090-20**

- E. SCE 2019-452-05 2020 Summit County 422 Resurfacing Program as lowest responsive and responsible bidder.  
Ronyak Paving, Inc.  
Not to exceed \$1,084,857.05 (Engineer)**

**Ms. Dawson moved to award a construction contract to Ronyak Paving, Inc., in an amount not to exceed \$1,084,857.05 for the awarding of bid SCE 2019-452-05 2020 Summit County 422 Resurfacing Program as lowest responsive and responsible bidder for the Engineer’s Office.**

**This award is subject to confirmation from Council.**

**Motion passed 4-0.....DIR 091-20**

- F. **SCE 2019-452-04 2020 Summit County 405 Resurfacing Program as lowest responsive and responsible bidder.  
Melway Paving Co., Inc.  
Not to exceed \$1,738,852.05 (Engineer)**

**Ms. Balliet moved to award a construction contract to Melway Paving Co., Inc., in an amount not to exceed \$1,738,852.05 for the awarding of bid SCE 2019-452-04 2020 Summit County 405 Resurfacing Program as lowest responsive and responsible bidder for the Engineer's Office.**

**This award is subject to confirmation by Council.**

**Motion passed 4-0.....DIR 092-20**

- G. **SCE 2019-452-07 2020 Summit County Concrete Pavement Repair Program as lowest responsive and responsible bidder.  
Perrin Asphalt Company  
Not to exceed \$345,907.00 (Engineer)**

**Ms. Balliet moved to award a construction contract to Perrin Asphalt Company in an amount not to exceed \$345,907.00 for the awarding of bid SCE 2019-452-07 2020 Summit County Concrete Pavement Repair Program as lowest responsive and responsible bidder for the Engineer's Office.**

**This award is subject to confirmation by Council.**

**Motion passed 4-0.....DIR 093-20**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00 - None**

**B. Exempt Contracts Exceeding \$50,000.00**

- 1. **Purchase of Microsoft 365 Licenses with threat protection and related SQL server database and Virtual Environment software licenses for a three-year term from 05/01/20-04/30/23 as Best Practical Source, OIT DIR 2020-11. SHI International Corp. Not to exceed \$376,195.35 (Information Technology)**

**Ms. Miller moved to award a purchase contract to SHI International Corp. in an amount not to exceed \$376,195.35 the purchase of Microsoft 365 Licenses with threat protection and related SQL server database and Virtual Environment software licenses for a three-year term from 05/01/20-04/30/23 as Best Practical Source, OIT DIR 2020-11for Information Technology.**

**This award is subject to confirmation by Council.**

**Motion passed 4-0.....DIR 094-20**

- 2. **Ratification of an agreement with Star Leasing Company for the purchase of two trailers in the amount of \$20,000.00 each and a lease of a third trailer in the amount of \$11,700.00 ( with the option to purchase at \$20,000.00) for a total amount not to exceed \$71,700.00 all related to COVID-19 pandemic. (Law and Risk Management)**

**Mr. Balliet moved to award ratification of an agreement with Star Leasing Company for the purchase of two trailers in the amount of \$20,000.00 each and a lease of a third trailer in the amount of \$11,700.00 ( with the option to purchase at \$20,000.00) for a total amount not to exceed \$71,700.00 all related to COVID-19 pandemic for Law and Risk Management.**

**This award is subject to confirmation by Council.**

**Motion passed 4-0.....DIR 095-20**

**C. Exceeding \$25,000.00 up to \$50,000.00**

- 1. **Cleaning/Janitorial Services for the Engineer’s Office for the period 05/01/20-04/30/21 with four options to renew, as second lowest quote.  
Power Clean Enterprises LLC  
\$29,500.00 (Engineer)**

**Ms. Miller moved to award a purchase contract to Power Clean Enterprises LLC in an amount not to exceed \$29,500.00 for cleaning/janitorial services for the Engineer’s Office for the period 05/01/20/-04/30/21 with four options to renew as second lowest quote for the Engineer.  
Motion passed 4-0.....DIR 096-20**

**VI. Miscellaneous**

- A. **Change Order Number 2 – Project Q 323 Stow Gorge Sewer. Stantec Consulting Services, Inc.  
\$1,300.00 accumulative increase of 57.8% for an adjusted total amount not to exceed \$149,828.00 (Sanitary Sewer Services)**

**Ms. Balliet moved to award a Change Order to Stantec Consutling Services Inc. in the amount of \$1,300.00 accumulative increase of 57.8% for an adjusted total amount not to exceed \$149,828.00 for Change Order Number 2 – Project Q 323 Stow Gorge Sewer for Sanitary Sewer.  
This award is subject to confirmation by Council.  
Motion passed 4-0.....DIR 097-20**

**VII. Signature List Purchase Orders**

- 1 **Engineer #5  
Two (2) purchase order(s) as per attached.**
- 2. **Home Weatherization #4  
One (1) purchase order(s) as per attached.**

**BOARD OF CONTROL MINUTES**

Page 8 of 8

- 3. Information Technology #4  
Two (2) purchase order(s) as per attached.**
- 4. Job and Family #6  
One (1) purchase order(s) as per attached.**
- 5. Juvenile Court #2  
One (1) purchase order(s) as per attached.**
- 6. Physical Plants #2  
Two (2) purchase order(s) as per attached.**
- 7. Sheriff #4  
Two (2) purchase order(s) as per attached.**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:48 a.m.**

**kw**

**04/08/20**