

**Board of Control Meeting of February 27 2019**

Linda Murphy called the meeting to order at 10:30 a.m.

**ROLL CALL:** Linda Murphy representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present; Kent Starks representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present.

**APPROVAL OF MINUTES:** The minutes of the February 20, 2019, meeting were approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Cityworks Asset Management Software licensing, updates and software support for a one-year term from 04/07/19-04/06/20 as Best Practical Source, OIT DIR 2019-01.  
Azteca Systems, Inc.  
Not to exceed \$60,000.00 (Information Technology)**

**Mr. Menendez moved to award a professional service contract to Azteca Systems, Inc., in an amount not to exceed \$60,000.00, for Cityworks Asset Management Software licensing, updates and software support for a one-year term from 04/07/19-04/06/20 as Best Practical Source, OIT DIR 2019-01, for Information Technology.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 056-19**

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- B. Internet Services including an upgrade with bursting capabilities for a three-year term from 03/01/19-03/01/22 as Best Practical Source, OIT DIR 2019-02.  
Involta, LLC  
Not to exceed \$56,088.00 (Information Technology)**

**Mr. Nelsen moved to award a professional service contract to Involta, LLC, in an amount not to exceed \$56,088.00 for Internet Services including an upgrade with bursting capabilities for a three-year term from 03/01/19-03/01/22 as Best Practical Source, OIT DIR 2019-02, for Information Technology.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 057-19**

- C. No Passing Zone Study and Speed Zone Study as Best Practical Source.  
TEC Engineering, Inc.  
Not to exceed \$18,050.00 (Engineer)**

**Mr. Menendez moved to award a professional service contract to TEC Engineering, Inc., in the amount of \$18,050.00 for a No Passing Zone Study and a Speed Zone Study as Best Practical Source, for the Engineer's Office.**

**Motion passed 6-0.....DIR 058-19**

- D. Assist Adult Probation in implementation of recommendations from the State Justice Institute Assessment for the period 03/01/19-02/28/20, as Best Practical Source.  
National Center for State Courts (NCSC)  
Not to exceed \$37,500 (cost to Summit County \$31,500.00 with NCSC contributing \$6,000.00 in technical assistance fees).  
(Common Pleas)**

**Mr. Nelsen moved to award a professional service contract to National Center for State Courts (NCSC) in an amount not to exceed \$37,500 (cost to Summit County \$31,500.00 with NCSC contributing \$6,000.00 in technical assistance fees), to assist Adult Probation in implementation of recommendations from the State Justice Institute Assessment for the period 03/01/19-02/28/20, as Best Practical Source, for Common Pleas. Motion passed 6-0.....DIR 059-19**

- E. Provision of homeless prevention services for the period 03/01/19-09/30/19.  
Family Promise of Summit County, Inc.  
Not to exceed \$60,600.00 (Job and Family Services)**

**Mr. Menendez moved to award a professional service contract to Family Promise of Summit County, Inc., in the amount of \$60,000.00 for provision of homeless prevention services for the period 03/01/19-09/30/19 for Job and Family Services.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 060-19**

- F. 2019 SYEP eligibility determination, job readiness and employment services for youth ages 14 to 17, for the period 04/01/19-09/30/19.  
Akron Community Service Center & Urban League, Inc.  
Not to exceed \$115,000.00 (Job and Family Services)**

**Mr. Menendez moved to award a professional service contract to Akron Community Service Center & Urban League, Inc., in the amount of \$115,000.00 for 2019 SYEP eligibility determination, job readiness and employment services for youth ages 14 to 17, for the period 04/01/19-09/30/19, for Job and Family Services.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 061-19**

- G. **Operation of the Volunteer Guardian Program operated by Summit County Public Health. This program is a collaborative effort between various Summit County entities with Summit County Public Health acting as the fiscal agent and program administrator, for the period 04/01/19-03/31/20 for a total amount not to exceed \$250,000.00 of which the County’s share will be an amount not to exceed \$50,000.00.**  
**Summit County Combined General Health District d.b.a. Summit County Public Health**  
**Summit County Court of Common Pleas-Probate Division**  
**County of Summit Alcohol, Drug Addiction and Mental Health Services Board**  
**County of Summit Developmental Disabilities Board**  
**Not to exceed \$50,000.00 (Job and Family Services)**

**Mr. Menendez moved to amend and Mr. Nelsen moved to award a professional service contract to Summit County Combined General Health District d.b.a. Summit County Public Health Summit County Court of Common Pleas-Probate Division County of Summit Alcohol, Drug Addiction and Mental Health Services Board, County of Summit Developmental Disabilities Board in an amount not to exceed \$50,000.00 for the Operation of the Volunteer Guardian Program operated by Summit County Public Health. This program is a collaborative effort between various Summit County entities with Summit County Public Health acting as the fiscal agent and program administrator, for the period 04/01/19-03/31/20 for a total amount not to exceed ~~\$250,000.00~~ \$200,000.00 of which the County’s share will be an amount not to exceed \$50,000.00 for Job and Family Services. This award is subject to confirmation by Council.**  
**Motion passed 6-0.....DIR 062-19**

- H. **A renewal (third of four), for energy procurement consulting services, for a one-year term, from 04/01/18-03/31/20.**  
**Pennonni Associates, Inc.**  
**\$47,400.00 (Finance and Budget)**

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**Mr. Menendez moved to award a professional service contract to Pennoni Associates, Inc. in the amount of \$47,400.00 for a renewal (third of four), for energy procurement consulting services, for a one-year term, from 04/01/18-03/31/20, for Finance and Budget.  
Motion passed 6-0.....DIR 063-19**

- I. A one-year extension of a professional service contract to provide telemedicine services to County employees and as part of the County’s health care regionalization program, from 01/01/19-12/31/19, as Best Practical Source.  
First Stop Health  
Not to exceed \$165,000.00  
(Human Resources-Div. of Employee Benefits)**

**Mr. Nelsen moved to award a professional service contract to First Stop Health in an amount not to exceed \$165,000.00 for a one-year extension of a professional service contract to provide telemedicine services to County employees and as part of the County’s health care regionalization program, from 01/01/19-12/31/19, for Human Resources-Div. of Employee Benefits.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 064-19**

**II. Fiduciary Contracts - None**

**III. Construction Contracts**

- A. Award Bid SCE 2018-059-16 – Medina Line Road (CH 2) Resurfacing and Widening as lowest responsive and responsible bidder.  
Karvo Companies, Inc.  
\$1,411,160.86 (Engineer)**

**Mr. Nelsen moved to award purchase contract to Karvo Companies, Inc., in the amount of \$1,411,160.86, for the awarding of Bid SCE 2018-059-16 – Medina Line Road (CH 2) Resurfacing and Widening as lowest responsive and responsible bidder, for the Engineer’s Office.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 065-19**

**IV. Real Property Leases/Purchases**

- A. A renewal (first and final) of a 60-month lease for approximately 1,850 square feet of space located at 620 Ridgewood Crossing Drive, Akron, Ohio, in Council District 5, which will house the Summit County Title & Passport Office-Western Branch Location.  
DeVille Developments, LLC  
For rent in an amount not to exceed \$2,312.50 per month or \$27,750.00 annually, for a total amount not to exceed \$138,750.00 for the 60-month term of the lease (Clerk of Courts)**

**Mr. Nelsen moved to award a lease contract to DeVille Developments, LLC, for rent in an amount not to exceed \$2,312.50 per month or \$27,750.00 annually, for a total amount not to exceed \$138,750.00 for the 60-month term of the lease, for a renewal (first and final) of a 60-month lease for approximately 1,850 square feet of space located at 620 Ridgewood Crossing Drive, Akron, Ohio, in Council District 5, which will house the Summit County Title & Passport Office-Western Branch Location, for the Clerk of Courts.**

**This award is subject to confirmation by Council.**

**Motion passed 6-0.....DIR 066-19**

**V. Purchase Contracts and Leases of Personal Property**

**A. Competitive Bidding Exceeding \$50,000.00**

- 1. Award Bid LIRM 2018-487-02 – HazMat Response Vehicle Re-Bid as lowest responsive and responsible bidder.  
VT Hackney, Inc.  
\$294,417.00 (EMA- Div. of Public Safety)**

**Mr. Menendez moved to award a purchase contract to VT Hackney, Inc., in the amount of \$294,417.00 for the awarding of Bid LIRM 2018-487-02 – HazMat Response Vehicle Re-Bid as lowest responsive and responsible bidder, for EMA-Div. of Public Safety.  
This award is subject to confirmation by Council.  
Motion passed 6-0.....DIR 067-19**

**B. Exempt Contracts Exceeding \$50,000.00 - None**

**C. Exceeding \$25,000.00 up to \$50,000.00**

- 1. Rescind Directive 370-18 awarded to Involta in the amount of \$25,488.00 for a three year support renewal for internet access expiring 09/05/2021 as Best Practical Source IT201800001355. (Information Technology)**

**Mr. Brunot moved to rescind Directive 370-18 which was awarded to Involta in the amount of \$25,488.00 for a three year support renewal for internet access expiring 09/05/2021 as Best Practical Source IT201800001355 for Information Technology.  
Motion passed 6-0.....DIR 068-19**

**VI. Miscellaneous**

- A. Change Order Number 1 – Homeless Prevention Services, Case Management, for the period 10/01/18-09/30/19. Battered Women’s Shelter of Summit and Medina Counties \$150,000.00 increase for a cumulative increase of 23.08% for an adjusted total amount of \$800,000.00 (Job and Family Services)**

**Mr. Nelsen moved to award Change Order Number 1 to Battered Women’s Shelter of Summit and Medina Counties in the amount of \$150,000.00 increase for a cumulative increase of 23.08% for an adjusted total amount of \$800,000.00 for Homeless Prevention Services, Case Management, for the period 10/01/18-09/30/19. Motion passed 6-0.....DIR 069-19**

- B. Change Order Number 2 – Health and Wellness Consulting Services NFP Corporate Services OH Inc. \$9,000.00 increase for a cumulative increase of 29.87% for an adjusted total amount not to exceed \$253,255.00 (Human Resources-Div. of Employee Benefits)**

**Mr. Menendez moved to award Change Order Number 2 to NFP Corporate Services OH Inc. in the amount of \$9,000.00 increase for a cumulative increase of 29.87% for an adjusted total amount not to exceed \$253,255.00 for Human Resource-Div. of Employee Benefits. Motion passed 6-0.....DIR 070-19**

**VII. Signature List Purchase Orders**

- 1. Emergency Management #4  
One (1) purchase order(s) as per attached.**
  
- 2 Engineer #2  
One (1) purchase order(s) as per attached.**
  
- 3. Job and Family #4  
One (1) purchase order(s) as per attached.**



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4. **Office Services #2**  
One (1) purchase order(s) as per attached.
  
5. **Sanitary Sewer #6**  
One (1) purchase order(s) as per attached.

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:49 a.m.**

**kw**

**02/27/19**