

Board of Control Meeting of September 06, 2017

Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Linda Murphy representing Ilene Shapiro, present; Mark Potter representing John Schmidt, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Brian Nelsen, present (entered at 10:31am)

APPROVAL OF MINUTES: The minutes of the August 30, 2017 meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Construction Inspection Services for a one year period with two (2) annual renewal options, as Best Practical Source.
Quality Control Inspection, Inc. (QCI, Inc.)
Not to exceed \$90,000.00 (Engineer)**

**Mr. Menendez moved to award a professional service contract to Quality Control Inspection, Inc., (QCI, Inc.), in an amount not to exceed \$90,000.00, for Construction Inspection Services for a one year period with two (2) annual renewal options, as Best Practical Source, for the Engineer's Office.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 264-17**

- B. Provide Adult Protective Services (APS) social worker support, after hours call response and emergency shelter services, for the period 10/01/17-09/30/18.
Battered Women's Shelter of Summit and Medina Counties
Not to exceed \$65,000.00 (Job and Family Services)**

Mr. Menendez moved to award a professional service contact to Battered Women’s Shelter of Summit and Medina Counties, in an amount not to exceed \$65,000.00, to provide Adult Protective Services (APS) social worker support, after hours call response and emergency shelter services, for the period 10/01/17-09/30/18, for Job and Family Services.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 265-17

- C. Monitor and operate the DJFS Summit County Occupational Preparation Experience (SCOPE) Program, for the period 10/01/17-09/30/18, with two annual renewal options.**

**Medina County Sheltered Industries, Inc. d.b.a. Windfall Industries
Not to exceed \$294,972.13 (Job and Family Services)**

Mr. Menendez moved to award a professional service contract to Medina County Sheltered Industries, Inc. d.b.a. Windfall Industries, in an amount not to exceed \$294,972.13, to monitor and operate the DJFS Summit County Occupational Preparation Experience (SCOPE) Program, for the period 10/01/17-09/30/18, with two annual renewal options, for Job and Family Services.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 266-17

- D. Provide Case Management Services for Bridges Out of Poverty (BOP) Class Graduates from OPEN M Class Sites, for the period 10/01/17-09/30/18.**

**Opportunity Parish Ecumenical Ministry (OPEN M)
Not to exceed \$32,800.00 (Job and Family Services)**

Mr. Menendez moved to award a professional service contract to Opportunity Parish Ecumenical Ministry (OPEN M), in an amount not to exceed \$32,800.00, to Provide Case Management Services for Bridges Out of Poverty (BOP) Class Graduates from OPEN M Class Sites, for the period 10/01/17-09/30/18, for Job and Family Services.

Motion passed 5-0.....DIR 267-17

- G. Provide employment services focused on adult ex-offender needs in Summit County, for the period 10/01/17-09/30/18
Perfecting Saints Heart to Heart Ministries, Inc.
Not to exceed \$120,000.00 (Job and Family Services)**

Mr. Menendez moved to award a professional service contract to Perfecting Saints Heart to Heart Ministries, Inc., in an amount not to exceed \$120,000.00, to Provide employment services focused on adult ex-offender needs in Summit County, for the period 10/01/17-09/30/18, for Job and Family Services.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 268-17

- H. Operate a Care Coordination Service Model for delivery of Adult Protective Services, for the period 10/01/17-09/30/18.
Summit County Combined General Health District d.b.a. Summit County Public Health
Not to exceed \$420,000.00 (Job and Family Services)**

Mr. Menendez moved to award a professional service contract to Summit County Combined General Health District d.b.a. Summit County Public Health, in an amount not to exceed \$420,000.00, to operate a Care Coordination Service Model for delivery of Adult Protective Services, for the period 10/01/17-09/30/18, for Job and Family Services.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 269-17

- I. Community health worker training services through the Summit County Pathways HUB Project, which is a community-wide initiative to reduce infant mortality, for the period 10/01/17-09/30/18.
Summit County Combined General Health District d.b.a. Summit County Public Health
Not to exceed \$50,000.00 (Job and Family Services)**

Mr. Nelsen moved to award a professional service contract to Summit County Combined General Health District d.b.a. Summit County Public Health, in an amount not to exceed \$50,000.00, for Community health worker training services through the Summit County Pathways HUB Project, which is a community-wide initiative to reduce infant mortality, for the period 10/01/17-09/30/18, for Job and Family Services.

Motion passed 5-0.....DIR 270-17

- J. Renewal (second and final), to provide Employee Assistance Program (EAP) services for County employees and employees of other political sub-divisions that have executed an Employee Assistance Program Participation Agreement with the County, for the period 01/01/18-12/31/18.**

The Centers for Families and Children d.b.a. Ease@Work Not to exceed \$18.30 per employee per year, for a total estimated amount not to exceed \$166,000.00, and authorizing said EAP services under the professional service contract with The Centers for Families and Children d.b.a. Ease@Work to also be provided to employees of political subdivisions that have executed an Employee Assistance Program Participation Agreement with the County

(Law, Insurance and Risk Management

Mr. Potter moved to award a professional service contract to The Centers for Families and Children d.b.a. Ease@Work, in an amount not to exceed \$18.30 per employee per year, for a total estimated amount not to exceed \$166,000.00, and authorizing said EAP services under the professional service contract with The Centers for Families and Children d.b.a. Ease@Work to also be provided to employees of political subdivisions that have executed an Employee Assistance Program Participation Agreement with the County, for a Renewal (second and final), to provide Employee Assistance Program (EAP) services for County employees and employees of other political sub-divisions that have executed an Employee Assistance Program Participation Agreement with the County, for the period 01/01/18-12/31/18, for Law, Insurance and Risk Management.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 271-17

- K. Provide Science, Technology, Engineering and Math (STEAM) program services for students in 3rd through 6th grades, for the period 10/01/17-09/30/18, with one annual renewal option. Akron Community Service Center and Urban League, Inc. Not to exceed \$75,000.00 (Job and Family Services)**

Mr. Nelsen moved to award a professional service contract to Akron Community Service Center and Urban League, Inc., in an amount not to exceed \$75,000.00, to Provide Science, Technology, Engineering and Math (STEAM) program services for students in 3rd through 6th grades, for the period 10/01/17-09/30/18, with one annual renewal option, for Job and Family Services. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 272-17

- L. Provide Career Pathways program services for adults aged 25 and older, including ex and non-offenders, for the period 10/01/17-09/30/18, with one annual renewal option. Akron Community Service Center and Urban League, Inc. Not to exceed \$175,000.00 (Job and Family Services)**

Mr. Nelsen moved to award a professional service contract to Akron Community Service Center and Urban League, Inc., in an amount not to exceed \$175,000.00, to Provide Career Pathways program services for adults aged 25 and older, including ex and non-offenders, for the period 10/01/17-09/30/18, with one annual renewal option, for Job and Family Services. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 273-17

- M. Renewal (second and final), to provide Employee Assistance Program (EAP) services for County employees and employees of other political sub-divisions that have executed an Employee Assistance Program**

Participation Agreement with the County, for the period 01/01/18-12/31/18.

**The Centers for Families and Children d.b.a. Ease@Work
Not to exceed \$18.30 per employee per year, for a total estimated amount not to exceed \$166,000.00, and authorizing said EAP services under the professional service contract with The Centers for Families and Children d.b.a. Ease@Work to also be provided to employees of political subdivisions that have executed an Employee Assistance Program Participation Agreement with the County
(Law, Insurance and Risk Management)**

Mr. Brunot moved to award a professional service contract to The Centers for Families and Children d.b.a. Ease@Work, in an amount Not to exceed \$18.30 per employee per year, for a total estimated amount not to exceed \$166,000.00, and authorizing said EAP services under the professional service contract with The Centers for Families and Children d.b.a. Ease@Work to also be provided to employees of political subdivisions that have executed an Employee Assistance Program Participation Agreement with the County, for Law, Insurance and Risk Management.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 274-17

- N. Engineering services regarding the landslide located on W. Bath Road near the intersection of North Revere Road.
Mannik & Smith Group, Inc.
Not to exceed \$58,904.00
(Engineer)**

Mr. Potter moved to award a professional service contract to Mannik & Smith Group, Inc., in an amount not to exceed ~~\$58,904.00~~ \$58,865.00, for engineering services regarding the landslide located on W. Bath Road near the intersection of North Revere Road, for the Engineer's Office.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 275-17

- O. **Reject all proposals received for the Insurance Coverage of Dental Services for the County of Summit and Regionalized Sub-Divisions. (Law, Insurance and Risk Management)**

Mr. Nelsen moved to remove from the Agenda, the item rejecting all proposals received for the Insurance Coverage of Dental Services for the County of Summit and Regionalized Sub-Divisions, for Law, Insurance and Risk Management.

Motion passed 5-0.....DIR 276-17

II. Fiduciary Contracts - None

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00

- 1. **Award LIRM 2017-257 Supplied Contained Breathing Apparatus (SCBA) and Accessories for Type II HazMat Teams. Warren Fire Equipment, Inc. \$166,070.00 (EMA-Public Safety)**

Mr. Nelsen moved to award competitive bidding contract to Warren Fire Equipment, Inc., in an amount not to exceed \$166,070.00, for LIRM 2017-257 Supplied Contained Breathing Apparatus (SCBA) and Accessories for Type II HazMat Teams, for EMA-Public Safety.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 277-17

B. Exempt Contracts Exceeding \$50,000.00 - None

C. Exceeding \$25,000.00 up to \$50,000.00 - None

VI. Miscellaneous

A. **Change Order Number 1 – Security and Fraud Investigation Services, for the period 07/01/17-12/31/17.
Sheriff of Summit County
\$49,416.76, an increase of 15.61%, for an adjusted total amount of \$366,000.00 (Job and Family Services)**

Mr. Nelsen moved to award Change Order Number 1 to the Sheriff of Summit County, in the amount of \$49,416.76, for an adjusted total amount of \$366,000.00, for Security and Fraud Investigation Services, for the period 07/01/17-12/31/17, for Job and Family Services.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 278-17

B. **Change Order Number 1 – Payroll Services for the period 05/01/17-04/30/18.
Callos Resource LLC and/or its subsidiary American Payroll Service LLC (Callos)
\$700,000.00, an increase of 29.59%, for an adjusted total amount of \$3,065,316.00 (Job and Family Services)**

Mr. Menendez moved to award Change Order Number 1 to Callos Resource LLC and/or its subsidiary American Payroll Service LLC (Callos), amending the Agenda in the amount of ~~\$700,000.00~~, an increase of ~~29.59%~~, for an adjusted total amount of ~~\$3,065,316.00~~, for Payroll Services for the period 05/01/17-04/30/18, for Job and Family Services.

Motion passed 5-0.....DIR 279-17

VII. Signature List Purchase Orders

- 1. Fiscal Office #6
One (1) purchase order(s) as per attached.**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:50 a.m.

kw

09/06/17