

Board of Control Meeting of December 06, 2017

Linda Murphy called the meeting to order at 10:30 a.m.

ROLL CALL: Mark Potter representing John Schmidt, present; Kent Starks representing John Donofrio, present Steve Brunot representing Al Brubaker, present; Christina Ballient representing Kristen Scalise, present; Brian Nelsen, present

APPROVAL OF MINUTES: The minutes of the November 29, 2017 meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

A. Amend Directive 333-17 as follows:

A professional service contract is hereby awarded to the Sheriff of Summit County, in an amount not to exceed ~~\$897,000.00~~ \$782,000.00 to provide building security and fraud investigation services at DJFS facilities and to provide Adult Protective Services for the period 01/01/18-12/31/18, for the Job and Family Services.

Mr. Potter moved to amend Directive 333-17 as follows:

A professional service contract is hereby awarded to the Sheriff of Summit County, in an amount not to exceed ~~\$897,000.00~~ \$782,000.00 to provide building security and fraud investigation services at DJFS facilities and to provide Adult Protective Services for the period 01/01/18-12/31/18, for the Job and Family Services.

Motion passed 5-0..... DIR 333-17

B. Provide tuition assistance to low income students enrolled at Beyond Expectations Barber College for the period 12/01/17-09/30/18.

**Beyond Expectations Barber College (BEBC)
Not to exceed \$30,000.00 (Job and Family Services)**

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**Mr. Potter moved to award a professional service contract to Beyond Expectations Barber College (BEBC), in an amount not to exceed \$30,000.00, to Provide tuition assistance to low income students enrolled at Beyond Expectations Barber College for the period 12/01/17-09/30/18, for Job and Family Services.
Motion passed 5-0.....DIR 356-17**

- C. Provide SPARK (Supporting Partnerships to Assure Ready Kids) services for the period 01/01/18-09/30/18.
Akron Metropolitan Housing Authority
Not to exceed \$65,000.00 (Job and Family Services)**

**Mr. Starks moved to award a professional service contract to Akron Metropolitan Housing Authority, in an amount not to exceed \$65,000.00, to provide SPARK (Supporting Partnerships to Assure Ready Kids) services for the period 01/01/18-09/30/18, for Job and Family Services.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 357-17**

- D. Provide management development training and supervisor training course services for the period 01/01/18-12/31/18 as Best Practical Source.
Hunt Corp Industries LLC
Not to exceed \$26,000.00 (Job and Family Services)**

**Mr. Potter moved to award a professional service contract to Hunt Corp Industries LLC, in an amount not to exceed \$26,000.00, to provide management development training and supervisor training course services for the period 01/01/18-12/31/18 as Best Practical Source, for Job and Family Services.
Motion passed 5-0.....DIR 358-17**

- E. On-line legal research services for Law Library patrons for a three year period from 01/01/18-12/31/20 , Law Library Board approval 10/23/17, as Best Practical Source. West, a Thomson Reuters business Not to exceed \$34,113.84 for the first year, with 3% increases in the second year (\$35,137.26) and third year (\$36,191.38) for a three year total amount not to exceed \$105,442.48 (Law, Insurance and Risk Management)**

Mr. Potter moved to award a professional service contract to West, a Thomson Reuters business, in an amount not to exceed \$34,113.84 for the first year, with 3% increases in the second year (\$35,137.26) and third year (\$36,191.38) for a three year total amount not to exceed \$105,442.48, for on-line legal research services for Law Library patrons for a three year period from 01/01/18-12/31/20 , Law Library Board approval 10/23/17, as Best Practical Source, for Law, Insurance and Risk Management. This award is subject to confirmation by Council. Motion passed 5-0.....DIR 359-17

- F. RFI #SCE 2017-09 – Plan review and construction inspection services of new commercial and/or residential subdivisions as the only quote. Environmental Design Group, LLC Not to exceed \$48,000.00 (Engineer)**

Mr. Potter moved to award a professional service contract to Environmental Design Group, LLC, in an amount not to exceed \$48,000.00, for RFI #SCE 2017-09 – Plan review and construction inspection services of new commercial and/or residential subdivisions as the only quote, for the Engineer’s Office. Motion passed 5-0.....DIR 360-17

- G. Provide oversight and training for the Felony Summons program as an intergovernmental agreement.**

City of Akron

Not to exceed \$40,000.00 (EMA-Div. of Public Safety)

Mr. Potter moved to award a professional service contract to the City of Akron in an amount not to exceed \$40,000.00, to provide oversight and training for the Felony Summons program as an intergovernmental agreement, for EMA-Div. of Public Safety. Motion passed 5-0.....DIR 361-17

- H. Renewal (first of two) to provide medical and prescription insurance coverage and administrative services to County employees under the County's self-funded insurance plan, for a one year term from 01/01/18-12/31/18.**

Medical Mutual Services, L.L.C.

**Not to exceed \$29.17 per employee per month for administrative services, and an amount not to exceed \$0.85 per prescription for administrative services, for an estimated total amount not to exceed \$1,150,000.00, and authorizing said benefits to also be provided to employees of political subdivisions that have executed a Political Subdivision Participation Agreement with the County
(Law, Insurance and Risk Management)**

Mr. Starks moved to award a professional service contract to Medical Mutual Services, LLC, in an amount Not to exceed \$29.17 per employee per month for administrative services, and an amount not to exceed \$0.85 per prescription for administrative services, for an estimated total amount not to exceed \$1,150,000.00, and authorizing said benefits to also be provided to employees of political subdivisions that have executed a Political Subdivision Participation Agreement with the County, for a renewal (first of two) to provide medical and prescription insurance coverage and administrative services to County employees under the County's self-funded insurance plan, for a one year term from 01/01/18-12/31/18, for Law, Insurance and Risk Management.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 362-17

- I. **Renewal (first of two) to provide voluntary vision insurance for County employees, for a one-year term, from 01/01/18-12/31/18.
Davis Vision, Inc.
Not to exceed a single rate of \$3.58 per month and a family rate of \$9.82 per month, for an estimated total amount not to exceed \$165,000.00 (Law, Insurance and Risk Management)**

**Mr. Brunot moved to award a professional service contract to Davis Vision, Inc., in an amount not to exceed a single rate of \$3.58 per month and a family rate of \$9.82 per month, for an estimated total amount not to exceed \$165,000.00, for a renewal (first of two) to provide voluntary vision insurance for County employees, for a one-year term, from 01/01/18-12/31/18, for Law, Insurance and Risk Management.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 363-17**

- J. **Renewal (first of two) to provide life and accidental death and dismemberment coverage and voluntary employee, spouse and dependent life and accidental death and dismemberment coverage to County employees, for a one year term from 01/01/18-12/31/18.
Lincoln Financial Group
Not to exceed \$0.03 per \$1,000.00 of basic life coverage, \$0.01 per \$1,000.00 of accidental death and dismemberment coverage and \$0.50 per unit of dependent life coverage, for an estimated total amount not to exceed \$581,209.00
(Law, Insurance and Risk Management)**

**Mr. Brunot moved to award a professional service contract to Lincoln Financial Group, in an amount not to exceed \$0.03 per \$1,000.00 of basic life coverage, \$0.01 per \$1,000.00 of accidental death and dismemberment coverage and \$0.50 per unit of dependent life coverage, for an estimated total amount not to exceed \$581,209.00 for a renewal (first of two) to provide life and accidental death and dismemberment coverage and voluntary employee, spouse and dependent life and accidental death and dismemberment coverage to County employees, for a one year term from 01/01/18-12/31/18, for Law, Insurance and Risk Management.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 364-17**

- K. Renewal (first of two) to provide COBRA administration services for County employees, for a one-year term, from 01/01/18-12/31/18. Northwest Group Services Agency, Inc. \$0.30 per employee per month for COBRA, for an estimated total amount not to exceed \$12,000.00 (Law, Insurance and Risk Management)**

**Mr. Potter moved to award a professional service contract to Northwest Group Services Agency, Inc., in an amount not to exceed \$0.30 per employee per month for COBRA, for an estimated total amount not to exceed \$12,000.00, for a renewal (first of two) to provide COBRA administration services for County employees, for a one-year term, from 01/01/18-12/31/18, for Law, Insurance and Risk Management.
Motion passed 5-0.....DIR 365-17**

- L. Provide stop-loss reinsurance to County employees for a one year term from 01/01/18-12/31/18 as Best Practical Source. Medical Mutual Services, L.L.C. For an estimated total amount not to exceed \$360,000.00, and authorizing said benefits under the professional service contract with Medical Mutual Services, L.L.C to also be provided to employees of political subdivisions that have executed a Political Subdivision Participation Agreement with the County (Law, Insurance and Risk Management)**

**Mr. Potter moved to award a professional service contract to Medical Mutual Services, L.L.C., for an estimated total amount not to exceed \$360,000.00, to Provide stop-loss reinsurance to County employees for a one year term from 01/01/18-12/31/18 as Best Practical Source, for Law, Insurance and Risk Management. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 366-17**

II. Fiduciary Contracts

- A. Physician and medical services for the detention center for the period 01/01/18-12/31/18.
Children’s Hospital Medical Center of Akron
Not to exceed \$235,598.00 (Juvenile Court)**

**Mr. Potter moved to award a fiduciary contract to Children’s Hospital Medical Center of Akron., in an amount not to exceed \$235,598.00, for physician and medical services for the detention center for the period 01/01/18-12/31/18, for the Juvenile Court. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 367-17**

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00

- 1. Award # 2017- 452 300,000 dry pounds of Ferric Chloride as the only bid.
PVS Technologies, Inc.
\$70,200.00 (Sanitary Sewer Services)**

**Mr. Potter moved to award a competitive bidding contract to PVS Technologies, Inc., in an amount not to exceed \$70,200.00, for 300 dry pounds of Ferric Chloride as the only bid for Sanitary Sewer Services. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 368-17**

B. Exempt Contracts Exceeding \$50,000.00

- 1. Renewal (3rd of 4) for case management support and maintenance, for the period 01/01/18-12/31/18, as Sole Source, OIT DIR 2017-34
Sadler-NeCamp Financial Services, Inc. dba Proware
Not to exceed \$142,630.00 (Juvenile Court)**

Mr. Potter moved to award a purchase contract to Sadler-NeCamp Financial Services, Inc. dba Proware, for a renewal (3rd of 4) for case management support and maintenance, for the period 01/01/18-12/31/18, as Sole Source, OIT DIR 2017-34, Juvenile Court.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 369-17

- 2. Perform Phase 2 of the sanitary sewer repair at the Mudbrook Bar Screen Project Q-331 as Best Practical Source.
Kenmore Construction Co., Inc.
Not to exceed \$657,143.65 (Sanitary Sewer Services)**

Mr. Potter moved to award a professional service contract to Kenmore Construction Co., Inc., in an amount not to exceed \$657,143.65, to perform Phase 2 of the sanitary sewer repair at the Mudbrook Bar Screen Project Q-331 as Best Practical Source, for Sanitary Sewer Services.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 370-17

C. Exceeding \$25,000.00 up to \$50,0000.00

- 1. Renovate four (4) bathrooms in the Courthouse and Annex as lowest quote.
Canton Floors, Inc.
\$48,567.00 (Physical Plants)**

**Mr. Menendez moved to award a purchase order to Canton Floors, Inc., in an amount not to exceed \$48,567,00 to renovate four (4) bathrooms in the Courthouse and Annex as lowest quote, for Physical Plants.
Motion passed 5-0.....DIR 371-17**

- 2. Refurnish the Prosecutor’s Office (6th FI-Safety Building) at State Term Pricing.
Environments 4 Business, LLC
\$48,315.36 (Prosecutor)**

**Mr. Potter moved to award a purchase order to Environments 4 Business, LLC, in an amount not to exceed \$48,315.36, for refurnish the Prosecutor’s Office (6th FI-Safety Building) at State Term Pricing, for the Prosecutor’s Office.
Motion passed 5-0.....DIR 372-17**

VI. Miscellaneous - None

VII. Signature List Purchase Orders

- 1. Consumer Affairs #1
One (1) purchase order(s) as per attached.**
- 2. Department of Development #24
Six (6) purchase order(s) as per attached.**
- 3. Executive #7
One (1) purchase order(s) as per attached.**

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4. **Information Technology #21**
One (1) purchase order(s) as per attached.

5. **Insurance #11**
One (1) purchase order(s) as per attached.

6. **Job and Family Services #28**
Three (3) purchase order(s) as per attached.

7. **Physical Plants #10**
Two (2) purchase order(s) as per attached.

8. **Prosecutor's Office #5**
One (1) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:58 a.m.

kw

12/06/17