

Board of Control Meeting of May 27, 2020

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MEETING ID 932 1329 8160

PASSWORD 543495

Dave Nott called the meeting to order at 10:31 a.m. The meeting was held remotely pursuant to Ohio Amended Substitute House Bill Number 197.

ROLL CALL: Dave Nott representing Ilene Shapiro, present; Mark Potter representing Jeff Wilhite, present (entered at 10:40am); Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; Diane Miller Dawson, present.

APPROVAL OF MINUTES: The minutes of the May 20, 2020, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Second and final renewal for youth workforce development services contract for the period 07/01/20-06/30/21
Akron Community Service Center and Urban League, Inc.
Not to exceed \$680,000.00 (Job and Family Services)**

Ms. Dawson moved to award a professional service contract to Akron Community Service Center and Urban League, Inc. in the amount of \$680,000.00 for the second and final renewal for youth workforce development services contract for the period 07/01/20-06/30/21 for Job and Family Services.

This award is subject to confirmation by Council.

Motion passed 4-0.....DIR 139-20

- B. Second and final renewal for youth workforce development services contract for the period 07/01/20-06/30/21
The Goodwill Industries of Akron, Ohio, Inc.
Not to exceed \$100,000.00 (Job and Family Services)**

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**Ms. Dawson moved to award a professional service contract to The Goodwill Industries of Akron, Ohio, Inc. in the amount of \$100,000.00 for the second and final renewal for youth workforce development services contract for the period 07/01/20-06/30/21 for Job and Family Services.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 140-20**

- C. Second and final renewal for youth workforce development services contract for the period 07/01/20-06/30/21
Tri-County Jobs for Ohio’s Graduates (JOG)
Not to exceed \$981,357.00 (Job and Family Services)**

**Ms. Dawson moved to award a professional service contract to Tri-County Jobs for Ohio’s Graduates (JOG) in the amount of \$981,357.00 for the second and final renewal for youth workforce development services contract for the period 07/01/20-06/30/21 for Job and Family Services.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 141-20**

- D. Second and final renewal for youth workforce development services contract for the period 07/01/20-06/30/21
OhioGuidestone
Not to exceed \$546,000.00 (Job and Family Services)**

**Ms. Dawson moved to award a professional service contract to OhioGuidestone in the amount of \$546,000.00 for the second and final renewal for youth workforce development services contract for the period 07/01/20-06/30/21 for Job and Family Services.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 142-20**

I. Fiduciary Contracts - None

III. Construction Contracts - None

IV. Real Property Leases/Purchases

- A. Lease for approximately 1,960 square feet of office space located at 10333 Northfield Road, Northfield, OH 44067, in Council District 1, for use as a Title Bureau Office for the Clerk of Courts, for a five-year term, from 07/01/20 – 06/30/25 with one option to renew for an additional five-year term, as Best Practical Source.**

New Plaza Management, LLC

Rent in an amount not to exceed \$6.25 per square foot or \$1,020.83 per month, or a total amount not to exceed \$12,250.00 annually, for a total rent amount not to exceed \$61,250.00, and a Common Area Charge not to exceed \$1.75 per square foot or \$285.83 per month, or a total amount of \$3,430.00 annually, for a total Common Area Charge amount not to exceed \$17,150.00, for a total lease amount not to exceed \$78,400.00 (Clerk of Courts)

Ms. Dawson moved to approve a lease agreement to New Plaza Management, LLC for rent in an amount not to exceed \$6.25 per square foot or \$1,020.83 per month, or a total amount not to exceed \$12,250.00 annually, for a total rent amount not to exceed \$61,250.00, and a Common Area Charge not to exceed \$1.75 per square foot or \$285.83 per month, or a total amount of \$3,430.00 annually, for a total Common Area Charge amount not to exceed \$17,150.00, for a total lease amount not to exceed \$78,400.00 for the Clerk of Courts. This award is subject to confirmation by Council.

Motion passed 5-0.....DIR143-20

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00

1. **Reject low bid PPD 2020-048 HVAC Maintenance for the Juvenile Court Facility.
Gardiner Service Company
\$174,500.00 (Physical Plants)**

**Mr. Brunot moved to reject the low bid PPD 2020-048 HVAC Maintenance for the Juvenile Court Facility to Gardiner Service Company in an amount of \$174,500.00 for the Physical Plants Department.
Motion passed 5-0.....DIR 144-20**

2. **Award bid PPD 2020-048 Five Year Maintenance for the Juvenile Court Facility as local preference.
The K Company, Inc.
\$174,985.00 (Physical Plants)**

**Mr. Potter moved to award a purchase contract to The K Company, Inc., in an amount not to exceed \$174,985.00 for the awarding of bid PPD 2020-048 Five Year HVAC Maintenance for the Summit County Juvenile Court Facility as local preference bidder for the Physical Plants Department.
This award is subject to confirmation.
Motion passed 5-0.....DIR 145-20**

- 3. **Award bid PPD 2020-049 Five Year HVAC Maintenance for the Summit County Safety Building as lowest responsive and responsible bidder.
The K Company, Inc.
Not to exceed \$109,500.00 (Physical Plants)**

**Ms. Dawson moved to award a purchase contract to The K Company, Inc., in an amount not to exceed \$109,500.00 for the awarding of bid PPD 2020-049 Five Year HVAC Maintenance for the Summit County Safety Building as lowest responsive and responsible bidder for the Physical Plants Department.
This award is subject to confirmation.
Motion passed 5-0.....DIR 146-20**

- 4. **Second of three (3) renewals for Payroll Services for Youth Employment Programs for the period 7/1/20-6/30/21.
Callos Resource LLC and/or its subsidiary American Payroll Service LLC (Callos)
\$1,150,000.00 (Job and Family Services)**

**Mr. Brunot moved to award a competitive bidding contract to Callos Resource LLC and/or its subsidiary American Payroll Service LLC (Callos) in an amount not to exceed \$1,150,000.00 for the Second of three (3) renewals for Payroll Services for Youth Employment Programs for the period 7/1/20-6/30/21 for Job and Family Services.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 147-20**

B. Exempt Contracts Exceeding \$50,000.00

- 1. **Purchase of Self Contained Breathing Apparatus Equipment for the Summit County Jail and Courthouse as an emergency.
Municipal Emergency Services Inc. dba Warren Fire Equipment
\$52,464.07 (Sheriff)**

Mr. Potter moved to award a purchase contract to Municipal Emergency Services Inc. dba Warren Fire Equipment in an amount not to exceed \$52,464.07 for the purchase of Self Contained Breathing Apparatus Equipment for the Summit County Jail and Courthouse as an emergency for the Sheriff's Office.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 148-20

- 2. Five year lease/purchase contract for a 2020 Peterbilt Chassiss with a Vactor Combination Sewer Cleaner leased through The Huntington National Bank at State Term pricing.
Jack Doheny Company
Five annual lease payments in an amount not to exceed \$58,705.02, for a total amount not to exceed \$293,525.10
(Sanitary Sewer Services)**

Mr. Brunot made a motion to remove this item from the Agenda: Jack Doheny Company for five annual lease payments in an amount not to exceed \$58,705.02, for a total amount not to exceed \$293,525.10 for a five year lease/purchase contract for a 2020 Peterbilt Chassiss with a Vactor Combination Sewer Cleaner leased through The Huntington National Bank at State Term pricing for Sanitary Sewer.

Motion passed 5-0.....DIR 149-20

- 3. Blanket purchase order for COVID 19 emergency related hardware pending IT board approval.
MNJ Technologies, Inc.
\$450,000.00 (Information Technology)**

**Ms. Dawson moved to award a blanket purchaser order to MNJ Technologies, Inc., in an amount not to exceed \$450,000.00 for COVID 19 emergency related hardware pending IT board approval for Information Technology. This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 150-20**

C. Exceeding \$25,000.00 up to \$50,000.00

- 1. Furnish labor, equipment and materials to install new gas line at WWTP #36 as lowest quote.
H.M. Miller Construction Company
\$27,766.95 (Sanitary Sewer Services)**

**Mr. Brunot moved to award a purchase contract to H.M. Miller Construction Company in an amount not to exceed \$27,766.95 to Furnish labor, equipment and materials to install new gas line at WWTP #36 as lowest quote for Sanitary Sewer.
Motion passed 5-0.....DIR 151-20**

VI. Miscellaneous

- A. Change Order Number 2 – Assessed Subdivisions District 1 Planning and Vegetative Control.
Davey Resource Group
\$18,680.00 an accumulative increase of 132.67% for an adjusted total amount not to exceed \$111,680.00 (Engineer)**

**Ms. Dawson moved to award Change Order Number 2 to Davey Resource Group in the amount of \$18,680.00 an accumulative increase of 132.67% for an adjusted total amount not to exceed \$111,680.00 for the Engineer’s Office.
This award is subject to confirmation by Council.
Motion passed 5-0.....DIR 152-20**

- B. Change Order Number 2 – Cityworks PLL Implementation Geographic Information Services, Inc. \$27,150.00 an accumulative increase of 16.2% for an adjusted total amount not to exceed \$194,350.00 (Sanitary Sewer Services)**

Ms. Balliet moved to award Change Order Number 2 to Geographic Information Services, Inc. in the amount of \$27,150.00 an accumulative increase of 16.2% for an adjusted total amount not to exceed \$194,350.00 for Sanitary Sewer Services. This award is subject to confirmation by Council. Motion passed 5-0.....DIR153-20

VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00

A. Child Support

- 1. R2001423 for the purchase of 15 Surface Pros, to State of Ohio, at State Term pricing, OIT 20200002149, in an amount not to exceed \$24,750.00**

Mr. Dawson moved to award the above purchase order(s) to Child Support. Motion passed 5-0.....DIR 013-20(S)

B. Information Technology

- 1. R2001467 for annual maintenance on Great Plains for the Clerk of Courts, to Sikich LLP, as Best Practical Source, OIT 20200002192 in an amount not to exceed \$11,179.40**

Mr. Brunot moved to award the above purchase order(s) to Information Technology. Motion passed 5-0.....DIR 014-20 (S)

C. Law and Risk Management

1. **Purchase of (4) seek and scan units to Municipal Emergency Services Inc. dba Warren Fire Equipment, for temperature monitoring as an emergency due to COVID 19, in an amount not to exceed \$8,860.00**

Ms. Dawson moved to award the above purchase order(s) to Law and Risk Management.

Motion passed 5-0.....DIR 015-20(S)

D. Common Pleas

1. **R2001475 for Arcserve 9024 Backup Appliance to BPI Information Systems as Best Practical Source OIT 20200002191 in an amount not to exceed \$21,453.00**

Mr. Dawson moved to award the above purchase order(s) to Common Pleas.

Motion passed 5-0.....DIR 016-20(S)

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:57 a.m.

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05/27/20