

Board of Control Meeting of May 06, 2020

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Meeting ID 893 1428 4110

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Dave Nott called the meeting to order at 10:36 a.m.

ROLL CALL: Dave Nott representing Ilene Shapiro, present; Steve Brunot representing Al Brubaker, present; Christina Balliet representing Kristen Scalise; Diane Miller Dawson, present.

APPROVAL OF MINUTES: The minutes of the April 22, 2020, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. Professional services agreement with a forensic analysis firm selected by our insurance carrier, AIG, to investigate potential unemployment claims irregularities as Sole Source.
TracePoint, LLC
Not to exceed \$50,000.00 (Law and Risk Management)**

Mr. Brunot moved to award a professional service contract to TracePoint, LLC in an amount not to exceed \$50,000.00 for a professional services agreement with a forensic analysis firm selected by our insurance carrier, AIG, to investigate potential unemployment claims irregularities as Sole Source for Law and Risk Management.

Motion passed 4-0.....DIR 113-20

- B. Provide ACTV training, coaching and mentoring to probation staff in order for them to implement Domestic Violence treatment program for the period 04/01/20-09/30/20 as Sole Source.
Dr. Erika Lawrence, The Family Institute of Northwestern University
Not to exceed \$21,043.80 (Adult Probation)**

Ms. Dawson moved to award a professional service contract to Dr. Erika Lawrence, The Family Institute of Northwestern University in an amount not to exceed \$21,043.80 to provide ACTV training, coaching and mentoring to probation staff in order for them to implement Domestic Violence treatment program for the period 04/01/20-09/30/20 as Sole Source for Adult Probation.

Motion passed 4-0.....DIR 114-20

- C. **A renewal of a professional service contract for consulting services related to the County of Summit’s electric aggregation program, for a one-year term, commencing with power flow starting in May 2020. Buckeye Energy Brokers, Inc. For a fee in the amount of \$30,000.00 per year payable by the selected electricity supplier. (Law and Risk Management)**

Mr. Brunot moved to award a professional service contract to Buckeye Energy Brokers, Inc., for a fee in the amount of \$30,000.00 per year payable by the selected electricity supplier for A renewal of a professional service contract for consulting services related to the County of Summit’s electric aggregation program, for a one-year term, commencing with power flow starting in May 2020 for Law and Risk Management.

Motion passed 4-0.....DIR 115-20

- D. **General Engineering Services Task Work Order-Roadway for the period 05/01/20-12/31/20 with two annual renewal options. Environmental Design Group, LLC Not to exceed \$300,000.00 (Engineer)**

Ms. Dawson moved to award a professional services contract to Environmental Design Group, LLC in an amount not to exceed \$300,000.00 for General Engineering Services Task Work Order-Roadway for the period 05/01/20-12/31/20 with two annual renewal options for the Engineer’s Office.

This award is subject to confirmation by Council.

Motion passed 4-0.....DIR 116-20

- E. **Ratifying the County Executive’s signature of a three-year purchase contract with Point & Pay, LLC as Best Practical Source to provide software for credit card processing at a charge of 2.5% with a \$2.00 minimum on transactions at the Division of Building Standards at no cost to the County.**

Ms. Dawson moved amend to ratify the County Executive’s signature of a three-year ~~purchase~~professional services contract with Point & Pay, LLC as Best Practical Source to provide ~~software for~~ credit card processing at a charge of 2.5% with a \$2.00 minimum on transactions at the Division of Building Standards at no cost to the County.

Motion passed 4-0.....DIR 117-20

II. Fiduciary Contracts

- A. Professional services agreement with a law firm to act as counsel regarding investigating potential unemployment claims irregularities.
McDonald Hopkins, PLC
Not to exceed \$50,000.00 (Law and Risk Management)**

**Ms. Brunot moved to award a fiduciary contract to McDonald Hopkins, PLC in an amount not to exceed \$50,000.00 for a professional services agreement with a law firm to act as counsel regarding investigating potential unemployment claims irregularities for Law and Risk Management.
Motion passed 4-0.....DIR 118-20**

III. Construction Contracts

- A. Reject all bids for SCE 2019-452-11 Summit County Culvert Replacement and Maintenance Program. (Engineer)**

Ms. Dawson moved to reject all bids for SCE 2019-452-11 Summit County Culvert Replacement and Maintenance Program for the Engineer.

Motion passed 4-0.....DIR 119-20

- B. Award bid SCE 2019-452-09 2020 Summit County Asphalt Rejuvenating Program as lowest responsive and responsible bidder.
Pavement Technology, Inc.
\$152,950.00 (Engineer)**

**Ms. Dawson moved to award a construction contract to Pavement Technology, Inc., in an amount not to exceed \$152,950.00 for the awarding of bid SCE 2019-452-09 2020 Summit County Asphalt Rejuvenating Program as lowest responsive and responsible bidder for the Engineer’s Office.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 120-20**

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00

- 1. Award JC 2019-433 Food Service to Detention Center Youth for the period 07/01/20-06/30/21 with four options to renew for a one year period, as lowest responsive and responsible bidder. AraMark Correctional Services, LLC
For an estimated amount not to exceed \$200,000.00
(Juvenile Court)**

**Mr. Brunot moved to award a construction contract to AraMark Correctional Services, LLC for an estimated amount not to exceed \$200,000.00 for the awarding of bid JC 2019-433 Food Service to Detention Center Youth for the period 07/01/20-06/30/21 with four options to renew for a one year period, as lowest responsive and responsible bidder for Juvenile Court.
This award is subject to the confirmation by Council.
Motion passed 4-0.....DIR 121-20**

B. Exempt Contracts Exceeding \$50,000.00 - None

C. Exceeding \$25,000.00 up to \$50,000.00

1. **Repair of existing mobile filing system as Best Practical Source.
Tab Products/Jeter Systems
\$34,189.43 (Juvenile Court)**

Ms. Dawson moved to award a purchase contract to Tab Products/Jeter Systems in an amount not to exceed \$34,189.43, for repair of existing mobile filing system as Best Practical Source, for Juvenile Court.

Motion passed 4-0.....DIR 122-20

2. **Upfitting equipment for (6) 2020 Ford Explorers as lowest quote.
Fallsway Equipment Company Inc.
\$36,739.92 (Sheriff's Office)**

Ms. Dawson moved to award a purchase contract to Fallsway Equipment Company Inc., in an amount not to exceed \$36,739.92 for upfitting equipment for (6) 2020 Ford Explorers as lowest quote for the Sheriff's Office.

Motion passed 4-0.....DIR 123-20

3. **Veeam backup and replication enterprise plus maintenance contract for a three year term from 06/30/20-06/29/23 at less than State Term pricing, OIT 20200002133.
Rolta Advizex Technologies LLC
\$36,318.26 (Information Technology)**

Ms. Dawson moved to award a purchase contract to Rolta Advizex Technologies LLC, in an amount not to exceed \$36,318.26 for Veeam backup and replication enterprise plus maintenance contract for a three year term from 06/30/20-06/29/23 at less than State Term pricing, OIT 20200002133 for Information Technology.

Motion passed 4-0.....DIR 124-20

- 4. **Purchase of (50) computers and (50) monitors for employee's to work from home due to COVID-19, at State Term pricing , OIT 20200002134.
MNJ Technologies Direct, Inc.
\$37,750.00 (Information Technology)**

**Ms. Dawson moved to award a purchase contract to MNJ Technologies Direct, Inc., in an amount not to exceed \$37,750.00 for the purchase of (50) computers and (50) monitors for employee's to work from home due to COVID-19, at State Term pricing , OIT 20200002134 for Information Technology.
Motion passed 4-0.....DIR 125-20**

- 5. **Provide online software for permitting and other purposes and annual service and support for the period 11/01/19-11/01/20 as Best Practical Source, OIT 20200002144.
BS&A Software
\$29,899.00 (Building Standards)**

**Ms. Dawson moved to award a purchase contract to BS&A Software in an amount not to exceed \$29,899.00 to provide online software for permitting and other purposes and annual service and support for the period 11/01/19-11/01/20 as Best Practical Source, OIT 20200002144 for Building Standards.
Motion passed 4-0.....DIR 126-20**

VI. Miscellaneous

- A. **Change Order Number 3 – Miscellaneous Design Contract – additional costs to finish 2019 projects that have been started.
Mann Parsons Gray Architects, Inc.
\$15,000.00 an accumulative increase of 87.50% for an adjusted total amount not to exceed \$75,000.00 (Physical Plants)**

Ms. Brunot moved to award a Change Order to Mann Parsons Gray Architects, Inc., in the amount of \$15,000.00 an accumulative increase of 87.50% for an adjusted total amount not to exceed \$75,000.00 for Change Order Number 3 – Miscellaneous Design Contract – additional costs to finish 2019 projects that have been started for the Physical Plants Department. This award is subject to confirmation by Council. Motion passed 4-0.....DIR 127-20

VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00

A. INSURANCE

- 1. **R2001298 for hand sanitizer with bottles and pumps, to First Pharmacy Services of Tennessee, LLC as an emergency purchase in an amount not to exceed \$9,500.00**
- 2. **R2001308 for (7) seek and scan with tripods, to Warren Fire Equipment Inc., as an emergency purchase , OIT 20200002138, in an amount not to exceed \$15,750.00**
- 3. **R2001349 for a sewage reimbursement to Lynn Turman in an amount not to exceed \$9,642.65**

Ms. Dawson moved to award the above purchase orders to the Insurance Department. Motion passed 4-0.....DIR 001-20 S

B. FISCAL

- 1. **R2001313 for annual maintenance on copiers to Toshiba American Business Solutions Inc., at State Term pricing, in an amount not to exceed \$5,400.00**

Ms. Dawson moved to award the above purchase order to the Fiscal Office. Motion passed 4-0.....DIR 002-20 S

C. INFORMATION TECHNOLOGY

1. **R2001331 for (2) additional Bomgar licenses and support to Beyond Trust Corporation for a one year period, as Best Practical Source, OIT 202000002135, in an amount not to exceed \$6,572.02**

2. **R2001336 for purchase of StoreOnce software to Rolta Advizex Technologies LLC for a one year period, as Best Practical Source, OIT 202000002143, in an amount not to exceed \$9,996.00**

**Mr. Brunot moved to award the above purchase orders to Information Technology.
Motion passed 4-0.....DIR 003-20 S**

D. CLERK OF COURTS

1. **R2001343 for monthly merchant service fees for public using credit cards to Banc of America Merchant Services LLC as Best Practical Source, in an amount not to exceed \$24,500.00**

**Ms. Dawson moved to award the above purchase order to the Clerk of Courts.
Motion passed 4-0.....DIR 004-20 S**

VIII. Adjourn

There being no further business, the meeting was adjourned at 11:01 a.m.

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05/06/20