

SCSORT Executive Board Meeting Minutes

July 22, 2019

Board Members:

David O'Neal
Brett Reinbolt
Steve Leslie
Dennis Ragins
Tommy Smoot

Staff/Guests:

Richard Smith Judy Kelly
Tim Gemind
Rob Keener
Lori Pesci
Tim Morgan
Andy Miller

Board Members Absent:

This meeting of the Summit County Special Operations Response Team (SCSORT) Executive Board was called to order by David O'Neal on Monday, July 22, 2019 at 1:03 p.m. in the EMA Conference Room, 175 S. Main St., Suite 103, Akron, Ohio 44308.

- **Approval of minutes – May 13 and June 10, 2019**

Steve Leslie motioned for the approval of the above minutes, with Dennis Ragins as the second. The motion carried by voice vote.

- **Chairperson's Comments/Correspondence**

David O'Neal reviewed and spoke on the correspondence and passed around.

- One electronic vote – to approve instructor tech pay for Richard Smith.
- Steve Leslie made a motion to accept the resignations as submitted for Charles Twigg (IMAT), John Underwood (TROT) and Richard Hohenadel (Water effective 9/1/19). Brett Reinbolt seconded this motion. The motion was carried by voice vote.
- Steve Leslie made a motion to accept the application of Tommy Smoot (IMAT), Alexandra Burt (IMAT) and Nadal Montoya Jr. (IMAT). Brett Reinbolt seconded this motion. The motion was carried by voice vote.
- Steve Leslie made a motion to accept Kevin Morrow as Richard Hohenadel's replacement as Water Zone Coordinator effective September 1, 2019. Brett Reinbolt seconded this motion. The motion was carried by voice vote.

- **SORT DISPATCH**

None

- **INSTRUCTOR TECH**

Dennis Ragins passed out Instructor Tech Report. There were no expenditures. Dennis Ragins had to reactivate this account at the University of Akron level. Lori Pesci stated she has a meeting with Deb Matz to discuss the proposed equipment MOU's with department's housing SORT equipment. Lori Pesci has talked with the department Chief's

but has not sent out the individual MOU's until after her meeting. Tim advised he has not received any communications from any department or Chief on daily operational apparatus checks.

Lori Pesci stated actual training will be reported on the new form. Pre-planning for training will not be paid out of either program because the hourly rate has been increased to cover those costs.

- **BRANCH DIRECTOR'S REPORT**

- **HAZMAT**

- No training scheduled for July
- Regarding the blood samples that were disposed of, AGMC decided that the medical records for active team members will be retained at AGMC. If they are retired or deceased, the records will go back to the home department. Akron Fire Department will separate the files.

- **WATER**

- Andy Hopkins discussed the callout in Wayne County. Steve Leslie stated the page was sent out to Zone Coordinators and he currently does not have a ZC.
- Sonar training is Thursday, Friday and Saturday. There are currently 9 people enrolled. If it cannot be filled by Summit County, Tim Gemind will reach out to Portage County.

- **TROT**

- Richard Smith stated they had training at the former Sea World property this month. Richard Smith would like a thank you send to Lee Woodall who runs the place. There is 700 acres that is available to do police/fire training that was well attended.

- **IMAT**

- Josh Compton did class on GPS at the last meeting
- IMAT trailer check on the 25th
- Justin Bechtel sent out information on the One Responder Training. Members are to fill out excel spreadsheet and send in certificates for Justin to produce a profile.

- **REGION V**

Next meeting is Wednesday. Tim Morgan stated they are working on policies.

- **SPECIAL TEAMS PLANNER**

Tim Gemind passed out the purchase request sheet and discussed. Steve Leslie made a motion to approve the purchase sheet with Brett Reinbolt as the second. The motion was carried by voice vote.

Tim Gemind stated cost recovery letters have been sent out for the past 4 years. Lori Pesci stated we are expecting the payment from Omnova soon.

Tim Gemind stated Richard Smith has emailed that 2 GPS units are still missing after the Green mission. SCSORT Board discussed the process of distribution. Richard Smith stated they now sign them out.

Tim Gemind passed out the budget sheet for this month and discussed. The radio and insurance chargebacks is paid yearly for these items. Brett Reinbolt made a motion to approve the budget sheet with Steve Leslie as the second. The motion was carried by voice vote.

- **OLD BUSINESS**

None.

- **NEW BUSINESS**

Richard Smith stated Quad City Ambulance used the ATV last year for several events in Canal Fulton. They are requesting to use the ATV again this year August 9th through August 17th. Steve Leslie inquired if there would be an MOU with Quad City Ambulance. The Board discussed this is a regional asset and would be treated the same. Steve Leslie made a motion to let Quad City Ambulance use the ATV from 8/9 – 8/17 with Brett Reinbolt as the second. The motion was carried by voice vote. Richard Smith will complete a vehicle report.

- **GOOD OF THE ORDER**

Tim Morgan stated the State Auditor has a collection service for billing which could help with the Hazmat billing. Lori Pesci will check on.

- **NEXT MEETING**

August 12, 2019 @ 8:00 in the EMA Conference Room

- **MEETING ADJOURNED**

Steve Leslie made a motion to role call out into executive session for the purpose of discussing Instructor Tech at 2:30 p.m.